

March 2, 2011  
Curtis Hall

A regular meeting of the **PUBLIC AFFAIRS COMMITTEE** was held tonight, Charles D. McKeown, Chairman, presiding. Members present were Commissioners Hampton, Haywood, Sharkey, Simon, and Swavola. Also present was Ex-Officio Member Portner. Staff present were Bryan T. Havir, Assistant Township Manager; Kenneth Hellendall, EMS Director; David M. Lynch, Director of Engineering, Zoning and Inspections; John J. Norris, Chief of Police; Kevin O'Brien, Deputy Chief of Police; Joseph O'Neill, Fire Marshal; and David G. Kraynik, Township Manager. A Public Attendance List is attached.

Mr. McKeown called the meeting to order.

1. Upon motion of Mr. Portner, and unanimously approved by the Committee, the Report of the Property Supervisor for the month of February, 2011 was received.

2. Upon review of the Report of the Public Information and Complaint Officer, Mr. Simon noted that the new website design has been finalized and asked if the Commissioners could review it. Mr. Kraynik answered that he would provide a printed version of the design to the Commissioners.

Mr. Simon noted several Right-to-Know requests and asked if said requests contained information pertinent for the Commissioners. Mr. Portner felt that the Commissioners should not get involved. Ms. Hampton felt that if said requests came from residents they might be beneficial for the Commissioners to know them. Mr. Kraynik advised that some of the requests are lengthy, and many are not from Township residents but are from non-Township businesses using the law to their advantage as a marketing tool. The Committee unanimously agreed that Right-to-Know requests be provided to them at the discretion of the Township Manager.

Upon motion of Mr. Portner, and unanimously approved by the Committee, the Report of the Public Information and Complaint Officer for the month of February, 2011 was received.

3. Upon motion of Mr. Portner, and unanimously approved by the Committee, the Staff Meeting Minutes dated February 8, 2011, were received.

4. Upon motion of Mr. Portner, and unanimously approved by the Committee, the Historical Commission Meeting Minutes dated February 10, 2011, were received.

5. Upon motion of Mr. Portner, and unanimously approved by the Committee, the Economic Development Task Force Meeting Minutes dated February 15, 2011, were received.

6. Mr. Simon noted that page 2 of his copy of the Substance Abuse and Mental Health Committee Meeting Minutes was missing.

Upon motion of Mr. Portner, and unanimously approved by the Committee, the Substance Abuse and Mental Health Committee Meeting Minutes dated February 17, 2011, were received.

7. The Committee considered awarding a contract for the La Mott Homeowners Housing Rehabilitation Program. Mr. Haywood noted that the Township is not being reimbursed by the county for its costs incurred in the amount of \$100,000 for Phases I and II of the program. Mr. Kraynik confirmed this and stated that the Township is contributing the \$100,000 that the county is not reimbursing. Mr. Havar explained that any costs for architectural design, bid specification preparation and legal expenses are not reimbursable. A majority of the \$100,000 was for costs associated with the legal expenses for one (1) property at 1812 Beech Avenue.

8. Upon motion of Mr. Portner, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the award of a Professional Services Contract to Campbell Thomas and Company, Philadelphia, PA for the La Mott Homeowner Rehabilitation Project Phase IV in the amount of \$20,000.

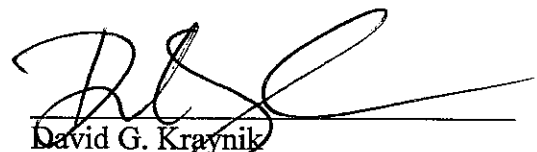
9. Upon motion of Mr. Sharkey, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the award of a Contract for the Easton Road Phase III Streetscape Improvement Project in the amount of \$1,407,360.50, subject to final approval by PennDOT.

Mr. Sharkey asked about groundbreaking and timeframe schedules. Mr. Havir stated that PennDOT has indicated that groundbreaking could commence sometime by the end of April 2011, and completion could be completed by the end of August 2011.

10. Upon motion of Mr. Portner, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the adoption of a Resolution authorizing the filing of a grant application for the Willow Avenue Streetscape Project (see attached).

11. Upon motion of Mr. Portner, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the adoption of a Resolution authorizing the filing of a grant application for the La Mott Street Light Project (see attached).

There being no further business, upon motion of Mr. McKeown, and unanimously approved by the Committee, the meeting was adjourned.



David G. Kraynik  
Township Manager

as per Anna Marie Felix



**PUBLIC ATTENDANCE LIST**  
**Public Affairs Committee, 7:30 p.m.**  
**Public Safety Committee, 7:45 p.m.**  
**Building and Zoning Committee, 8:00 p.m.**  
**Wednesday, March 2, 2011**  
**Curtis Hall**

NAME (Please Print)	ADDRESS	E-MAIL and/or TELEPHONE
Scott Laughlin	1681 E. Willow Grove Ave Glenside, PA 19038	laughscott@comcast.net 215-836-0440
ED LANDAU	5336 GREENWOOD AVE JENK, PA 19046	etl@aerds.com
LEN & ROBBIE EISENMAN	7808 Froebel Rd Glenside, PA 19038	leonardm47@gmail.com

**TOWNSHIP OF CHELTENHAM  
RESOLUTION NO. -11**

**RESOLUTION AUTHORIZING THE FILING OF AN  
APPLICATION FOR FY 2011 COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM**

WHEREAS, the Montgomery County Department of Housing Services has been allocated monies by the U.S. Department of Housing and Urban Development (HUD) for its 2011 Fiscal Year Community Development Block Grant Program; and

WHEREAS, the Township of Cheltenham has executed a Cooperation Agreement with Montgomery County for conducting Community Development activities and is a participant in the Montgomery County Community Development Block Grant (CDBG) Program; and

WHEREAS, the Township of Cheltenham Board of Commissioners held public meetings on March 2 and 16, 2011 to review the Community Development Block Grant Program proposal with the public and gave the Township citizenry an opportunity to review and comment on proposals as it relates to the CDBG program rules, regulations, and eligible activities promulgated by the U.S. Department of Housing and Urban Development, Community Development Block Grant Program (24 CFR Part 570); and

WHEREAS, it is recognized that in order to be eligible for program participation, the use of funds may be for the construction, reconstruction, rehabilitation or installation of public facilities and improvements, including but not limited to streets, curbs, sidewalks, streetscape improvements, community centers, storm drainage and sanitary sewers which directly benefits those persons which reside in a particular pre-determined low and moderate income neighborhood, as well as primarily benefiting all residents of the Township, which is one of the criteria for satisfying the national objectives of the Department of HUD under the CDBG Program; and

WHEREAS, the Township Staff has recommended to the Cheltenham Township Board of Commissioners that a Phase II (Bid Alternate) for public improvements dealing with a section of roadway reconstruction along Willow Avenue between Cedar Lane and Penrose Avenue which is actually part of a larger overall Willow Avenue Streetscape Reconstruction Project, located in the targeted program-eligible Census Tract 2024.02, Block Group 6, be submitted for funding under the Township's application as part of the FY 2011 Montgomery County CDBG Program; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Cheltenham, Montgomery County, Commonwealth of Pennsylvania, that the Township Administration be authorized to submit to the Montgomery County Department of Housing Services, a CDBG funding application for FY 2011 in the amount of \$283,350.00 for the project identified in Appendix A.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of Commissioners of Cheltenham Township hereby authorizes the Township Manager to execute all requests, applications, agreements and contracts required by and with Montgomery County to participate in the Program.

**DONE IN ELKINS PARK, PENNSYLVANIA**, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of March, A.D., 2011, in the year of the Township of Cheltenham the one hundred eleventh. Resolved and adopted this 16<sup>th</sup> day of March, A.D., 2011.

TOWNSHIP OF CHELTENHAM

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Harvey Portner, President  
Board of Commissioners

ATTEST

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David G. Kraynik, Manager/Secretary  
(SEAL)

Appendix "A"

CONSTRUCTION COST & QUANTITY ESTIMATE  
WILLOW AVENUE RECONSTRUCTION  
PROJECT NO. 09-33-79B

ITEM	QUANTITY	UNIT COST	TOTAL COST
<b>II. BID ALTERNATE (Cedar Lane to Pennrose Ave)</b>			
<b>DEMOLITION</b>			
A. Curb Demolition & Hauling (15 mi. Round Trip assumed)	830 LF	\$12.00	\$9,960.00
B. Sidewalk Demolition & Hauling (15 mi. Round Trip assumed)	380 SY	\$18.00	\$6,840.00
C. Pavement Removal (14" +/-) & Hauling (15 mi. Round Trip assumed)	585 CY	\$45.00	\$26,325.00
D. Tree Removal	7 EA	\$750.00	\$5,250.00
E. Stump Removal	2 EA	\$150.00	\$300.00
<b>CONCRETE</b>			
F. Concrete Curb			
G. Concrete Sidewalk	850 LF	\$34.00	\$28,900.00
H. Reinforced Concrete Driveway Aprons (6")	420 SY	\$54.00	\$22,680.00
I. Handicap Ramps	40 SY	\$83.00	\$3,320.00
	8 EA	\$1,200.00	\$9,600.00
<b>PAVING</b>			
J. Compact Subgrade			
K. 6" Crushed Agg. Base Course	1,500 SY	\$2.00	\$3,000.00
L. 4 1/2" Superpave Base Course	520 TON	\$26.00	\$13,520.00
M. Sweep & Tack Coat	405 TON	\$75.00	\$30,375.00
N. 1-1/2" Superpave Wearing Course	1,500 SY	\$0.50	\$750.00
O. Curb & Joint Seal	1,500 SY	\$9.80	\$14,700.00
P. Striping / Pavement Markings	850 LF	\$0.90	\$765.00
Q. Decorative Crosswalks	1 LS	\$2,000.00	\$2,000.00
	600 SF	\$15.00	\$9,000.00
<b>LANDSCAPING &amp; LIGHTING</b>			
R. Street Trees			
S. Topsoil & Permanent Seeding	4 EA	\$450.00	\$1,800.00
T. Ornamental Light Poles	1 LS	\$3,000.00	\$3,000.00
U. Banners & Banner Arm Brackets	5 EA	\$6,000.00	\$30,000.00
V. Benches	5 EA	\$1,250.00	\$6,250.00
W. Way-Finding Signage	2 EA	\$2,445.00	\$4,890.00
X. Traffic Control Signage	2 EA	\$6,175.00	\$12,350.00
	1 LS	\$2,000.00	\$2,000.00
<b>MISCELLANEOUS</b>			
Y. Excavation & Fill of Unsuitable Areas			
Z. Geotextile Fabric for Fill Areas	75 CY	\$40.00	\$3,000.00
AA. 4" Pavement Base Drain	225 SY	\$5.00	\$1,125.00
BB. 15" RCP Pipe	200 LF	\$25.00	\$5,000.00
CC. Type C Inlets	150 LF	\$57.00	\$8,550.00
DD. Manhole & Valve Box Adjustments	2 EA	\$3,500.00	\$7,000.00
EE. Preconstruction Video	1 LS	\$2,500.00	\$2,500.00
FF. Traffic Control	1 LS	\$600.00	\$600.00
GG. Construction Stakeout	1 LS	\$3,000.00	\$3,000.00
SUBTOTAL ITEM II	1 LS	\$5,000.00	\$5,000.00
			\$283,350.00

TOTAL ESTIMATE (BID ALT.): \$283,350.00

**TOWNSHIP OF CHELTENHAM  
RESOLUTION NO. -11**

**A RESOLUTION AUTHORIZING THE FILING  
OF A GRANT APPLICATION FOR  
FY 2011 COMMUNITY REVITALIZATION  
IMPLEMENTATION PROGRAM FUNDS**

**WHEREAS**, the Montgomery County Commissioners adopted the Montgomery County Community Revitalization Program at their June 2000 meeting, and subsequently amended the program guidelines in January 2006 requiring the filing of preliminary applications when municipalities are applying for implementation grants; and

**WHEREAS**, based on the 2006 Montgomery County Revitalization Program Guidelines, and pursuant to the final draft of the 2010 Cheltenham Township Community Revitalization Plan Update, adopted on March 17, 2010 La Mott Census Tract 2024.02; Block Group 6 qualifies for program participation based on the opt-in criteria; and

**WHEREAS**, on December 14, 2010, the Cheltenham Township Economic Development Task Force at its regular monthly meeting discussed the filing of a preliminary application for the FY 2011 Community Revitalization Implementation Program Year, and recommended to the Public Affairs Committee which subsequently concurred at its January 5, 2011 meeting that the Township Administration submit a preliminary grant application totaling \$237,148.00 for implementation funds for the La Mott Pedestrian Oriented Street Light Project; and

**WHEREAS**, the preliminary application was recently reviewed by the County Staff for compliance with the County Revitalization Program guidelines and found to be acceptable in terms of program eligibility; and

**WHEREAS**, the County's Revitalization Program will reimburse the Township up to eighty percent (80%) of the project costs associated with participation in the Program; and

**WHEREAS**, the cost of the required municipal match, of no less than twenty percent (20%), will be met by funds provided by a variety of sources, including local funds, donations and other secured grants, as described in the amended Community Revitalization Plan; and

**WHEREAS**, the Township of Cheltenham must now formally file a complete application package in order to participate in the FY 2011 Revitalization Implementation Program in order to obtain funds from Montgomery County and proposes to submit the formal application to Montgomery County Revitalization Board on or before the April 1, 2011 deadline.



**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Cheltenham, Montgomery County, Commonwealth of Pennsylvania, that the Township Administration be authorized to submit a formal application to the Montgomery County Revitalization Board, totaling \$237,148 to help cover the construction cost for the following project:

**1. La Mott Census Tract 2024.02, Block Group**

**Pedestrian Oriented Street Lights:** To furnish and install up to 37 street lights at a height of 16 feet at 100 foot intervals to complete the work along Cheltenham, Beech and Penrose Avenues:

Total Estimated Construction Costs	\$281,435.
Engineering Services	<u>15,000.</u>
 Total Project Cost	 <u>\$296,435</u>

**FUNDING SCENARIO**

<b>80% County Balance</b>	<b>\$237,148.</b>
<b>20% Municipal Match</b>	<b>\$ 59,287.</b>

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of Commissioners of Cheltenham Township hereby authorizes the Board President and the Township Manager to execute all requests, applications, agreements and contracts required by and with Montgomery County to participate in the Program.

**DONE IN ELKINS PARK, PENNSYLVANIA**, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of March, A.D., 2011, in the year of the Township of Cheltenham the one hundred eleventh.

Resolved and adopted this 16<sup>th</sup> day of March, A.D., 2011.

BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP

ATTEST:

By: \_\_\_\_\_  
Harvey Portner  
President

\_\_\_\_\_  
David G. Kraynik  
Township Manager/Secretary

(SEAL)

