

The regular meeting of the **PUBLIC WORKS COMMITTEE** for November 2021 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also present was Ex-Officio Member Norris.

Staff present via web-conference were: Christopher Clewell, Public Works Superintendent; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Interim Township Engineer; Alyson Elliott, Assistant Township Manager; and Robert Zienkowski, Township Manager. Also present via web-conference was Joseph M. Bagley, Esq., Township Solicitor.

Mr. Bagley announced that the Board met in an executive session prior to this meeting to discuss personnel matters, litigation and matters which if discussed in public would violate a lawful privilege.

Mr. Zygmund-Felt called the meeting to order at 8:16 p.m.

#### 1. APPROVAL OF EXPENDITURES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a plus adjustment of an existing purchase order for Mason Maze, LLC in the amount of \$8,950 for materials to repair damaged balusters and portions of the broken stone wall in the garden area of Curtis Arboretum.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order for Sunline Supply in the amount of \$4,266.12 for the purchase of 500 COVID-19 testing kits.
- C. Consider recommending the Board of Commissioners approve a purchase order for Signal Control Products, Inc., in the amount of \$3,980 to install eight (8) push buttons at the intersection of Easton Road and Limekiln Pike.

Mr. Stuckert said the push buttons at this intersection will give residents with physical impairments some guidance crossing the intersection. The push buttons will also give people the opportunity to use an app on their phone that helps locate where the crosswalks are. Mr. Stuckert also mentioned that PennDOT recently approved a touchless button that can be programmed so a pedestrian simply waves in front of the button, which would be an additional cost of \$25 per button. The Board agreed to move forward with the touchless buttons. Mr. Stuckert also noted that the manufacturer has a class on how to use the equipment and how to navigate the app.

Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order for Signal Control Products, Inc., in the revised amount of \$4,180.00 to install eight (8) touchless buttons at the intersection of Easton Road and Limekiln Pike.

#### 2. RECEIPT OF MONTHLY REPORTS AND CITIZEN'S COMMITTEE MEETING MINUTES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the October 2021 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the September 2021 Report of the Refuse and Recycling Department.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the October 2021 Report of the Parks Maintenance Department.  
Mr. Areman commented that people have been planting trees on Township property and in parks without authorization and should seek approval before planting trees on Township property.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the October 2021 Report of the Code Administrator.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the October 2021 Report of the Street & Traffic Light Superintendent.
- F. The October Shade Tree Advisory Commission meeting was canceled.
- G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the meeting minutes for the October 18, 2021 Environmental Advisory Council meeting.
- H. The La Mott Board of Historical & Architectural Review was cancelled.
- I. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the meeting minutes for the October 21, 2021 Wyncote Board of Historical & Architectural Review meeting.

3. REPORT OF THE TOWNSHIP MANAGER

- A. Mr. Zienkowski discussed the leaf bag program, which based on revenue, has been losing money. He stated that leaf bags are available at businesses throughout the community and recommends dissolving this program. The Committee discussed increasing the cost of the leaf bags sold at the Township and where in the Township they could be purchased. Mr. Zygmund-Felt recommended that this discussion be tabled for further review.
- B. Mr. Zienkowski proposed removing half of the streetlights in the Township because they do not satisfactorily illuminate the sidewalks and streets. Removing some of the lights will significantly reduce costs. The Committee agreed to have further discussions about the streetlights with Mr. Stuckert.
- C. Mr. Zienkowski addressed the growing market for cardboard and the possibility of arranging bulk pick up for cardboard to gain the benefits of the growing market.
- D. Mr. Zienkowski proposed the purchase of two new packers that have rear lifts in the back and the consideration of providing 95 gallon trash cans for each homeowner, which will be a significant savings on equipment. Mr. Zienkowski mentioned that these items are for future consideration.

4. OLD BUSINESS

- A. Update on proposed Stormwater Management Fee and possible motion to approve the fee. Mr. Bagley provided an update on an Ordinance that is being drafted for review by the Finance Committee next week. Anthony Dill of Arcadis provided feedback and input on the draft Ordinance.
- B. Deer Management Update. Mr. Clewell provided an update of how many deer have been culled in various locations approved throughout the Township.
- C. Mr. Bagley discussed a claim received from Allan Myers, LP, regarding the Elkins Park Streetscape and recommended that this item be added to the November Board of Commissioners meeting agenda.

**Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners consider an approval of release of \$478,333.19 for the Elkins Park Streetscape Project to Allan Myers Construction.


5. NEW BUSINESS

- A. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners concur with the Montgomery County Consortium of Communities' award of a contract to provide Rock Salt for the 2021-2022 Winter Season.
- B. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners adopt a Resolution granting conditional approval for CTDA #21-05 for a Lot Line adjustment Plan for Ms. Traci Rogers, owner of 8245 Forest Avenue, Elkins Park, PA 19027, for the transfer of 1,458 sf from 50 Manor Road to 8245 Forest Avenue, so as to allow for access by the property owner to the stream bank as part of their stream bank stabilization project.

6. CITIZENS' FORUM

*Robert Hyslop, 211 Harrison Avenue*, had a comment regarding cardboard and how the Township will manage the new task if considered for the future.

7. There being no further business, upon motion of Mr. Zygmund-Felt, the meeting was adjourned at 9:39 p.m.

  
Robert A. Zienkowski  
Township Manager  
Submitted by: Ariel Sykes