

The regular meeting of the **PUBLIC WORKS COMMITTEE** for July 2021 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also present was Ex-Officio Member Norris.

Staff present via web-conference were Christopher Clewell, Public Works Superintendent; Michael Fleming, Public Works Coordinator; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Interim Township Engineer; Scott Lynch, Fire Marshal; Alyson Elliott, Assistant Township Manager; and Robert Zienkowski, Township Manager. Also present via web-conference was Joseph M. Bagley, Esq., Township Solicitor.

Mr. Bagley announced that the Board met in an executive session prior to this meeting to discuss personnel, potential litigation, and matters that which if discussed in public would violate a lawful privilege.

Mr. Zygmund-Felt called the meeting to order at 7:45 p.m.

1. APPROVAL OF EXPENDITURES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order for Garden State Highway products, Inc., in the amount of \$3,121.00 for two 30" LED TrafficCalm stop sign assemblies and two u-channel posts.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the printing and mailing, through Christmas City Printing, of a trifold brochure in an amount not-to-exceed \$6,500.00 for the advertisement of a public meeting for the stormwater impact fee.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order for Anderson Welding in the amount of \$3,647.00 for the fabrication of custom made street grates.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Traffic Products, Inc., in the amount of \$3,500 for traffic signal equipment and supplies.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved payment to Carroll Engineering in the amount of \$43,000 in exchange for a release.

2. RECEIPT OF MONTHLY REPORTS AND CITIZEN'S COMMITTEE MEETING MINUTES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the June 2021 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the May 2021 Report of the Refuse and Recycling Department.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the June 2021 Report of the Parks Maintenance Department.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the June 2021 Report of the Code Administrator.

Mr. Zygmund-Felt addressed code violation concerns regarding the apartment building located at 515 Stahr Road. Mr. Lynch said the Building Inspector and Code Administrator have been at the property every day and have been in constant contact with the property owner to address the ongoing issue and bring the condemned building up to Township code. Mr. Zygmund-Felt also stated that there is a GoFundMe page to help the residents of this property who face difficulty during this time and the community is offering help and housing opportunities to the residents.

- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the June 2021 Report of the Street & Traffic Light Superintendent.
- F. Upon motion of Mr. Zygmund-Felt, The Committee unanimously accepted the June 10, 2021 Shade Tree Advisory Commission Meeting.
- G. The Environmental Advisory Council Meeting was cancelled.
- H. The La Mott Board of Historical & Architectural Review was cancelled.
- I. The Wyncote Board of Historical & Architectural Review was cancelled.

3. REPORT OF THE TOWNSHIP ENGINEER

Mr. Areman asked that the reoccurring water ponding caused by silt bags at the Wawa development on the corner of Easton and Waverly Roads be addressed.

Mr. Zygmund-Felt asked for an update on Gannett Fleming's evaluation of the stormwater projects. Mr. Phillips responded that they have completed a few site visits that were indicated on the list to be evaluated. Mr. Zygmund-Felt wanted the Board to know that that is part of the stormwater remediation initiative and hopes they will qualify for Recovery Act funds.

4. REPORT OF THE TOWNSHIP MANAGER

A. Discussion on Township Facilities.

Mr. Zienkowski began discussion on the condition of Township facilities and expected future maintenance and improvement costs. The Township maintains and manages more than 16 facilities and according to the PFM Strategic Financial Management Report, these facilities are in need of significant repairs and upgrading to meet modern needs and code requirements. In order to live within operating and capital budget constraints, the Township will need to reduce overall facility inventory. Foundations are failing and buildings are becoming unfit for equipment and the welfare of staff and community in these facilities. The cost to repair these building is significant and it will continue to be difficult to keep maintaining facilities. Structural issues that include flooring, windows, and roofing add to the list of maintenance that is needed for all Township facilities.

Mr. Zygmund-Felt asked if there is imminent risk of safety to staff and the public. Mr. Zienkowski responded that there is. They are investigating conditions of some areas; vehicles have been relocated and they are awaiting environmental assessments.

Upon motion of Mr. Zygmund-Felt, the Committee table further discussion of Township facilities until the September Public Works Meeting to give staff more time to access documentation and provide the Commissioners with guidance concerning this important issue.

B. Update on Bridge Inspections.

Mr. Phillips provided an update on the bridge inspections for the Harrison Avenue Bridge over Tookany Creek and the Tookany Creek Parkway Bridge over Tookany Creek, conducted by Ted Roehrig, Senior Bridge Manager for Gannett Fleming.

Pictures of the Harrison Avenue Bridge showed cracking in the box beams and cracked asphalt in the roadway surface. He noted that PennDOT listed them as Priority 2, so they are the highest priority, but do need to be completed. Mr. Roehrig said if the Township wants to get the weight limit reduction lifted, the asphalt needs to be replaced and the beams need to be sealed to prevent further damage. Another option is to get rid of the asphalt wearing surface and install integral concrete which strengthens the bridge.

Pictures of the Tookany Parkway Bridge showed the steel beams under the bridge have begun to rust and deteriorate. Recommendations to repair the steel beams and to clean and re-paint the entire substructure to prevent any future deterioration have been included in the inspection report.

5. OLD BUSINESS – None.

6. NEW BUSINESS

A. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve another six-month extension for the Recycling Contract with J.P. Mascaro through the Montgomery County

Consortium from October 22, 2021 through April 21, 2022, with an increased fixed processing cost from \$135 a ton to \$140 a ton.

- B. Consideration of CTDA # 20-02- Land Development Plan for 7320 Old York Road, (More Shopping Center) Elkins Park, PA 19027 for the proposed construction of two (2) additions to the existing building that are 7,145 sqft, and 792 sqft installation of an underground storm water facility and a land scape buffer in the rear of the property.

Hal Lichtman, the applicant's architect, and David Citro, the applicant's engineer, were present to represent the applicant. Mr. Phillips said that he has worked with the applicant's engineer to address his comments and agreed to comply with outstanding comments in his review letter. The applicant has also received conditional approval from the Planning Commission.

Robert Hyslop, 211 Harrison Avenue, Glenside, PA, questioned whether the length and width of the basin was provided as requested in the Gannett Fleming review letter. Mr. Citro responded that the information will be provided with the final submission. Mr. Hyslop also questioned the run-off rates and Mr. Citro responded that all concerns will be in compliance with the Township Engineer and Township Ordinance requirements.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners adopt a resolution granting conditional approval for CTDA # 20-02- Land Development Plan for 7320 Old York Road, (More Shopping Center) Elkins Park, PA 19027 for the proposed construction of two (2) additions to the existing building that are 7,145 sq. ft., and 792 sq. ft. installation of an underground stormwater facility and a landscape buffer in the rear of the property.

- C. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners adopt a Resolution for a Plan Revision to the Sewage Facilities Planning Module for Creek side Market and Tap, 7909 High School Road, Elkins Park, PA.
- D. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners award a Contract for the 2021 Keswick Avenue Road Milling and Resurfacing Project to Glasgow, Inc., 104 Willow Grove Avenue, Glenside, PA in the amount of \$142,728.30, being the lowest responsible bidder meeting Township specifications.

7. CITIZENS' FORUM

8. There being no further business, upon motion of Mr. Zygmund-Felt, the meeting was adjourned at 9:17 p.m.



Robert A. Zienkowski
Township Manager
Submitted by: Ariel Sykes