



**Cheltenham Township
Stormwater Best Management Practice Inspection Form**

Pursuant to a recorded stormwater operations and maintenance agreement, property owner is required to periodically inspect stormwater Best Management Practices (BMP) to ensure they are properly maintained, functional, and safe. This form shall be used to document observations and maintenance needs identified during inspections by the property owner.

PROVIDE A SEPARATE FORM FOR EACH BMP LOCATED ON THE PROPERTY.

BMP ID: _____ BMP type: _____

Photographs (min. 1 per BMP) taken: Yes No

Date of inspection: _____ Inspector Name: _____

Inspector relation to Property Owner: _____

Date of last rain event: _____ Amount (in inches): _____

BMP owner/ Responsible party Information:

Name: _____ Email: _____

Phone: _____ Mailing address: _____

BMP location (address or cross-street): _____

Parcel Number: _____

BMP as-built plan (attach if not already on file with the Township)? _____

BMP maintenance plan/agreement? _____

Were issues identified during the previous inspection that required maintenance? _____

Description of maintenance activities or BMP modifications since prior inspection: _____

	Yes	No
1. Is the BMP generally functioning as intended, well-maintained and free of misuse or vandalism?		
2. Are inflow structures and pipes in good condition, free from excessive erosion and functioning properly?		
3. Are outflow structures and pipes in good condition and functioning properly?		

	Yes	No
4. Is the discharge point to the stream (if applicable) in good condition, free of erosion, and functioning properly?		
5. Is the BMP free of debris (trash, yard waste, dead vegetation, etc.)?		
6. Are soils within the BMP stable and free of active erosion?		
7. Is the BMP free of sediment deposits building up near structures or on the floor of the BMP?		
8. Are the inflow and outflow structures open? Confirm there are no indicators of clogging.		
9. Is vegetation healthy? Confirm there are no signs of vegetation die-off.		
10. Is runoff discharging from the BMP properly? Confirm that there are no indicators of standing water for more than 72 hours.		
11. Is the BMP free of encroachment (i.e. there are no structures such as sheds, trampolines, wood piles, fence, etc located in the BMP)?		
12. Is the BMP free of damage by caused by animal burrows or tree falls?		
13. Is vegetation around BMP structures managed to enable visual inspection?		
14. Is standing water in the BMP free of odor, sheen, or color that could indicate the presence of a pollutant?		

Describe observations and maintenance activities required to address any 'No' responses. Include a timeline for performing each action, a responsible party, and necessary follow-up communication between the Township and the BMP owner:

CERTIFICATION

I, as Property Owner or Inspector acting on behalf of Property Owner, hereby certify that the information contained in and attached to this Inspection Form is true and accurate to the best of my knowledge and that the stormwater BMP(s) covered by this form are in good working order and functioning as originally intended, designed, and constructed. I acknowledge that no person shall modify, remove, fill, landscape or alter any stormwater BMPs, facilities, areas, drainage areas (to stormwater BMPs) or structures without the prior written approval of Cheltenham Township. I understand that false information may result in a notice of violation and/or termination of any Stormwater Utility Fee credits. I also authorize Township representatives to enter my property, with no less than twenty-four hours prior notice, to investigate or ascertain the condition of the stormwater BMPs on my property.

Property Owner/Inspector Name: _____

Signature: _____ Date: _____

Following inspection activities, property owner shall submit this inspection form and any required attachments to:

stormwater@cheltenham-township.org

OR

Stormwater BMP Inspection Report

Cheltenham Township

8230 Old York Rd.

Elkins Park, PA 19027

(215) 887-1000