

A regular meeting of the **PUBLIC WORKS COMMITTEE** for January 2018 was held this evening, Chairman J. Andrew Sharkey, presiding. Members present were Commissioners Rappoport, Brockington, Holland, Pransky and Zygmund-Felt. Also present was Ex-Officio Member Norris.

Staff members present were Christopher Clewell, Public Works Superintendent; Hank Wacker, Sewer Superintendent; Michael Fleming, Public Works Coordinator; Amy Montgomery, Township Engineer; Alyson Elliott, Assistant Township Manager; and Bryan T. Havir, Township Manager. Also present was Joseph M. Bagley, Esq., Township Solicitor. A Public Attendance List is attached.

Mr. Sharkey called the meeting to order at 7:37 p.m.

1. Upon motion of Mr. Holland, unanimously approved by the Committee, the Report of the Highway Department for the month of December 2017 was received.

2. Upon motion of Mr. Holland, unanimously approved by the Committee, the Report of the Refuse Department for the month of November 2017 was received.

3. Upon motion of Mr. Holland, unanimously approved by the Committee, the Report of the Parks Maintenance Department for the month of December 2017 was received.

4. Upon motion of Mr. Holland, unanimously approved by the Committee, the Report of the Sewer Department for the month of December 2017 was received.

5. Review of the Report of the Code Administrator. Mr. Fleming briefed the Committee regarding the submittal status of the Structural Engineer's Report for renovations of Conklin Hall, 920 Spring Avenue. He stated the owner, Dr. Richard Yoon, submitted comprehensive plans, but has not engaged a contractor yet, which is required before a Building Permit can be issued. Mr. Fleming also stated that the grounds maintenance is on schedule, per the agreement with the Township.

Upon motion of Ms. Rappoport, unanimously approved by the Committee, the Report of the Code Administrator for the month of December 2017 was received.

6. Review of the Report of the Street & Traffic Light Superintendent. Ms. Rappoport inquired about the streetlight outage on Rock Lane. Mr. Stuckert confirmed that it was a PECO problem and he reported it to them last week. The normal timeframe for PECO repairs being 2-3 weeks, Mr. Stuckert stated he would process a request for update next week.

Upon motion of Ms. Rappoport, unanimously approved by the Committee, the Report of the Street & Traffic Light Superintendent for the month of December 2017 was received.

7. Fall Leaf Collection Update. Mr. Clewell explained that the tow behind vacuum leaf collection methods do not work in cold temperatures. This Department has been limited to the use of loader crews. Crews have completed all of Route 15, minus Woodland Road, where the water main break was early this morning. The loader crews completed a few streets in Route 14 today prior to pulling out to deal with safety issues caused by icing over roadways from the water main break. Three collection Routes remaining to be completed are Routes 14, 13 and 12, weather permitting.

Regarding upcoming snow events, Mr. Clewell asked residents to park vehicles in driveways and off the street as much as possible to aid the crew in clearing the streets.

On behalf of the Commissioners, Mr. Sharkey thanked the Public Works Crews and Staff for their efforts and wished them all a Happy New Year.

8. Mr. Clewell provided an update on the Abington Deer Management (ADM) Program. To date, a total of 40 Deer have been harvested on Township-owned open space/park property during the 2017/2018 Archery Season:

Waverly Road Compost Facility: 5 Doe, 1 Buck - still seeing high numbers of Deer
Open Space "ROSS": 12 Doe - still seeing high numbers of Deer
Open Space: Rock Lane: 4 Doe - still seeing 12 Deer on a regular basis
Tookany Creek Parkway*: 5 Doe
Open Space: Coventry*: 2 Doe
Open Space: Green Valley: 1 Doe
Island of Chelton Hills: 0
Open Space: Parkview*: 8 Doe, 2 Buck
* With the development of Ashbourne Country Club looming, you can expect to see more Deer in this area as the development begins.

2016/2017 season ADM harvested 34 Deer total. In two years, Abington Deer Management successfully harvested a total of 74 Deer from open space park land: 63 Doe/7 Bucks.

Deer -vs- Auto Stats:

- 2015/2016- Prior to allowing Archery Hunting - 62 Deer found dead on the roads/properties.
- 2016/2017- Prior to and while allowing Archery Hunting for the first time in Township History- 58 Deer were found dead on roads/properties.
- 2016/2017- After the first season was completed and the second season was in progress - 19 Deer were found dead on roads/properties.

The reduction of 39 less Deer found dead or reported since January 1, 2017 is a major improvement over the last two years.

9. Upon motion of Mr. Pransky, unanimously approved by the Committee, the Shade Tree Advisory Commission Meeting Minutes of December 14, 2017 were received.

10. La Mott Board of Historical and Architectural Review Meeting – December 21, 2017 meeting canceled.

11. Wyncote Board of Historical and Architectural Review Meeting – December 21, 2017 canceled.

12. Review of 2017 Fourth Quarterly Report for the Township's Sanitary Sewer System. Ms. Montgomery provided highlights regarding the Interceptor "A" Replacement Project. Currently, there are 14 meters throughout the system (a couple were out, due to the CCTV projects).

13. Upon review of the Sanitary Sewer Status Update, the following item were discussed:

- a. The second part of the lateral inspection ordinance must be reported in the semi-annual update to the Pennsylvania Department of Environmental Protection (DEP), due March 31, 2018.

- b. Interceptor “A” – provided an overview of work completed in December 2017 near the fire training area towards Gimbel Field and on the rock cut in Tookany Creek Parkway. Once the rock issue is resolved and the pipe installed on Tookany Creek Parkway, an update on the reopening of the Parkway will be given.
- c. The contractor has completed the work on the Cheltenham Village CCTV Inspection and Repairs Project and will provide a closeout report.
- d. A status update on the Glenside CCTV Inspection and Repairs Project was provided.
- e. The bid for sanitary sewer repairs in Elkins Park and Melrose Park will be let at the end of January, with bid award anticipated in March. The Township received a \$200,000 grant to help complete this project through the 2017 PA Small Water and Sewer Grant. The grant requires a 15% match.

Mr. Sharkey requested that an update on Interceptor “A” reforestation planning be included in future Sanitary Sewer Status Updates.

When asked about the Interceptor “A” blasting, Ms. Montgomery reported that the controlled blast at the bottom of the trench area where they hit the rock was successful. Mr. Zygmund-Felt mentioned there were a couple of residents that reported that they felt the vibration in their homes and appreciated the pre-notification of the blasting. Ms. Montgomery said additional blasting is anticipated; there will be updates regarding change orders.

Ms. Rappoport thanked Cheltenham Lateral Solutions for tips to residents on how to deal with plumbing issues during the cold weather. Mr. Havir thanked Ms. Rhonda Genzink Isser of Lateral Solutions, for her efforts in this regard.

Public Comment

Ms. Rhonda Genzink Isser of Lateral Solutions asked if the Township had been reimbursed by the Consultant for design-related change orders on the Interceptor A Project. Mr. Havir said the Township is working with the Consultant to receive reimbursement for additional costs related to the change orders. She also inquired whether the Township received meter data from the City. Ms. Montgomery stated that the Township has received a lot of raw data from the Philadelphia Water Department (PWD) for the area near Hasbrook Avenue and is in the process of analyzing it. Ms. Genzink Isser also inquired about any reimbursement to the Township regarding contamination in Tookany Creek. Mr. Havir stated that DEP has determined that PWD is responsible for all cleanup efforts, but the Township is keeping track of personnel time involved with the incident.

Upon motion of Ms. Rappoport, the Sanitary Sewer Status Update was received.

14. Mr. Frank Impagliazzo, President of Standard Pipe Services, Inc. was present to request a time extension of 45 days for the Glenside CCTV Project. The official date for completion was February 8, 2018. Justification for the extension was mainly loss time due to inclement weather days; the relining of sections deemed an emergency; equipment breakdowns; and personnel issues.

Ms. Montgomery confirmed that Staff recommended the 45-day extension, with a completion date of March 23, 2018, at no cost to the Township. Mr. Sharkey notified Mr. Impagliazzo that the Township will seek to be reimbursed for any work days requiring the Township inspectors, if the project exceeds the extension period. Also, as additional night work could be expected, Mr. Sharkey stressed the importance of notifying the residents in advance in a timely manner.

Recommendation to the Board of Commissioners: Upon motion of Mr. Sharkey, unanimously approved by the Committee, it was recommended the Board of Commissioners grant a time extension of 45 days to Standard Pipe Services, Inc. to complete the Glenside CCTV Project.

15. Mr. Tom Pyle, Domus, Inc. Project Manager and Dan McKenna, Engineer from Wilkinson Associates, were present to request a waiver from the Land Development Approval Process for Domus, Inc., 101 Limekiln Pike, Glenside, PA for a building addition and parking improvements. Mr. Sharkey noted this is the former Gate 1 building, which has been vacant for a long time. A brief presentation included maps of the development and the proposed renovations followed. Township Engineer Montgomery recommended granting a full waiver for this project. The applicant does not require additional EDUs.

Mr. Zygmund-Felt asked Mr. Pyle what attracted the company to Cheltenham, which is a welcomed investment in the Township. He noted that the location, which would become their Corporate Headquarters, would be located outside of the City, yet within close proximity to the City/309/Turnpike.

Public Comment

Robert Hyslop, 211 Harrison Avenue, Glenside, required clarification on total net decrease in impervious surface on the project. Mr. Hyslop said he agreed with Ms. Rappoport's suggestion that all developments, even projects that have either a reduction – or no change – in impervious coverage be required to meet stormwater management requirements, rather than developments that increase impervious coverage by 250 sq. feet or more.

Mr. Bagley affirmed that any change in stormwater management requirements would require an amendment to the Township's stormwater management ordinances.

Mr. Sharkey suggested that this matter be given significant thought, as it could severely impact the Township's attractiveness to entities that would redevelop properties, limiting its economic development opportunities.

Recommendation to the Board of Commissioners: Upon motion of Mr. Sharkey, unanimously approved by the Committee, it was recommended the Board of Commissioners grant a waiver from the Land Development Approval Process for Domus, Inc., 101 Limekiln Pike, Glenside, for a building addition and parking improvements, subject to the following:

- Compliance with Planning Commission recommendations from its December 27, 2017 meeting.
- Compliance with the Shade Tree Advisory Commission recommendations from its meeting of December 14, 2017.
- Submission of a Lot Consolidation Application within 30 days.
- Compliance with all Building and Zoning requirements at the time of the Building Permit Application.
- Agreement to pay all Township permit and application fees, including but not limited to: building permits and earth disturbance permits
- Agree to reimburse Cheltenham Township for any expenses associated with plan reviews and inspections by third party agencies, including the Township Engineer and Township Solicitor.

- The issuance of any required permits and approvals by any other agency having jurisdiction.

16. Upon review of the Environmental Advisory Council meeting minutes of December 18, 2017, a brief discussion pursued concerning the question of the proposed Cresheim Valley Trail. Mr. Sharkey stated it was very important to reach out to the Laverock and Custis Wood residents who may have concerns about the future implementation of this trail.

Upon motion of Mr. Pransky, unanimously approved by the Committee, the December 18, 2017 meeting minutes of the Environmental Advisory Council were received.

17. LED Streetlight Project Update. Mr. Stuckert reported the following:

- As of today, almost all of the cobrahead lights have been installed. Punch list items include those missed on the original survey or those with special installation requirements.
- In Lynnewood Gardens and La Mott, all but a very small percentage of the retrofit kits have been completed.
- A small number of lights that required complete pole replacements are outstanding because they are on a concrete base.
- Buildings and parking lots will be installed by Township staff when the items are delivered.

Mr. Sharkey suggested that the savings generated from the program be presented to the Committee at a future date. Additionally, staff should develop a process to install extra street lights where requested. Mr. Havir said staff has been keeping a list of requests and will start reviewing them late spring once the LEDs are up and running and staff has time to evaluate need.

18. Old Business:

- A. **Recommendation to the Board of Commissioners:** Upon motion of Ms. Rappoport, unanimously approved by the Committee, it was recommended the Board of Commissioners adopt an Ordinance amending Chapter 161, Garbage, Rubbish and Refuse, of the Township Code to clarify which materials can be received as "Recyclables."

19. New Business:

- A. Contract to Provide Bid and Construction Advisory Services on the Elkins Park West Streetscape Improvement Project – Phase I. Mr. Havir noted that design on the project has been completed and it has been put out to bid through PennDOT's construction management system. Bids are anticipated to be submitted by late February. Gannett Fleming provided a quote to provide bid and construction advisory services on an as-needed basis in an amount not to exceed \$13,678.13.

This project is made possible by a \$1 million grant from through the Federal Highway Administration's Transportation Alternative Program. The Township's share would be \$200,000.

Staff has reviewed the proposal and finds it consistent with other similar services. Mr. Havir said Gannett Fleming provided these services for the Glenside

streetscape projects and used approximately \$9,000 of the similarly-sized budget. Ms. Rappoport asked if there were change orders for the Glenside projects. Mr. Havir responded affirmatively, but they were not due to faulty design. Ms. Elliott added that the contractor utilized the design process required by the granting agencies, which is very stringent and requires many more clearances and levels of design than a typical project.

Recommendation to the Board of Commissioners: Upon motion of Mr. Pransky, unanimously approved by the Committee, it was recommended the Board of Commissioners award a contract to Gannett Fleming in an amount not to exceed \$13,678.13 to provide bid and construction consultation services on an as-needed basis on the Elkins Park West Phase I Improvement Project.

- B. Announcement of Township's intension to apply for a Pennsylvania Department of Community and Economic Development Small Water and Sewer Grant in February 2018. Ms. Elliott, Ms. Montgomery, Messrs. Wacker and Clewell are working on a project proposal that will be brought to the Public Works Committee next month for consideration. Mr. Havir stated the Township will ask for the maximum award of \$500,000, if possible, and there is a 15 percent match requirement. Mr. Havir confirmed that Staff has historically received support from the State Representative's and Senator's offices on these grants.

20. Citizens' Forum:

Ms. Rhonda Genzink Isser of Lateral Solutions expressed her desire to ensure that adequate research and testing is done prior to developing bid specifications on future projects to save the Township on change orders.

Robert Hyslop, 211 Harrison Avenue, Glenside, discussed several issues, including:

- Change Orders with respect to the sewer issues, as mentioned by Ms. Genzink Isser above.
- The discussion of Coventry and Cheltenham Avenues mentioned in the Highway and Sewer Department reports.
- Clarification of comments from the December Commissioners meeting regarding the potential sale of the Township sewer system and the budget.
- Comments regarding the 2018 fee schedule:
 - The tripling of the fee for failure to obtain a permit to repair sewer laterals and ensuring residents are properly notified.

Mr. Sharkey reiterated that property owners must register for a permit as it will ensure that all proper utilities have been notified and can save life and property.

- Ensured that residents would not have responsibility sanitary sewer overflow fees for which they are not responsible.
- Questioned the permit for placing building material in the street
- Mr. Hyslop asked for consistency concerning the placement of basketball courts placed in the street.
- Asked that the Committee review the stormwater management ordinance and consider amendments that would require all developments and redevelopments to meet stormwater management requirements, as suggested by Ms. Rappoport.

21. Mr. Havir announced that the Board of Commissioners will hold an executive session to review the Request for Bid process on next Tuesday, January 9, 2018.

22. There being no further business, upon motion of Mr. Pransky, unanimously approved by the Committee, the meeting adjourned at 9:10 p.m.



Bryan T. Havir
Township Manager

Per Avery China

PUBLIC ATTENDANCE LIST
Public Works Committee @ 7:30 PM
Building & Zoning Committee @ 8:00 PM
Wednesday, January 3, 2018
Curtis Hall
Wyncote, PA 19095

NAME (Please Print Clearly)	ADDRESS	EMAIL/TELEPHONE
THOMAS PYLE	101 Limekiln Pike	TPyle@DomusInc.net 267-688-0167
Ronda Esser	Cheltenham Lafayette	512-721-6080
DAN MCKENNA	101 Limekiln	dmckenna@wilkinsonassoc.com 610-415-1220
ROBERT HYSLOP	211 HARRISON 19038	215-886-0813
Eunice E. Allen	4642 Brooklyn Rd.	eunice@hwypp.com