

January 12, 2011
Curtis Hall

The regular meeting of the Public Works Committee was held tonight, Chairman Art Haywood, presiding. Members present were President Portner, ex-officio, Commissioners Hampton, Sharkey, Simon and Swavola. Staff members present were Assistant Township Manager Havar, Director of Engineering, Zoning and Inspections Lynch, Public Works Coordinator Kastenhuber and Township Manager Kraynik. A copy of the Public Attendance Sheet is attached.

1. Upon motion of Mr. Portner, approved by the Committee, the Report of the Highway Department for the month of December 2010 was accepted.

Mr. Haywood thanked the staff for the snow removal work this time and the prior time. He said the residents that he heard from were pleased with the snow removal and some even commented on the contrast of the Township's streets and the Philadelphia streets. He thanked the Public Works Department for all its hard work and efforts on behalf of the citizens of Cheltenham Township.

2. Upon motion of Mr. Portner, approved by the Committee, the Report of the Refuse Department for the month of November 2010 was accepted.

3. Upon motion of Mr. Portner, approved by the Committee, the Report of the Parks Maintenance Department for the month of December 2010 was accepted.

4. Upon motion of Mr. Portner, approved by the Committee, the Report of the Sewer Department for the month of December 2010 was accepted.

5. Upon motion of Mr. Portner, approved by the Committee, the Report of the Code Administrator for the month of December 2010 was accepted.

6. A status report on the 2010 Leaf Collection Program followed. Mr. Kraynik said the Board agreed to schedule a third leaf collection last month and Routes 1 thru 3 have been completed with the exception of two piles on Waverly Road and Bolton Road. These piles along with Routes 4 thru 6 will be collected, weather permitting, by the end of next week.

7. It was noted that there were no minutes of the December 23, 2010, Shade Tree Advisory Commission meeting as it was canceled.

8. Upon motion of Mr. Portner, approved by the Committee, the La Mott Board of Historical and Architectural Review Meeting Minutes of January 8, 2011, were received.

9. The Committee reviewed the Wyncote BHAR's meeting minutes. The Wyncote BHAR met and continued its discussion of the Greenwood Avenue Bridge Replacement Project. Mr. Lynch stated that essentially this recent discussion resulted in amending the previously approved Certificate of Appropriateness No. 692. The recent issues brought up by Jenkintown Borough were the placement of the four abutments and the lighting fixture poles. PennDOT agreed to install electrical conduits to accommodate the power for the lighting fixture poles on the corners of the bridge and Jenkintown Borough will furnish the light standards and base plates. Mr. Lynch said there is no memorandum of understanding at this point. Cheltenham Township will need a letter from Jenkintown Borough entering into an agreement with it to share the cost of the maintenance equally before making an agreement with PennDOT.

Initially, the design showed three panels across the bridge, now a fourth panel will be added. Jenkintown Borough wanted more specifics on what the bridge would look like; specifically what kind of decorative stone patterns that would be finally selected.

Mr. Haywood asked if the Committee had any more comments regarding this COA. Mr. Lynch suggested that the Committee recommend approving the amended COA pertaining to the changes in design.

Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve the issuance of an amendment to accept the design changes pertaining to W692, Certificate of Appropriateness to PA Department of Transportation, owner of the Greenwood Avenue Bridge, Wyncote, as recommended by the Wyncote Board of Historical and Architectural Review at its January 6, 2011, meeting

10. Upon motion of Mr. Simon, approved by the Committee, the Wyncote Board of Historical and Architectural Review Meeting Minutes of December 6, 2010, were received.

11. Mr. Haywood referred the Committee's attention to the Sanitary Sewer Project Status Update #1 contained in this agenda. See attached. Mr. Haywood said he asked Mr. Kraynik to submit this report so the Committee would have a brief update on what's happening in regard to the Sanitary Sewer Project. Mr. Kraynik said this report highlights the progress of the Act 537 Sewage Facilities Plan, the Bypass Pumping System, the Hydrogeologic Evaluations/Groundwater Study and the Corrective Action Plan ("CAP"). All of the four items listed are very much all underway. Mr. Kraynik said all of these items were identified during his PowerPoint presentation to the Committee in September 2010. Arro Engineering and Environmental Consultants began working on the Act 537 Plan in October 2010. There have been several meetings with DEP, Philadelphia Water Department and Abington Township. The bypass pumping system is operational. As soon as weather permits, Mr. Kraynik said clean up at Ogontz Field will begin. The field will be restored to regular field conditions by spring if not sooner.

Relating to the Groundwater Study, DelVal's subcontractor was supposed to start installation of the 43 monitoring wells as early as today but because of the weather that was not possible. Those installations will start by the end of the week. Mr. Kasthuber said he had received only one call from a home owner who had received notification of these installations. This home owner just had some questions; nothing negative.

Mr. Kraynik said the Corrective Action Plan is going along as planned and a bid is out for point repairs and rehabilitation work as described in the update. Most importantly, contract documents for additional phases of sewer rehabilitation will continue to be developed and advertised for bid in the early 2011.

Mr. Simon asked if the Township had an obligation under the CAP to provide a quarterly report to the state. Mr. Kraynik said the Township has been reporting the Township's progress to DEP quarterly for the last several years. This report tonight was at the request of Mr. Haywood who wanted the Committee to be updated and also to provide the public with the Township's progress. The update will be posted on the website. Mr. Kraynik said he intends to continue an update quarterly to the Committee and the public. Mr. Simon said he recalled that at first Abington Township was reluctant to pay for any costs associated with the bypass system. Mr. Kraynik said he was correct but as of Abington Township's letter dated December 20, 2010, that has changed and Abington is now willing to assist in sharing the costs associated with the bypass pumping system.

Mr. Sharkey asked Mr. Lynch how many EDUs were left. Mr. Lynch answered 48. Mr. Sharkey asked him if there was any possibility of a large number being used up any time soon and Mr. Lynch said no.

Mr. Swavola wondered how long the groundwater study will be monitored. Mr. Lynch replied for at least three years. He added that for the first three months, DelVal will intensively do the monitoring and then it will fall upon the Township's sewer crew which will result in a good long term analysis. Mr. Swavola asked if Abington Township and Jenkintown Borough were aware of this study. Mr. Lynch said they were and Mr. Swavola wanted to know if either one of them were doing anything similar. Mr. Lynch said they were not.

Mr. Haywood said this report was excellent and extremely helpful. He thanked Mr. Kraynik. Mr. Haywood asked Mr. Kraynik if the residents will receive future notices to keep them aware of what's going on. Mr. Kraynik stated that if there is any interruption to service or work, neighbors will be notified.

12. The Committee then reviewed the listing of suggested Steering Committee members for the Elkins Park West Commercial District's Streetscape Improvement Project.

Mr. Portner noted that a correction was necessary for the listing. His Ward was listed as Ward 4 and it should read Ward 3.

Mr. Kraynik said this recommendation is for a committee for the Elkins Park West Commercial District which is getting ready for engineering plans for its Streetscape Improvement Project. The Township gave the public an opportunity back in December to be considered for that Committee. It was advertised on the website. As a result, this is a listing of the members Staff would recommend.

Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve the proposed Steering Committee for the Elkins Park West Commercial District's Streetscape Improvement Project. See attached.

13. The Committee then discussed privatization of refuse and recycling collection. Mr. Sharkey said he requested that this topic be on the agenda. He said his request came as a result of a difficult budget cycle and two times before privatization of refuse and recycling and/or automated pick up came up during discussions. In a situation where expenditures are already going to increase, he believed the Board should review creative ways to increase revenue and reduce expenditures. Mr. Haywood said this appears to be a matter of asking the Township Manager to look at it and come back with comparisons of automated versus private trash collections. Discussion followed.

Mr. Simon said he did remember some passing reference to privatization of refuse and recycling in past discussions but thought it may have been early on before the Board really established what the budget would be. He noted that four positions that go toward refuse and recycling collection were eliminated. This item does not strike him as significant as it once was. Also, Mr. Simon pointed out that it goes toward what the Township has in the Capital Budget for later this year which is the acquisition of equipment that would enable it to go to single stream recycling. Mr. Kraynik told the Committee that he had intended to place single stream recycling on the agenda for discussion next month. He said he had mentioned before that Staff would like to go to single stream recycling.

Mr. Haywood said that it is extremely difficult to make any kind of assessment before the Committee looks at all the pertinent information. Mr. Kraynik asked if the Committee still wanted information on single stream recycling at next month's meeting. Mr. Portner questioned him on how much time and effort would be involved. Mr. Kraynik replied that he did not know and would not guess. Mr. Portner said everybody has to understand there are certain aspects which could or could not influence a union contract. Mr. Sharkey said he just wanted to say he

was just requesting information; he did not say he was in favor of one way or another. He believes the Township owes such a study to the residents. If it is the status quo, then it is but until the Commissioners get information on the different options and access it, they will not know.

Mr. Simon said in view of this discussion in year three of a five year contract, he did not know what Staff is achieving spending its time doing such a study. It was Mr. Swavola's opinion that if the Commissioners are presuming single stream recycling and non recycling as separate, it is not correct because in the future, two separate crews would be going around. If the Township is truly going single stream recycling, it could be looking at a two-vendor situation. He said he did not understand why the Township would consider purchasing this equipment now.

Mr. Kraynik told the Committee that single stream recycling is something Staff has been looking at for a while. Mr. Swavola said he hasn't heard why it might be rationale to keep both methods. Ms. Hampton said she agreed with Mr. Swavola. The Committee needs to have all the information and all the scenarios before any consideration can be evaluated.

Steven Burns, 145 Hewett Road, Wyncote, told the Committee that he went to a Continuing Legal Education Seminar on Law of Recycling in December and spoke to a representative of one of the largest waste haulers. He asked him what kind of rule "down and dirty" was there to save the most money. The man answered that a municipality could see a substantial savings of anywhere from 25 to 30%.

Mr. Haywood would like the Committee to compare the cost of refuse and recycling collection being automated, privatization or single stream recycling with the current Township

refuse and recycling collection. Upon review of these costs, the Committee would be able to make an evaluation on which way to go.

Upon motion of Mr. Swavola, approved by the Committee, Mr. Kraynik was authorized to pursue a study of comparison costs of trash and recycling collections; namely, automated, privatization, single stream recycling and the Township's current collection program.

14. The Committee then discussed a proposed new library system facility. Mr. Haywood said he asked Mr. Kraynik to place this topic on the agenda. At a recent meeting, Ms. Turner indicated that she would be interested in working with the Board in looking at library facilities. Mr. Haywood said he thought this Board should respond to this request and look into library facilities and its issues. He would like a group to work with the libraries and report back to the Board.

Mr. Portner said as President of the Board and under the Home Rule Charter, it was within his purview to formalize an ad hoc committee to gather appropriate data to bring back to the Township's Board of Commissioners. He would like to appoint three members from the Board in the next day or two. He believed that it would be much simpler to have an ad hoc committee to address these issues. His intention is to select three members of the Board of Commissioners and ask the Library Board to select three members from its own board. He asked if anyone had any questions.

Ms. Hampton thought this was a good idea and suggested this ad hoc committee attend Library Board meetings to get an idea how it works and what expectations are. She knew that this would take time for everyone to be on the same page. She thought it would also be a good idea to bring in Township administrative staff as well as members of the Board. Discussion followed regarding the number of members on the ad hoc committee. Mr. Portner said he

would contact the Library Board and ask that three of their members sit down with the Township's three selected Board members. He said if the Library Board says no, they say no. Ms. Hampton said as liaison to this Library Board, she would like to act in that capacity. She intends to attend the Library Board's first meeting this year and will take information about this ad hoc committee for discussion as an agenda item. Mr. Portner said that was a good idea. He said it was also his intention to appoint Ms. Hampton as Chairman of this newly created ad hoc committee.

Upon motion of Mr. Swavola, approved by the Committee, it was recommended that Mr. Portner go forward and establish an ad hoc committee to pursue infrastructure planning for the libraries.

15. The Committee asked Mr. Havar what it can do to participate in the Sustainable Communities Award mentioned in the EAC's minutes. Mr. Havar said there is no conclusion on this subject and so far no ideas for submission have been nominated. The deadline is coming up.

Mr. Simon referred to Item 5.B. on page 4 of the EAC minutes regarding a funding opportunity. Mr. Havar said John Hoover will attend a training session on this Friday, January 14, 2011. According to EAC's minutes, it has discussed projects that may be eligible for funding such as riparian buffer along Wall Park parking area, providing rain gardens and increased parking, combined with porous paving material or High School Park Master Plan, Native Meadow Restoration, Phase II.

Along those lines, Mr. Sharkey asked Mr. Havar if when drafting the Ordinance relating to property abutments, to keep in mind when riparian buffers have to be on properties there should be a specific plan in effect so that future problems would be alleviated.

Upon motion of Mr. Portner, approved by the Committee, the Environmental Advisory Council Meeting Minutes of December 20, 2010, were received.

OLD BUSINESS – None

NEW BUSINESS –

16 Mr. Joseph Simone, 637 Curtis Road, Glenside, asked the Committee what was going on about the proposed Age Restricted Development in Laverock on Willow Grove Avenue. Mr. Kraynik said that the proposed development is scheduled to be reviewed at the January 24, 2011, Planning Commission meeting and then will be placed on the February 9, 2011, Public Works Committee agenda. Mr. Lynch said he has no new information on this application as of this point.

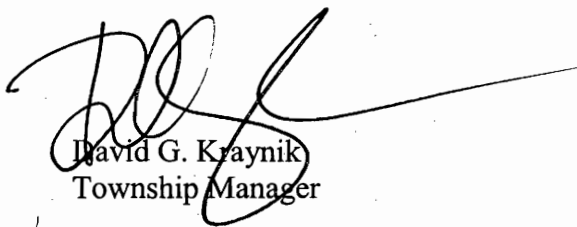
Mr. Simone thanked the Committee for that information.

Mr. Simone had another comment. He told the Committee that he went to a recent school board meeting where a preliminary budget was discussed. He said a five year budget had been developed and the fifth year's budget is \$131 million dollars. This year it is \$100 million dollars. The Laverock project that he came to discuss is proposing 216 units, for seniors, no children. He said the Township needs more than that one project. Mr. Swavola said Mr. Simone should plan to attend future meetings and give his opinion at that time.

Mr. Simone went on to say that there was a good sized article in the *Glenside News* on December 15, 2010, about a company called Wireless Energy Solutions. According to the article, Mr. Simone stated that customers who have this service should experience a 20% reduction in their usage. This percentage was based upon commercial buildings of approximately 5000 SF. The company has a website and Mr. Simone suggested that the Township take a look at this. It

pays back for everything including rebates. It will pay for itself in one to two years where solar panels could take six to 10 years.

17. There being no further business, upon motion of Mr. Sharkey, approved by the Committee, the meeting was adjourned.

A handwritten signature in black ink, appearing to read 'D. Kraynik', with a long horizontal line extending to the right.

David G. Kraynik
Township Manager

Per Mary Raab

**CHELTENHAM TOWNSHIP
SANITARY SEWER PROJECT STATUS UPDATE #1**

Wednesday, January 12, 2011

1. Act 537 Sewage Facilities Plan

- Arro Engineering and Environmental Consultants (ARRO) began working on the Act 537 Plan in October 2010 and is progressing with writing the Plan, studying Township conditions, etc.
- The Plan outline was discussed with PADEP on October 26, 2010 and was met with approval.
- Background mapping of the Township and the entire study area, which will be included in the Plan, has been obtained from Montgomery County.
- Temporary wastewater flow metering of various Township subareas will run from January 2011 to June 2011, at a minimum.
- Permanent flow meters owned and operated by Abington Township and Jenkintown Borough will be used to analyze intermunicipal flows.

2. Bypass Pumping System

- Trial operations and start-up testing of the system were conducted successfully with Godwin on Wednesday, December 8 and Thursday December 9.
- The pumping system can run in manual or automatic mode at this time.
- Some additional operational matters relating to methods of automatic control remain to be finalized with the contractor; however, the system will function effectively during wet weather, high flow conditions.
- Abington Township has expressed its willingness to assist in sharing the costs associated with the bypass pumping system in their letter dated December 20, 2010.

3. Hydrogeologic Evaluation/Groundwater Study

- This study is underway.
- DelVal and Township personnel conducted field inspections of the potential groundwater monitoring well locations in December 2010 to pinpoint the exact preferred house or business addresses. 43 locations were inspected.
- DelVal, along with their well-drilling subcontractor, Earthcore Services, will be installing the monitoring wells in mid-January 2011. The well-drilling vehicles will have placards with company identification.
- Groundwater measurements will be taken multiple times per month initially by DelVal, and then subsequently by Township personnel.


4. Corrective Action Plan

- A Corrective Action Plan (CAP) to address the condition, operation, and future improvement of the Township's sanitary sewer system was developed by Township personnel and BCM Engineers during the spring and summer of 2010. It received PADEP approval on September 10, 2010.
- The CAP's primary purpose is to define projects the Township must complete in order to improve the sewer system's condition. Each of these activities has a milestone deadline.

**CHELTENHAM TOWNSHIP
SANITARY SEWER PROJECT STATUS UPDATE #1**

Wednesday, January 12, 2011

- A set of contract documents for the first point repairs/rehabilitation project was completed in December 2010, with a related Advertisement for Bids made on December 29, 2010. Project award is planned for February 2011. The Contract will include rehabilitation work at the following locations:
 - 1) Area 3a – Relocation of sewer between Fisher Road/Aspen Way (behind 8360 Fisher Road)
 - 2) Area 4 – Sewer replacements along Hilton Lane and Serpentine Lane
 - 3) Area 5 – Lining and point repairs on Kent Road and Heacock Lane
 - 4) Area 6 – Manhole rehabilitation and repair of leaking lateral connections on Greenwood Ave
 - 5) Area 7 – Sewer replacement on Rices Mill Road right of way (behind 304 Rices Mill Road)
- Contract documents for additional phases of sewer rehabilitation will continue to be developed and advertised for bid in the first quarter of 2011.



David G. Kraynik
Township manager

Citizens' Steering Committee for Elkins Park West Commercial District
Streetscape and Traffic Calming Improvement Project

RECORD	CONTACT NAME	ADDRESS	CITY, STATE, ZIPCODE	TELEPHONE #	EMAIL	MEETING PREFERENCE	
						DAY HOURS	WED NIGHTS
1	Morton "Mickey" J. Simon, Jr. Commissioner, Ward 6	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-782-1530	msimon@cheltenham- township.org		
2	Harvey Portner, Commissioner, Ward 3	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-379-0536 Cell: 215-319-6806	hportner@cheltenham- township.org		
3	Alan Cohen, EDTF Chairman	334 River Birch Circle	Elkins Park, PA 19027	215-884-3535 (w)	pennoco@hotmail.com		
4	David Kratzer, AIA, resident of Elkins Park	BAU Architecture 7913 Park Avenue	Elkins Park, PA 19027	215-782-2228	dkratzer@bauarchitecture.com		
5	Kenneth Mirsky Commercial District Liaison	231 Linden Drive	Elkins Park, PA 19027		klmirsky@comcast.net		
6	David Rosenberg, Property Owner, Elkins Park Square	American Equity Mgt. Co., Inc. 120 S. Main St.	Doyletown, PA 18901	215-635-8800 635-489-2550	rosenberg1@comcast.net		
7	Peter Abrams, Property Owner, Yorktown Plaza	Highland Yorktown Associates 8120 Old York Road	Elkins Park, PA 19027	215-450-2634 or 43 215-881-9610 X104	peterahighland1@aol.com		
Township Personnel							
8	David G. Kraynik Township Manager	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-887-6200, x110	managersoffice@cheltenham- township.org		
9	Bryan T. Havar Assistant Township Manager	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-887-6200, x112	bhavar@cheltenham- township.org		
10	David M. Lynch Township Engineer	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-887-6200, x219	Dlynch@cheltenham- township.org		
11	Rudy Kasthuber Public Works Coordinator	Cheltenham Township 8230 Old York Road	Elkins Park, PA 19027	215-887-6200, x214	rkasthuber@cheltenham- township.org		
Consultants							
12	Frank J. Eells, P.E. Gannett Fleming	Valley Forge Corporate Center 1010 Adams Avenue	Audubon, PA 19403	610-650-8101	feells@gfnet.com		
13	John Gibbons Kise, Straw, Kolodner	123 South Broad Street, Suite 1270	Philadelphia, PA 19109	215-790-1050, x115	igibbons@ksk1.com		
Montgomery County Planning Commission							
14	Hannah Mazzaccaro, AICP, Community Planner	Montgomery County Planning Commission Montgomery Plaza, Suite 201	Norristown, PA 19404	610-278-3744 (W) 215-317-7685 (H)	hmazzaccaro@montcopa.org		
PennDOT							
15	LeAnne Fullard	PennDOT District 6 Engineering 7000 Geerdes Blvd	King of Prussia, PA 19406	610-205-6581 610-205-6941	lfullard@state.pa.us		