

April 13, 2011  
Curtis Hall

The regular meeting of the **Public Works Committee** was held tonight, Chairman Art Haywood, presiding. Members present were President Portner, ex-officio, Commissioners Hampton, McKeown, Sharkey, Simon and Swavola. Staff members present were Assistant Township Manager Havar, Director of Engineering, Zoning and Inspections Lynch, Public Works Superintendent McDonnell, Public Works Coordinator Kastenhuber and Township Manager Kraynik. A copy of the Public Attendance Sheet is attached.

Mr. Haywood opened the meeting and stated that the Commissioners would be meeting in an Executive Session after tonight's meeting to discuss real estate matters.

1. Upon motion of Mr. Sharkey, approved by the Committee, the Report of the Highway Department for the month of March 2011 was received.

2. Upon motion of Mr. Swavola, approved by the Committee, the Report of the Refuse Department for the month of February 2011 was received.

Mr. Kraynik announced that the Township's regulations regarding cardboard refuse collection have been changed. Residents can now include previously unacceptable cardboard items such as milk/orange juice cartons, frozen food boxes and ice cream cartons in their recycling paper container. These items can be recycled effective immediately. Public Information Officer Gibson will be preparing appropriate publicity to alert the residents.

3. Upon motion of Mr. McKeown, approved by the Committee, the Report of the Parks Maintenance Department for the month of March 2011 was received.

4. Upon motion of Mr. McKeown, approved by the Committee, the Report of the Sewer Department for the month of March 2011 was received.

5. Upon motion of Mr. McKeown, approved by the Committee, the Report of the Code Administrator for the month of March 2011 was received.

6. Consideration of a request by Nicholas Boscaino to appeal the Notice of Violation of the International Property Maintenance Code imposed against the property located at 136 Harrison Avenue, Glenside, followed.

Mr. Boscaino addressed the Committee. He said he purchased this property ten years ago. He did some repairs on the front porch about a year and a half ago and now is in the process of doing more outside work. He has recently put up the railing. The siding will be quite an undertaking because the building is three stories high and there are about thirty-three (33) windows that need to be capped. The existing siding needs to be ripped off. He said he came before this Committee to request an extension of the deadline. He said he needed six months to get all the required work finished.

Mr. Haywood asked him to tell the Committee what he did after he received the Township's violation notice. Mr. Boscaino said he did not get the notice right away because he no longer lived at 136 Harrison Avenue; he had moved. He got the railing done. He hasn't really received an estimate for the siding but has just talked to a couple of people who told him that the siding and window work would cost at least \$20,000. He was asked if he had that kind of money and he answered that he probably had about \$5,000. He would have to work overtime at his job to find more money and if so, he would not be able to do the work himself along with a friend

Mr. Sharkey said this property has to be repaired. Mr. Kastenhuber distributed pictures to the Committee. Mr. Sharkey said he thought this was a two step process. He thought the Committee could give him one month go secure estimates and then grant an additional three months if Mr. Boscaino demonstrated that work was ongoing. He was told to notify Mr.

Kastenhuber or Mr. Blahy of the estimates he received and when the work will begin. At that time, an extension of 90 days will be granted.

Mr. Boscaino asked what would happen if he chose to do the work himself.

Mr. Sharkey said to come back in one month with either an estimate to show that he was moving in that direction or what work he has done. At that time, the Committee can consider granting more time or turn this violation matter over to another authority.

Mr. Swavola asked Mr. Boscaino if he was going to replace the windows. Mr. Boscaino said no, just have them capped. The process would be replacing any bad wood, capping the windows and then replace the siding. Mr. Swavola asked if there was a way of breaking this work plan into steps. Mr. Kastenhuber stated that Mr. Boscaino should first have the house weather-proofed because the structure is affected by rainwater. The additional 90 days would be for the substantial completion of the project. Mr. Haywood reminded Mr. Boscaino that he originally said he needed 180 days to complete the work. Mr. Boscaino said he thought this was a good estimate. This property is hampering his life. He is a part time realtor and this is the height of the season. This property is rented out. He said he does want to get the work done for himself and the neighbors.

Mr. McKeown said Mr. Boscaino told the Committee that he is renting this property out knowing that there is water leaking in and people are living in there. He asked him if he would like to live under those type of conditions.

Mr. Sharkey suggested that the Committee give Mr. Boscaino thirty days to provide either Mr. Kastenhuber or Mr. Blahy with estimates then he would have three more months to get the windows capped and siding started.

Upon motion of Mr. Sharkey, the Committee voted to grant Mr. Boscaino an extension until May 13, 2011, to give Mr. Kastenhuber estimates of the capping of the windows and replacing the siding. If at that time, work is progressing according to the above, the deadline for completion of the work is August 11, 2011 (90 days from May 13, 2011).

7. Consideration of a request by Juergen Schumann to appeal the Notice of Violation of the International Property Maintenance Code imposed against the property located at 260 Waverly Road, Wyncote, followed.

Mr. Schumann addressed the Committee. He told the Committee that this property was built in 1923 and is on two acres. He considers it a very valuable asset to Cheltenham Township. He said he has tried to keep up with it and agrees that it needs renovations. He said he lost interest in it about three years ago because of a Group Home that was put next to him. He got married and moved to Doylestown but now he feels it would be easier to sell the house in Doylestown and move back to Cheltenham. One thing he has done was to rebuild the garage. It took him a long time. Because of a complaint from one of the neighbors, he was issued a citation and now he has started working on the house itself. He feels that it will cost him approximately \$25,000 to correct these deficiencies. He said the thirty days given him was not enough to complete this much work and he would like four months. He said he will be doing the work himself and has done half of the roof already.

Mr. Haywood asked Mr. Kastenhuber if four months was a reasonable time frame. Mr. Kastenhuber answered that four months is very fair. The property's condition poses no danger in that it is vacant.

Mr. Kastenhuber said he knows Mr. Schumann has been working with Mr. Blahy and he feels confident that Mr. Schumann will get the work done.

Mr. Haywood said he agrees with a four month extension.

Mr. Schumann said the other issue on the Violation Notice was the fact that the property is not occupied. He said he has been working there at least four days a week.

Mr. Haywood thought the process of undergoing repair and renovation would negate that violation.

Upon motion of Mr. Swavola, the Committee voted to grant Mr. Schumann an extension of the deadline until August 12, 2011, to bring this property into compliance.

8. Upon motion of Mr. McKeown, approved by the Committee, it was recommended that the Board of Commissioners concur with the Montgomery County Consortium Contract Award made by the Upper Merion Township Board of Supervisors for Furnishing Vehicle Fuel from March 15, 2011 through March 14, 2012, to Mansfield Oil Company, Gainesville, GA, for unleaded and premium gasoline and to Ports Petroleum, Wooster, OH, for diesel gasoline. These prices are in addition to the weekly OPIS index price per gallon.

9. Upon motion of Mr. McKeown, approved by the Committee, it was recommended that the Board of Commissioners award a contract for Furnishing Bituminous Materials, F.O.B. Plant to Glasgow, Inc., Glenside, PA 19038 for:

Item No. 1 – Approx. 125 Tons Base Course	\$45.00/TN	\$ 5,625.00
Item No. 3 – Approx. 25 Tons FJ-1	\$65.00/TN	\$ 1,625.00

and to Highway Materials, Inc., Blue Bell, PA 19422 for:

Item No. 2 – Approx. 250 Tons Wearing Course	\$55.00/TN	\$ 13,750.00
Item No. 4 – Approx. 25 Tons Cold Patch	\$90.00/TN	\$ 2,250.00

being the lowest responsible bidders meeting Township specifications and being within budgetary limitations per bids received April 7, 2011, as recommended by Staff.

10. Upon motion of Mr. McKeown, approved by the Committee, it was recommended that the Board of Commissioners award Contracts for Furnishing Equipment at an Hourly Rental Rate to the following contractors:

**Leary Trucking & Paving, Inc., Ardsley, PA 19038 (\$2000 Bank Check)**

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
TRI-AXLE TRUCK	@	\$ 78.00	\$ 78.00	\$ 83.00
BOBCAT LOADER	@	\$ 80.00	\$ 80.00	\$ 85.00
BACKHOE WITH STANDARD BOOM	@	\$ 80.00	\$ 80.00	\$ 85.00

SNOW REMOVAL EQUIPMENT

TRI-AXLE TRUCK WITH SNOW PLOW	@	\$ 135.00	\$ 135.00	\$ 140.00
BACKHOE - STANDARD	@	\$ 80.00	\$ 80.00	\$ 85.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

**Glasgow, Inc., Glenside, PA 19038 (\$2000 Bid Bond)**

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
20 TON TRUCK CRANE	@	\$ 280.00	\$ 367.00	\$ 454.00
10 TON, 3 C.Y. CRAWLER CRANE	@	\$ 277.00	\$ 364.00	\$ 451.00
20 TON CRAWLER CRANE	@	\$ 277.00	\$ 364.00	\$ 451.00
GRADALL	@	\$ 209.00	\$ 259.00	\$ 310.00
ROAD GRADER (MOTOR PATROL)	@	\$ 156.00	\$ 203.00	\$ 250.00
CAT-977	@	\$ 194.00	\$ 241.00	\$ 288.00
ROADWAY MILLING MACHINE, MAX 18" MILLING WIDTH	@	\$ 164.00	\$ 211.00	\$ 259.00

SNOW REMOVAL EQUIPMENT

ROAD GRADER, MODEL 12	@	\$ 220.00	\$ 267.00	\$ 314.00
ROAD GRADER, MODEL 14	@	\$ 259.00	\$ 306.00	\$ 353.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

**Reilly Sweeping, Inc., Fairless Hills, PA 19030 (10% Bid Bond)**

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
HIGHWAY STREET SWEEPER	@	\$ 124.00	\$ 139.00	\$ 154.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

**Summit Restoration LLC, Feasterville, PA 19053 (\$2000 Bank Check)**

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
CAT-926, RUBBER TIRE, 1 1/2 C.Y. BUCKET	@	\$ 145.00	\$ 180.00	\$ 220.00
BOBCAT LOADER WITH MILLING ATTACHMENT	@	\$ 150.00	\$ 195.00	\$ 230.00
D7 TRACK DOZER	@	\$ 200.00	\$ 240.00	\$ 285.00
BACKHOE WITH EXTENDA BOOM	@	\$ 130.00	\$ 170.00	\$ 215.00

SNOW REMOVAL EQUIPMENT

RUBBER TIRE LOADER, # 966 2-1/2 TO 3 C.Y. BUCKET	@	\$ 190.00	\$ 190.00	\$ 190.00
PICK-UP TRUCK W/SNOW PLOW (F-250 OR EQUIVALENT)	@	\$ 115.00	\$ 115.00	\$ 115.00
5 CUBIC YARD MIN. DUMP TRUCK W/SALT/CINDER SPREADER	@	\$ 120.00	\$ 120.00	\$ 120.00
5 CUBIC YARD MIN. DUMP TRUCK				

WITH SALT/CINDER SPREADER  
AND PLOW @ \$ 135.00 \$ 135.00 \$ 135.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

being the lowest responsible bidders meeting Township specifications and being within budgetary limitations per bids received April 7, 2011, as recommended by Staff. This contract is on an “as needed” basis.

11. The Committee reviewed Staff’s recommendation to adopt the revised 2011 Liquid Fuels Budget as a result of the state allocation received March 2011. Mr. Kraynik stated that this budget was hammered by the cost of the past winter’s snow storms and is already over budget by \$50,000 for this year and that’s not taking into account this coming November and December. Mr. Simon asked if the Liquid Fuels budget for snow removal is used up after the repaving contract is awarded, does funding come out of another account. Mr. Kraynik said it does and we have already allotted \$20,000.

Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve the revised 2011 Liquid Fuels Budget, as submitted by Staff. See attached.

12. The Committee then reviewed the list of streets to be repaved during the 2011 Road Repaving Project. Mr. Kraynik said this street listing is just an FYI at this time of year. This listing is used to prepare the bid proposal to advertise for a contract to award the 2011 Milling and Paving contract in June. Every year at this time, Staff provides a list about the amount of paving possible within the budget. As stated above, this list is a reduced amount due to finances. Ms. Hampton asked how many streets were eliminated from the anticipated paving list. Mr. Kasthuber said three; Deer Run Road, Sycamore (Cheltenham Avenue to Beech Avenue) and Marvin Road (Jenkintown Road to Thompson Road). Mr. Kraynik said

normally two to three miles of roads are repaved every year. Mr. Haywood commented that he was disappointed to see Deer Run Road eliminated.

13. A status report on the preliminary Flood Plain Insurance Rate Maps (FIRMS) followed. Mr. Kraynik referred the Committee's attention to Mr. Kastenhuber's memo attached to the agenda. He said according to the county figures, there are 27 new properties added to the flood plain; 405 properties no longer in the flood plain; and 355 properties whose boundaries move within the flood plain lines. Mr. Kraynik said he was hopeful that Mr. Lynch and Mr. Kastenhuber would have been able to provide the Committee with a list street by street of every property affected and they will do so as soon as Mr. Lynch and his staff are finished doing their research.

Mr. Kastenhuber in Item 4 of his memo outlined the steps to alert property owners to this new flood plain map. Once the list is verified, the affected residents will be notified and a meeting will be scheduled. Again, the county claims that there are about 800 affected properties but Mr. Lynch and his staff have found a number of discrepancies in that count. Mr. Kraynik said it is very important that the Township's calculations are correct because if a property is misidentified, it can be potentially liable. Mr. Kastenhuber said a letter would be going out to residents mid to late May in order to meet the timelines for March 2012 when the maps will be accepted.

Mr. Haywood asked if the Commissioners had to formally accept the flood maps. Mr. Kastenhuber said it will be included in the new Ordinance which will be when the Commissioners accept the new maps. The Ordinance will be submitted for approval in February 2012.

Mr. Lynch added that as part of the Zoning Code, a public hearing will have to be scheduled since this is not a regular Ordinance.



In his memo, Mr. Kastenhuber outlined the necessary steps that must be followed to adopt the new rate maps. The current timeline for having the new FIRMs available in Township offices is March 2012.

14. It was noted that there were no minutes of the March 24, 2011, Shade Tree Advisory Commission meeting as it was canceled.

15. Mr. Lynch presented the La Mott BHAR minutes. He told the Committee that the La Mott BHAR reviewed three Applications. The BHAR's recommendation regarding 7313 Keenan Street was discussed. Mr. Lynch informed the Committee that this property was bought at a foreclosure sale and the contractor started the work before obtaining permits and BHAR review. The issue with the La Mott BHAR was the rear enclosure. Four of the members in attendance on April 4, 2011, were for this application, one was against it which means it was denied. There is no zoning issue. All of the surrounding properties have similar enclosures. Mr. Lynch said he spoke to some of the neighbors and BHAR members who are in favor of the Board granting a Certificate of Appropriateness for all of the Applicant's requests (a. thru f.) not just (c. thru f.) as discussed at the April 4, 2011 BHAR meeting.

Mr. Portner said all of the Township's Citizens' Committees are strictly advisory and in his opinion if Mr. Lynch was satisfied with this Application, he would recommend approval.

Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve a Certificate of Appropriateness for Application No. L901 to Ronald U. Davis, owner of 7313 Keenan Street, La Mott, relating to demolishing the existing open porch and breakfast area roof; replacing the existing enclosed porch and expanding the breakfast area; installing new windows in the kitchen, corridor, dining room, bedroom and breakfast area; removing existing abandoned chimney from rear kitchen; replacing existing roof

with a new roof and installing new “k” gutter on lower roof only as recommended by the Public Work Committee and the La Mott Board of Historical and Architectural Review.

16. Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve a Certificate of Appropriateness for Application No. L903 to Clarence and Shelly Smith, owners of 1 Latham Parkway, La Mott, relating to replacing the existing tile roof with GAF/ELF Timber Line Architectural roofing shingle as recommended by the La Mott Board of Historical and Architectural Review.

17. Upon motion of Mr. Haywood, approved by the Committee, it was recommended that the Board of Commissioners approve a Certificate of Appropriateness relating to the landscaping of street trees as part of the Willow Avenue Road Reconstruction Project as recommended by the La Mott Board of Historical and Architectural Review.

18. Upon motion of Mr. Portner, approved by the Committee, the La Mott Board of Historical and Architectural Review Meeting Minutes of April 4, 2001, were received.

19. Upon motion of Mr. Portner, approved by the Committee, it was recommended that the Board of Commissioners approve a Certificate of Appropriateness for Application No. W900 to Bryan and Anita Margerum, owners of 414 Greenwood Avenue, Wyncote, relating to the construction of a new gable addition to the porch roof, extension of the front steps, replacement of the porch columns, railing and spindles, reconstruction of deteriorating stone steps, installation of a finished ceiling and the replacement of the porch with a raised spine metal roof as recommended by the Wyncote Board of Historical and Architectural Review.

20. The Committee reviewed the Zoning Hearing Board’s decision on Appeal No. 3372: John J. McAneney for premises known as CTRERP Block 156, Unit 023 for a finding that, unless otherwise specified, zoning relief previously granted to Applicant would expire in

the event that Applicant fails to obtain a building permit or commence the use specified within two years from the date of authorization and the proposed use thereafter.

The Zoning Hearing Board granted relief sought by Applicant.

Upon motion of Mr. Swavola, and unanimously approved by the Committee, no action was taken.

21. The Committee reviewed the Zoning Hearing Board's decision on Appeal No. 3381: Arcadia University for premises known as Arcadia University, 450 S. Easton Road, Glenside, PA, for a finding that (A) expansion of the education use on the premises for the following improvements instead of the enumerated permitted uses: construction of a (i) one-story gymnasium measuring 8,500 square feet, northeast of the main athletic fields; (ii) new vehicular bridge; (iii) new pedestrian bridge; (iv) one-story addition to the Maintenance Shop, measuring 1,500 square feet; (v) one-story addition to Spruance Hall, measuring 2,500 square feet; (vi) one and two-story addition to Spruance Hall, measuring 20,000 square feet; (vii) one-story addition to Murphy Hall, measuring 3,465 square feet; and (viii) maintenance bridge; (B) the institutional use of the existing residential structure (former Kaname residence) instead of one of the enumerated permitted uses; and (C) construction of the various site improvements instead of one of the enumerated permitted uses and for not submitting a Lines and Grades plan within a Steep Slope Conservation District.

The Zoning Hearing Board granted relief sought by Applicant.

Upon motion of Mr. Haywood, and unanimously approved by the Committee, no action was taken.

22. The Committee reviewed the Zoning Hearing Board's decision on Appeal No. 3391: T-Mobile Northeast, LLC, Applicant, for premises 25 Washington Lane, Wyncote, owned by Mid-Island Properties Inc. and Sylvan M. Cohen Family Trust for a finding that the

installation of telecommunications equipment consisting of three TMAS Units mounted on the existing pipe and sled mounts, equipment cabinet, and coaxial cables on the roof of the Wyncote House.

The Zoning Hearing Board granted relief sought by Applicant.

Upon motion of Mr. Portner, and unanimously approved by the Committee, no action was taken.

23. The Committee reviewed the Zoning Hearing Board's decision on Appeal No. 3392: Archdiocese of Philadelphia for premises known as Holy Sepulchre Cemetery located on the southwest corner of Church Road and Waverly Road and north of Route 309, for a finding that construction and use of a one-story temporary administrative office building, measuring approximately 6,570 square feet, and construction and use of a one-story permanent administrative office with associated site improvements, measuring approximately 4,500 square feet.

The Zoning Hearing Board granted relief sought by Applicant.

Upon motion of Mr. Swavola, and unanimously approved by the Committee, no action was taken.

24. The Committee reviewed the Zoning Hearing Board's decision on Appeal No. 3393: T-Mobile Northeast, LLC, Applicant, for premises known as PECO Utility Pole No. 31712 at 101 W. Cheltenham Avenue, Cheltenham, PA, owned by CJK Development LLC, for a finding that the installation of telecommunications equipment consisting of a pole-top extension, one panel antenna, four equipment cabinets, one distribution panel and associated cabling.

The Zoning Hearing Board granted relief sought by Applicant.

Upon motion of Mr. Haywood, and unanimously approved by the Committee, no action was taken.

25. Mr. Kraynik said the second quarterly report of the Sanitary Sewer Project is attached to the agenda. Mr. Kraynik said he wanted to highlight the progress from the last report.

- The Township now has a draft version of an updated Agreement to replace the existing agreements with Abington Township, Springfield Township and the Borough of Jenkintown. When finalized, they will be given to the Townships in enough time for their review and acceptance. These agreements are very similar to the one the Township has with the City of Philadelphia.
- Forty-one of the forty-three groundwater monitoring wells have been installed and are operating. These wells will give the Township important data to determine specific locations for sewer lateral replacement program. Mr. Kasthuber added that it is possible that installation of the remaining two wells will not be necessary.
- A draft Ordinance to allow for inspection and rehabilitation of private sanitary sewer laterals and roof drains is currently under review.
- A contract has been awarded for the Sanitary Sewer CAP Rehabilitation Phase 1 Project and the work is underway.
- A proposal is out for Phase 2 Project for the lining of 32,000 feet of sewers in the Elkins Park area which is to be opened in a couple of weeks and a contract awarded in May.
- Ogontz Field is in the process of being restored.

Mr. Swavola asked if any specific area had any period of measurable high water table. Mr. Kastenhuber said the water table has not been as high as last year but there was a week this past month which was fairly high compared to the data we were using last year and yet it was 2 ½ feet lower than before. He said if we know what the levels are this year then we use the same data on wells last year and we can get an educated guess as to how much this difference was. Mr. Lynch said preliminary data has indicated that groundwater is a factor and thinks that the Township is really going to get its money's worth in doing this analysis. DelVal is currently taking groundwater level data weekly and will do so for the next three months. The Township will continue afterward and we will have at least another year of data to see how these things fluctuate. Mr. Kastenhuber said in the Phase 2 area, the wells that are in are high at this moment but not as high as last year indicating that we are in the right area.

Mr. Simon asked about the Ogontz Field clean-up. He wanted to know if there was any state or environmental issues that had to be addressed. Mr. Kraynik said no.

26. The Committee then considered creating a two-tiered Sustainability Committee. Mr. Kraynik said the Township was blessed with a great number of responses to its request to serve on a Sustainability Committee. He referred the Committee's attention to a memo dated April 8, 2011, where he stated that 28 citizens-at-large responded. Fifteen non-citizens-at-large (11 of them residents) have also been suggested. Mr. Kraynik said he has had numerous discussions with both Commissioners Portner and Haywood and representatives of Montgomery County Planning Commission ("MCPC") resulting in this recommendation of a two-tiered Committee. A Steering Committee would consist of 22 members made up of the 15 non citizens at large and 7 citizens at large, one from each ward to be selected by each Commissioner. This Steering Committee would meet approximately monthly and report its findings at the quarterly meetings of a General Committee, which would include all 43 people.

Mr. Kraynik said this is not a formal Citizen's Committee. He said what needs to be done tonight was the approval of this two-tiered Sustainability Committee and the Commissioners to submit the name of one resident from their ward. Mr. Kraynik said he provided the Commissioners with a list of names previously and if they needed another one, to let him know. As soon as those seven selectees are identified, the notifications can begin. Mr. Haywood asked if anyone had any questions.

Mr. Dave Schultz, 15 Waverly Road, Wyncote, addressed the Committee. He said he had questions about the General Committee and the reporting of its findings to the Steering Committee and members and how agendas items could be proposed. Mr. Kraynik said he envisioned a structure where the General Committee would have a lot of input. Mr. Simon said he guessed the Steering Committee essentially is a public meeting because of its size and anyone on the General Committee, if they are interested, could show up and have input. Mr. Portner said that's something that can be taken under consideration.

Mr. Schultz asked if it is the intent that the General Committee will approve the plan. Mr. Haywood replied the plan would come to the Board for approval. Mr. Kraynik said it was his opinion that the General Committee would make recommendations to the Board for the way a plan would be put together. Mr. Schultz wondered if having the Steering Committee meet during the day was to enable Staff participation and asked if there was any way to change this timeframe. Mr. Kraynik said that could be taken into consideration.

Mr. Tom McHugh, 127 Hewett, Wyncote, addressed the Committee. He thanked everyone especially Staff who were involved in getting the "ball" rolling. He said he had some concerns that he thought had merit for consideration. The large response resulted in 28 people and he reminded the Committee that it promised that this would be a Cheltenham Sustainability Plan. As this memo reads, three quarters of the 28 volunteers will be held to the General

Committee and only seven to the Steering Committee. If the Steering Committee meets monthly and the General Committee quarterly, he sees a big disadvantage of findings being reported to the General Committee. He thought daytime meetings would be difficult for a lot of the volunteers as well as interested attendees. As he said before, the Township is paying money to MCPC to help with this plan and he does not see them as being facilitators but as being a resource. He pointed out that having the 28 people who are volunteering plus others will give them the ability to organize themselves. He said he knew of this because of his involvement with the Cheltenham Chamber of Citizens and Transition Cheltenham groups. He said people divide themselves up into areas of their interest and expertise and he wanted the Committee to take that into consideration.

Ms. Hampton commented that these individuals can form groups for issues if they are interested because that would still pertain to sustainability and asked Mr. McHugh why that should not happen. She asked him how that would disrupt a Steering Committee.

Mr. McHugh answered that he thought the end result will be a cumulative set of goals for the Township. He said he sees this as a “top down” organization and wanted to see it a little more democratic.

Mr. Swavola commented that with the Steering Committee meeting monthly and the General Committee meeting quarterly, it is going to be difficult at first because these are large groups. It will give everyone a better opportunity to see how they want to become involved and to what extent.

Mr. Haywood said previous discussions did consider having sub-committees but because of management of subcommittees and time constraints, it was decided that this process would be more efficient.



Mr. Simon said even though it is not fully established yet, he thought the Steering Committee would have within its purview to look at different topics and resources available to these topics.

Mr. Haywood asked for a motion.

Mr. McHugh asked him if he was going to get any more citizens' comments because he just found out about this Sustainability Committee creation and the memo is dated April 8, 2011. Mr. McHugh asked to make a final appeal and asked the Committee to hold off voting without laying the groundwork for something "top down" and structured. He has been involved with a lot of organizations where if you trust the people who volunteer to do the work, they'll organize themselves.

Mr. Haywood thanked him for his comments.

Mr. Portner told Mr. McHugh that he was assuming 20 different things and that there is a format that will be structured. The creme d' creme will come to the top but Mr. McHugh is assuming because the MCPC is involved, it won't happen. Mr. Kraynik stated that MCPC said whatever structure the Township went with was okay with them. The county agreed to work in whatever format the Board thought most appropriate. This was not MCPC's decision.

Mr. McHugh asked for a more democratic approach. He wanted the volunteers to get together and decide if they wanted subcommittees and elect leaders if they wanted to. Mr. Portner said the Commissioners have been elected to do a job.

Mr. Simon stated that he thought the Committee could postpone voting for a month. During that time, ask the Commissioners to look at the list. He thought there might be a compromise of some kind of democratic sensibility to allow Commissioners to select a list of volunteers. Once the Commissioners know who the group is, they might want to consider a couple of groups-at-large.

Mr. Swavola wondered if a Steering Committee can chose to enlarge itself. Mr. Simon perceived this might happen and perhaps there is room for flexibility on the issue of how often and when they will meet.

Upon motion of Mr. Haywood, the Committee approved the creation of a two-tiered Sustainability Committee as follows:

1. Steering Committee: Minimum of twenty-two (22) members, make up of the 15 non citizens-at-large and seven (7) citizens-at-large, one (1) from each ward, to be selected by each Commissioner.
2. General Committee: Forty-three (43) members, including the other 21 citizens-at-large and the Steering Committee members.

Mr. Simon voted Nay.

27. Upon motion of Mr. Portner, approved by the Committee, the Environmental Advisory Council Meeting Minutes of March 15, 2010, were received.

NEW BUSINESS – None

OLD BUSINESS – None

CITIZENS' FORUM

28. Mr. Bob DeMaria, 65 Limekiln Pike, Glenside, addressed the Committee. Mr. DeMaria said he had another question for Mr. Kraynik pertaining to the email he had previously sent him. Mr. Haywood asked him if this question had anything to do with what should come under the Public Affairs Committee and Mr. Kraynik thought it did. Mr. Haywood said taxation is not a Public Works Committee issue and invited Mr. DeMaria to address that issue at the next Public Affairs meeting.

Mr. DeMaria said he had another topic to discuss. He told the Committee he went to a recent School Board Liaison Meeting and presented his lavender idea. They said it would be okay to do a trial run before school is out. He wants permission to use Township compost and he offered to share the revenues of this process with the Township.

Mr. Haywood said he appreciated that. He said the Committee would need some kind of written proposal for Staff to review before it could be considered by the Commissioners.

Mr. DeMaria said Dr. Bavi told him to write a letter of proposal for him to present to one of the School Board meetings early in May. Mr. DeMaria would like to use a letter from the Township giving him permission to use its compost.

Mr. Swavola told Mr. DeMaria to submit on paper the amount he needed, how he would transport it and a letter from the School District supporting this trial.

Mr. Kraynik said residents can go over any day and take as much mulch as they want.

Mr. Lynch said what Mr. DeMaria is proposing is an industrial process only permitted in the G-District which might create noise and noxious odors that would affect the neighbors.

Mr. DeMaria guaranteed the Committee that there will be no zoning violations.

29. There being no further business, upon motion of Mr. Portner, approved by the Committee, the meeting was adjourned.



David G. Kraynik  
Township Manager

Per Mary Raab

**PUBLIC ATTENDANCE LIST**  
**Parks and Recreation Committee @ 7:30 PM**  
**Public Works Committee @ 7:45 PM**  
**Wednesday, April 13, 2011**  
**Curtis Hall**  
**Wyncote, PA 19095**

NAME (Please Print)	AFFILIATION/COMPANY AND/OR ADDRESS	EMAIL ADDRESS AND/OR TELEPHONE NUMBER
GREGORY CAPS	CITIZENSHIP SPORTS	215-782-2056
BRUCE RANGNOU	CITIZENSHIP SPORTS	215-635-0559
BOB DE MARIO		DEMARIO @ VERIZON.NET 75-886-1582
Melanie Valerio		Mel4thepeople@aol.com
Tom McHugh	127 Hewett Rd.	
Jurgen Schuman	260 Waverly Rd	
Dave Schultz	15 Newberry Rd	215-481-3284
Steve Strals	Citizens' call	
J Dewski	127 Webster	

APPROPRIATION BY YEAR

DEPARTMENT NAME: LIQUID FUELS  
 COST CENTER: 13

DESCRIPTION	LINE ITEM #	BUDGETED 2010	ORIGINALLY BUDGETED 2011	ADJUSTED BUDGETED 2011	SPENT TO DATE 2011
Signs & Markings	200	75,000	95,000	75,000	12,834
Maintenance of Streets	201	215,135	227,472	227,472	24,035
Snow Removal	202	319,442	238,500	287,500	267,762
Construction & Reconstruction of Streets	203	344,785	326,928	255,137	0
Surface Water Drains	204	0	0	0	0
Equipment Purchases	206	5,600	4,100	4,100	0
Unappropriated	208	0	0	0	0
<b>Total Expense</b>		<b>959,962</b>	<b>892,000</b>	<b>849,209</b>	<b>304,631</b>

State Liquid Fuels  
Cost Center: 13

Line Item Number	Expense Number	Project Number	Description	Balance 12-31-10 Liquid Fuels Grant Total	Budgeted 2011
200	1344	433	Signs and Markings		75,000
201			Maintenance of Streets		
	1320	438	Salaries - Highway Schedule		14,135
	1321	438	Wages - Maint. of Streets		177,337
	1322	438	Wages - Streets Over-time		
	1327	438	Longevity		0
	1341	438	Maint. Materials-Bituminous, etc.		<u>36,000</u>
					227,472
202			Snow Removal		
	1321	432	Wages - Full-time		35,000
	1322	432	Wages - Over-time		80,000
	1341	432	Materials: Salt, Cinders, Mag. Chloride		140,000
	1351	432	Equipment Rental		<u>32,500</u>
					287,500
203	1341	439	Construction and Recon.of Streets		255,137
204	1341	436	Surface Water Drains		0
206	1365	430	Equipment Purchases		1,100
		430	Asphalt Saw Trailer		3,000
			Misc. Sign Shop Tools		4,100
208			Unappropriated		0
			<b>DEPARTMENT TOTAL</b>		<u>849,209</u>

\$165,292.96  
\$683,915.76  
\$849,208.72