

A regular meeting of the **PUBLIC WORKS COMMITTEE** for February 2018 was held this evening, Chairman J. Andrew Sharkey, presiding. Members present were Commissioners Rappoport, Holland, Pransky and Zygmund-Felt (absent was Commissioner Brockington). Also present was Ex-Officio Member Norris.

Staff members present were Christopher Clewell, Public Works Superintendent; Hank Wacker, Sewer Superintendent; Edward Joseph Stuckert, Street Lighting and Traffic Signal Superintendent; Michael Fleming, Public Works Coordinator; Henry Sekawungu, Director of Planning & Zoning; Amy Montgomery, Township Engineer; Alyson Elliott, Assistant Township Manager; and Bryan T. Havir, Township Manager. Also present was Joseph M. Bagley, Esq., Township Solicitor. A Public Attendance List is attached.

Mr. Sharkey called the meeting to order at 7:40 p.m.

1. Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Highway Department for the month of January 2018 was received.

2. Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Refuse Department for the month of December 2017 was received.

3. Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Parks Maintenance Department for the month of January 2018 was received.

4. Upon review of the Report of the Sewer Department, Mr. Norris requested clarification on Item #52 – Wall Park pump readings for the month.

Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Sewer Department for the month of January 2018 was received.

5. Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Code Administrator for the month of January 2018 was received.

6. Review of the Report of the Street & Traffic Light Superintendent. Mr. Stuckert stated that staff met with the Johnson Controls, Inc. (JCI) this afternoon and reviewed punch list items for the street light installation project. Mr. Pransky said he was concerned that the new LED lights did not have as much coverage as the previous lights. Mr. Stuckert explained that the LED lights produce a brighter light coverage on the ground, in particular, just under the light. The light of the previous lights was more diffuse and did not put as much light on the ground as the LEDs, so there may be a perception that the lights are not as bright at the outer edge, when they are actually just as bright. Mr. Stuckert explained that maintenance issues for the first year after installation are handled by the contractor. After that, the Township would be responsible for repairs, but there is a manufacturer's warrantee on parts.

Upon motion of Mr. Pransky, unanimously approved by the Committee, the Report of the Street & Traffic Light Superintendent for the month of January 2018 was received.

7. Leaf Collection Update. Mr. Clewell reported that the third special loose leaf collection was completed in Routes 15, 14, 13 and 12, in accordance with the schedule in the Township calendar. Several delays in the post loose leaf collection were due to inclement weather and cold temperatures. Crews swept through leaf routes 11, 10 and 9 without notice to the residents. Mr. Clewell felt it was necessary to do so to ensure that low lying areas in those routes were cleaned up properly.

Mr. Sharkey recommended advancing Christmas tree collections and also asked Mr. Clewell to thank the team members for their efforts.

8. Mr. Clewell provided an update on the Abington Deer Management (ADM) Program. To date, a total of 48 Deer have been harvested on Township-owned open space/park properties during the 2017/2018 Archery Season:

Waverly Road Compost Facility: 5 Doe, 1 Buck
Open Space "ROSS": 12 Doe
Open Space: Rock Lane: 7 Doe
Tookany Creek Parkway: 6 Doe
Open Space Coventry: 4 Doe
Open Space Green Valley: 1 Doe
Island of Cheltenham Hills: 2 Doe
Open Space Parkview: 8 Doe, 2 Buck

2017/2018 Archery Season Total: 48 Deer

2016/2017 Archery Session Total: 34 Deer total

In two years, ADM successfully harvested a total of 82 Deer from open space/park land (75 Doe/7 Bucks).

Mr. Clewell noted that Upper Dublin Township has announced that it will be contracting with a sharp shooter in 2018 to help thin the deer herds on its properties. In comparison, Upper Dublin's 40 plus deer management members took 35 Deer in the 2016/2017. Upper Dublin Township will pay \$200-\$300 per deer in 2018.

Mr. Clewell noted that there is no cost for the service provided by Abington Deer Management, which has yielded good results. He said he does not feel sharp shooting is needed in Cheltenham Township. Abington Deer Management's 18 members have a much higher overall deer harvest total than the group in Upper Dublin.

Mr. Clewell noted that there were dramatic reduction to the number of vehicle vs. deer collisions in Cheltenham Township and considered it a major improvement in two years since this program started. He referred to the statistics as follows:

- 2015/2016 Season (prior to allowing Archery Hunting): 62 deer found dead on the roads/properties.

- 2016/2017 Season (prior to allowing Archery Hunting in the Township): 58 Deer found dead on roads/properties.
- 2016/2017 Season (after the first Archery Hunting season was completed and the second season was in progress): 19 deer found dead on roads/properties.

Thirty-nine fewer deer were found or reported dead since January 1, 2017.

9. Review of “Dos and Don’ts” Recycling List. Mr. Sharkey made the following points regarding the Recycling Dos and Don’ts List:
1. Staff place a note in the Township Calendar to urge residents to drop off cardboard at the Public Works Facility in order to increase cardboard recycling income.
 2. Remind residents to dispose of CFL bulbs through the Montgomery County Hazardous Waste Collections.
 3. Holiday lights are disposed with household waste.
 4. Envelopes with plastic mailing labels are “mix fit” and should be recycled.

Public Comment:

Mr. Kurt Ahrens, 172 Fernbrook Avenue, inquired about how much income the Township receives from recyclables.

Mr. Norris explained that the recycling market has changed and that there is no longer money to be made by recycling items; however, recycling benefits the Township because it costs less than disposing refuse through regular disposal methods. Both Mr. Pransky and Ms. Rappoport agreed that the Township’s savings increase when cardboard is recycled separately, instead of being mixed with other recycling items, and reduces the overall waste stream. Mr. Havir stated that Staff had prepared a report of recycling data. *[Following the meeting, it was agreed that Mr. Havir would provide the financial information within the minutes below.]*

All recycling is combined into one single stream cost. Single stream recycling items primarily consist of defined plastics, cans, paper, glass & disposed cardboard. There is no separate cost breakdown of the items being recycled based on the various types of materials. It’s just one fee charged for all the different types of recycling materials based on weight, with the disposal cost varying from month to month. In 2017 the monthly disposal costs varied from \$7 ton to \$34 ton, with \$24 ton being the average monthly cost.

In 2017 the Township recycled 2,643.78 tons of materials at a cost of \$63,450.75. The cost per ton to dispose of trash was \$56.18 ton in 2017. Without recycling the Township would have paid \$148,527.56 to dispose of the 2,643.78 tons of recycled materials. The net trash disposal cost savings to the Township by recycling was \$85,076.81.

Disposed of metals and tied up cardboard that is dropped off by our residents at the PWF and the Waverly Road Compost site produced revenue totaling \$5,693.80 in 2017, the bulk of this revenue coming from the recycled metals.

10. Upon review of the Shade Tree Advisory Commission Meeting Minutes, the Committee discussed the Land Development Plan for 1050 Ashbourne Road, Cheltenham (Kerlin Farm). Mr. Sharkey recommended notifying the neighbors that they cannot fight the uses, dimensions or other zoning-related issues on this project as the Zoning has already been decided by the Courts. Neighbors, however, can weigh in with comments on project with respect to land development issues.

Upon motion of Mr. Holland, unanimously approved by the Committee, the Shade Tree Advisory Commission Meeting Minutes of January 11, 2018, were received.

11. La Mott Board of Historical and Architectural Review Meeting – January 18, 2018 meeting cancelled.

12. Wyncote Board of Historical and Architectural Review Meeting – January 18, 2018 meeting cancelled.

13. Upon review of the Sanitary Sewer Status Update, the following items were discussed:

- a. Progress on the second part of the lateral inspection ordinance must be reported in the semi-annual update to the Pennsylvania Department of Environmental Protection (DEP), due March 31, 2018. Mr. Sharkey recommended that the Township send a formal letter to DEP requesting an extension on the March 31 deadline to submit the lateral inspection ordinance to it for review since the Township's field results may be showing that the I/I issue is not where DEP thought it was and because the Township is in the process of evaluating the potential sale of the sewer system, which could have an impact on the need for lateral inspections.
- b. Interceptor "A" work in January included:
 - Continued clearing, grubbing and stakeout from the fire training area through Gimbel Field;
 - Controlled blasting of rock near fire training area;
 - Test drilling along project length to determine areas of rock;
 - Continued installation of pipe from fire training area towards New Second Street;
 - Installation of a junction box near Central Avenue to tie the new sewer line into existing sewer at project terminus.
- c. Tookany Creek Parkway and surrounding recreation areas continue to be closed for the remainder of the winter due to safety issues;
- d. A meeting with residents in a portion of the 7800 block of Mill Road is scheduled for February 12 to review upcoming Interceptor replacement work, as it affects the area of their common driveway.
- e. The Interceptor A Reforestation Plan for portions of Tookany Creek Parkway was prepared by the Shade Tree Advisory Commission. The plan will be implemented as part of the project restoration.

- f. Cheltenham Village CCTV Inspection and Repairs Project - Cleaning, TV and grouting work have been completed and closeout documents are being reviewed. Two flow meters have been reinstalled and are collecting data.
- g. Glenside CCTV Inspection and Repairs Project – No update for this month. Ms. Montgomery noted that this project will have a budget surplus and suggested that they be used to address serious inflow / infiltration (I&I) issues on Twickenham Road, Plymouth Road and Harrison Avenue. She will provide a cost estimate for the Committee to consider next month.
- h. 2017 PA Small Water and Sewer Grant Project has been sent out to bid, with an anticipated award in March.

When asked about the Interceptor “A” blasting, Ms. Montgomery reported that additional controlled blasting is anticipated near New Second Street.

Mr. Havir gave a brief update on the Sewer Request for Bids (RFB), which was released on February 6, 2018. The deadline for responses is March 23, 2018. Mr. Sharkey recommended this as a future agenda item in order to keep the Committee informed of the progress.

Public Comment

Mr. Robert Hyslop, 211 Harrison Avenue, Glenside, PA expressed his concern that the Township not be pressured into accepting the first bid if it is not the right one. Also, he was concerned about the consideration of public input. Mr. Sharkey confirmed that discussion on the results will be public prior to any vote being taken.

Mr. Hyslop also questioned the “failed joints” noted in the Glenside CCTV Inspections report and asked whether or not the same joints are continually failing. Ms. Montgomery explained when joints in the sewer mains are tested, they either pass or fail. If it fails it is grouted. If it fails again, then the joint is considered “failed” and has to be repaired. Joints that fail after being grouted once will be repaired either through pipe lining or replacement [amendment approved by the Board of Commissioners at its February 21, 2018 meeting].

Ms. Rhonda Genzink Isser of Lateral Solutions asked when the lateral inspection reports will be sent to property owners. Mr. Sharkey stated that the reports will not be sent out until a lateral inspection ordinance is adopted, if it is adopted.

Upon motion of Ms. Rappoport, unanimously approved by the Committee, Township Staff was authorized to send a formal letter to the Pennsylvania Department of Environmental Protection requesting an extension of the March 31, 2018 deadline for the Phase II Lateral Inspection Ordinance, to permit the Township to continue to evaluate incoming data and ownership of its sanitary sewer system.

Upon motion of Mr. Holland, unanimously approved by the Committee, the Sanitary Sewer Status Update was received.

14. Ashmead Road Bridge Replacement Project Update. Ms. Montgomery stated it is currently out to bid on PennDOT’s Electronic Engineering and Construction Management

System (ECMS) and anticipates that a Notice to Proceed will be issued to the contractor on May 14, with an anticipated project completion in November 2018. Ms. Montgomery will update the Committee when she hears more from PennDOT.

15. Mr. Sharkey presented the following requests from the Environmental Advisory Council:

Upon motion of Mr. Sharkey, unanimously approved by the Committee, the Committee agreed to work with SEPTA to ensure that stormwater best management practices are incorporated into SEPTA's flood control proposal.

Public Comment:

Mr. Robert Hyslop expressed his frustrations of the requests made concerning sustainability, stating his comments were not addressed in his Act ~~37-34~~ [amendment approved by the Board of Commissioners at its February 21, 2018 meeting] comments made in 2009. Though Mr. Hyslop thought the curriculum was great idea, he discussed in detail the accountability aspect in several issues - in tracking changes in energy use; capital efficiency maintenance; green school yard impervious space, cost and benefits of different programs, etc.

Mr. Pransky concurred with Mr. Hyslop's comments, but stated the Township had no impact at the municipal level and urged Mr. Hyslop to continue his efforts. Mr. Sharkey encouraged Mr. Hyslop to attend the EAC meeting and present his concerns/comments to the decision-makers. Ms. Rappoport mentioned sustainability efforts are ongoing and, along with new leadership, will continue to work together. Mr. Sharkey recommended this issue be placed on the upcoming Township/School District Liaison Committee Agenda.

Upon motion of Ms. Rappoport, unanimously approved by the Committee, the Committee agreed to urge the School Board to adopt a sustainability policy and provide the revised recommendations as presented.

Upon motion of Ms. Rappoport, unanimously approved by the Committee, the January 22, 2018 meeting minutes of the Environmental Advisory council were received.

16. Easton Road Bridge Replacement Project Update. Mr. Havir stated the County has not put the project out to bid because it is still working to acquire temporary construction easements from property owners and to complete utility agreements with PECO. Mr. Sharkey asked Mr. Havir to contact Suzanne Ryan, PECO's External Affairs Manager, to help get the project expedited.

Public Comment

Mr. Hyslop inquired about traffic flow during construction.

17. Consider recommending to the Board of Commissioners the approval of an Amendment to Extend a Bypass Agreement at 7863 Mill Road, Elkins Park, PA 19027 to December 31, 2018. Mr. Bagley stated the Township has done bypass agreements in the past for

other property owners. The amount suggested was \$1,666.00, commensurate with what that owner was paid in the past. Mr. Havir stated the property owner was in agreement.

Recommendation to the Board of Commissioners: Upon motion of Mr. Pranksy, unanimously approved by the Committee, it was recommended that the Board of Commissioners approve an Amendment to Extend a Bypass Agreement at 7863 Mill Road, Elkins Park, PA 19027 to December 31, 2018.

18. Old Business:

- A. Status Update on the U.S. Army Corps of Engineer's (ACOE) Tookany Creek Flood Reduction Feasibility Study. Mr. Sharkey the read the memorandum attached to the Public Works agenda which noted that presentation of the final plan will be postponed 30-45 days to give the ACOE the opportunity to change the plan from a Local Preferred Plan (LPP) to a National Economic Development Plan (NED), which would benefit the Township in that it would no longer need to adopt the LLP with a risk statement and assume liability that the NED Plan would not cover. Staff is anticipating a final presentation by the ACOE at the March or April Public Works Committee meeting.

Public Comment

Mr. Hyslop offered his thoughts on the letter.

19. New Business:

- A. Consider recommending that the Board of Commissioners concur with the award of a Contract for the Elkins Park West Phase I Streetscape Improvement Project. Mr. Havir referred the Committee to diagrams brought to the meeting and provided an overview of the project, which consists of roadway improvements, concrete sidewalk, street light, crosswalk and signal upgrades. The limits of this project are between the Elkins Park Library and Walgreens on Church Road. Bids received through PennDOT's ECMS were opened on January 24, 2018 with seven bids received. Being made aware of the Township's budgetary constraints, PennDOT graciously agreed to cover the \$854,321 budget shortfall in order to ensure this project's completion. Cheltenham's contribution to this project is approximately 14% of the total project as follows:

Project Design and Engineering	\$178,000
Construction Inspection Services	\$116,000
<u>Construction Advisory Services</u>	<u>\$ 13,678 (not to exceed/on an as-needed basis)</u>
	\$307,678

Ms. Elliott also mentioned that signage is not part of this project, but the Township does have a grant through Montgomery County for

wayfinding signage in Elkins Park East and West. Mr. Sharkey suggested that staff consider the maintenance requirements of the Duratherm crosswalks.

Recommendation to the Board of Commissioners: Upon motion of Mr. Pransky, unanimously approved by the Committee, it was recommended that the Board of Commissioners authorize Township Staff to concur with PennDOT's award of a construction in the amount of \$1,854,321 to Allan Myers, LP for the implementation of the Elkins Park West Phase I Streetscape Improvement Project.

B. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Pransky, unanimously approved by the Committee, it was recommended that the Board of Commissioners adopt a Resolution authorizing Township Staff to submit an application to the PA DCED Small Water and Sewer Grant for Spot Repairs in the publicly-owned Sanitary Sewer Mains located in the Elkins Park, Melrose Park and Rowland Park neighborhoods.

C. Curtis Hall Contract with Jeffrey Miller Catering Update. Mr. Havarir reported that Staff is working on a lease agreement, which he anticipated would be circulated at the end of this month. Mr. Sharkey asked that a progress report on this topic become a regular agenda item until completion.

20. Citizens' Forum:

Mr. Hyslop, asked how many linear feet will be cleaned and repaired under ~~inquired about the linage of~~ the Small Water & Sewer Grant; discussed the laterals on Lismore Avenue; and three neighborhoods with Inflow and Infiltrations issues [*amendment approved by the Board of Commissioners at its February 21, 2018 meeting*].

21. There being no further business, upon motion of Mr. Pransky, unanimously approved by the Committee, the meeting adjourned at 9:17 p.m.



Bryan T. Havarir
Township Manager

Per Avery China
Recording Secretary

PUBLIC ATTENDANCE LIST
Public Works Committee @ 7:30 PM
Building & Zoning Committee @ 8:00 PM
Wednesday, February 7, 2018
Curtis Hall
Wyncote, PA 19095

NAME (Please Print Clearly)	ADDRESS	EMAIL/TELEPHONE
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