

*****These minutes were revised on June 22, 2021*****
*****The changes are highlighted in red*****

The regular meeting of the **PUBLIC WORKS COMMITTEE** for June 2021 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also present was Ex-Officio Member Norris.

Staff present via web-conference were Christopher Clewell, Public Works Superintendent; Michael Fleming, Public Works Coordinator; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Interim Township Engineer; Joseph Stuckert, Street Lighting and Traffic Signal Superintendent; Alyson Elliott, Assistant Township Manager; and Robert Zienkowski, Township Manager. Also present via web-conference was Joseph M. Bagley, Esq., Township Solicitor.

Mr. Bagley announced that the Board met in an executive session prior to this meeting to discuss personnel, potential litigation, the purchase or sale of real property, and matters which if discussed in public would violate a lawful privilege, as well as emergency preparedness and the protection of public safety.

Mr. Zygmund-Felt called the meeting to order at 7:34 p.m.

1. APPROVAL OF EXPENDITURES

- A. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a blanket purchase in the amount of \$150,000 for emergency tree work to be performed by the first available contractor, which will include tree removal, stump grinding, dead limbs, hazardous pruning and removal of wood.
- B. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a blanket purchase order in an amount not-to-exceed \$21,299 to repaint all existing double yellow center lines and white sidelines on Township owned roads only.

Mr. Bagley commented that the amount listed on the agenda, \$24,000, would need to go out to bid; however, if the amount was not to exceed \$21,299, the Township can accept telephonic bids by three potential bidders. Mr. Clewell said the revised amount should cover the work needed.

- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order in the amount of \$10,000 to Vecchione Fleet Service for tires and services to the Public work vehicles.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order in the amount of \$10,000 to Colliflower Inc. for hydraulic parts and equipment for Public works.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order in the amount of \$2,620.75 to Mobile Lifts LLC for annual repair and safety inspections of the Street Lighting and Traffic Signal Superintendent's bucket truck.
- F. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order in the amount of \$5,000 to Glasgow, Inc. for bituminous materials.

2. RECEIPT OF MONTHLY REPORTS AND CITIZEN'S COMMITTEE MEETING MINUTES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the May 2021 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the April 2021 Report of the Refuse and Recycling Department.

- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the May 2021 Report of the Parks Maintenance Department.
 - D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the May 2021 Report of the Code Administrator.
 - E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the May 2021 Report of the Street & Traffic Light Superintendent.
 - F. The May 13, 2021 Shade Tree Advisory Commission Meeting was cancelled.
 - G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the May 10, 2021 Environmental Advisory Council Meeting.
 - H. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the May 20, 2021 La Mott Board of Historical & Architectural Review.
 - 1) Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application L21-268 of Timothy Riley, representing Ms. Jeannette Robinson, property owner of 1800 Chelsea Road, Elkins Park, PA 19027 for replacement of four (4) exterior with white framed screen doors.
 - 2) Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application L21-267 for of Joo Yeop Song (Andy), property owner and representing 1330 Willow Avenue Association, LLC (H Mart) for the property 1330 Willow Avenue, Elkins Park, PA 19027 for the installation of a commercial grade four (4) foot High ornamental ovation black fence with two (2) gates, twenty-five (25) feet in width to surround this entire property with conditional approval that licenses and taxes have been approved.
 - I. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the May 20, 2021 Wyncote Board of Historical & Architectural Review.
 - 1) Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application W21-261 of Harry A. and Judith A. Lusk for the in-kind replacement of the existing porch with the exception of round columns and replacement of porch floor with composite decking material.
3. Continued discussion on the payment of municipal membership dues to the Tookany/Tacony-Frankford Watershed Partnership, Inc. (TTF) in the amount of \$40,000 for 2021. TTF Executive Director Julie Slavet summarized the services the organization provides to the Township. When TTF was created in 2005, its purpose was to support municipalities in implementing the requirements of the Clean Water Act as recommended in the Tookany/Tacony Frankford Watershed Plan. She noted that the Township was also obligated to increase its contribution to TTF to \$40,000 in 2010 as part of an agreement with the Pennsylvania Department of Environmental Protection and Philadelphia Water Department to attenuate the impact of sanitary sewer overflows. Mr. Bagley stated that with the sale of the sewer system he does not believe that the Township is obligated to make an annual payment to TTF. The details of the 2010 agreement should be assignable to Aqua. Ms. Slavet explained that TTF helps the Township reach its Municipal Separate Storm Sewer System (MS4) and Pollution Reduction Plan (PRP) requirements as outlined by the Clean Water Act. It provides the Township with an annual report outlining services, programs, and events it provides to meet those requirements, including resources and programs for public education, public participation, pollution prevention and housekeeping. TTF projects have improved water quality and reduced water runoff throughout the Township and provided services to residents and properties within the Township. TTF services also help manage stormwater from neighboring municipalities, which is an important aspect for the Township's stormwater management program.

Mr. Norris wanted to know what other municipalities are paying TTF and why Cheltenham pays a significant amount more. Ms. Slavet responded that Cheltenham has a larger proportion of the watershed within its boundaries than other municipalities; therefore, it contributes a larger share to TTF than the other upstream suburban municipalities. Mr. Areman stated that he thinks the payment to

TTF is appropriate considering the work and services they have provided to the Township and supports the efforts that have been made. Mr. Areman encourages the Board and staff to collaborate with TTF to explore more opportunities for TTF's services. Mr. Pransky's expressed concern that other townships are paying less membership fees despite having larger populations and equal, if not more, contributing factors to stormwater issues. Mr. Norris is in favor of reducing payment to TTF, but stated the Township should pay for what they utilize from TTF.

Mr. Robert Hyslop, 211 Harrison Avenue, Glenside, PA, ~~stated his concerns with flooding and stormwater management and sees TTF effectively helping with that issue.~~ stated that flooding is the biggest Township problem under the umbrella of stormwater and many times we get into a discussion that the Township can only do so much to contain its water and that it's really a watershed issue. Mr. Hyslop supports prioritizing retention and woodlands well-above any others (stormwater BMPs), addressing flooding, what is measurable and what is quantifiable, which is certainly not the MS4 and if you address flooding by something measurable, then you also have benefit to water quality and everything else is a byproduct. Mr. Hyslop's conclusion is that he is looking for things like woodlands, and acre-feet of storage, or supporting things that measurably reduce flooding, whether it's through the TTF or another watershed agency.

Dottie Baumgarten, 145 Harrison Avenue, Glenside, PA, agrees that TTF is helping with managing stormwater throughout the Township.

Mr. Zygmund-Felt said it is important to look at specific things that TTF is doing as a supplement to activities that are going to happen in future with stormwater management. Ms. Rappoport proposed a recommendation of a \$20,000 commitment to pay to TTF.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee by a 5-2 vote, recommended the Board of Commissioners commit to pay the dues amount of \$20,000 to Tookany/ Tacony-Frankford Watershed Partnership, Inc. for 2021 (Ayes: Rappoport, Holland, Norris, Pransky and Zygmund-Felt. Nays: Areman, Brockington).

4. REPORT OF THE TOWNSHIP MANAGER

A. Discussion on Township Facilities.

Mr. Zienkowski requested that discussion on this item be tabled for this evening.

B. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve of a cost proposal from Gannett Fleming, Inc., to perform conceptual estimates of probable construction costs for proposed stormwater management in an amount not-to-exceed \$29,000.

Mr. Zygmund-Felt asked that large projects that contribute to flooding and are the result of the lack of stormwater management be prioritized.

5. OLD BUSINESS – None.

6. NEW BUSINESS

A. Update from the Street Lightning and Traffic Signal Superintendent on the Ogontz Avenue Traffic Signal Project.

Mr. Stuckert said that the replacement of the existing cabinet will take place in the upcoming weeks and will involve traffic signals being shut down starting with Greenwood Avenue and

Limekiln to Ogontz Avenue and Limekiln, Ogontz Avenue and Shoppers Lane, and Ogontz Avenue and the bus loop.

- B. **Recommendation of the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners consider awarding a Contract for the 2021 Road Milling and Resurfacing Project to Glasgow, Inc., 104 Willow Grove Avenue, Glenside, PA 19038 in the amount of \$590,862.34, the lowest responsible bidder meeting Township specifications.
- C. **Recommendation of the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners consider awarding a contract for Biodegradable and Recyclable Paper Leaf and Grass Collection Bags from July 1, 2021 to June 30, 2022 for the unit prices bid, as follows:

To: Dano Enterprises, Inc., 4 Omega Drive, Stamford, CT 06907

For: Item 1) Approx. 252,000 Thirty (30) Gal. Bags @ \$0.522/Bag

Item 3) Print Lettering on 30 Gal. Bags @ NC*

**25,000 Minimum Bag order for custom printing.*

7. CITIZENS' FORUM

Bonnie Cline, Widner Road, expressed her concerns about a proposal to put a butterfly garden in a grassy traffic island at the intersection of Widener Road and Chelton Hills Drive. The Committee said staff is reviewing her concerns and will report back at the July Public Works Committee.

8. There being no further business, upon motion of Mr. Zygmund-Felt, the meeting was adjourned at 9:57 p.m.



Robert A. Zienkowski
Township Manager

Submitted by: Ariel Sykes