

The regular meeting of the **PUBLIC WORKS COMMITTEE** for May 2021 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also present was Ex-Officio Member Norris.

Staff present via web-conference were Christopher Clewell, Public Works Superintendent; Michael Fleming, Public Works Coordinator; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Interim Township Engineer; Alyson Elliott, Assistant Township Manager; and Robert Zienkowski, Township Manager. Also present via web-conference was Joseph M. Bagley, Esq., Township Solicitor.

Mr. Bagley announced that the Board met in an executive session prior to this meeting to discuss personnel, potential litigation, the purchase or sale of real property and matters that which if discussed in public would violate a lawful privilege.

Mr. Zygmund-Felt called the meeting to order at 7:39 p.m.

1. APPROVAL OF EXPENDITURES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Signal Control Products, Inc. in the amount of \$6,078 for traffic signal repairs at Washington Lane and Ashbourne Road.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Gustafson and Son in the amount of \$6,000 for truck frame repair and body work for Public Works.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Granturk Equipment, Inc. in the amount of \$12,000 for equipment repair and purchases for Public Works.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved payment to MSW Consultants as part of the Township's 20% cost-share of consulting fees for the final steps of the Recycling Contract Procurement Documents in the amount of \$7,494.34.

2. REPORT OF MONTHLY REPORTS AND CITIZEN'S COMMITTEE MEETING MINUTES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the April 2021 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the March 2021 Report of the Refuse and Recycling Department.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the April 2021 Report of the Parks Maintenance Department.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the April 2021 Report of the Code Administrator.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the April 2021 Report of the Street & Traffic Light Superintendent.
- F. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the April 8, 2021 Shade Tree Advisory Commission Meeting.
- G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the April 19, 2021 Environmental Advisory Council Meeting.
- H. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes for the April 19, 2021 La Mott Board of Historical & Architectural Review.
 - 1) Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application L21-266 of Herve and Michaelle Desrosiers, owners of 7410 Cedar Lane, La Mott, PA, for the replacement of the roof with modified asphalt shingles to match the portion that was slate.
 - 2) Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application L21-261 of Herve and Michaelle

Desrosiers, owners of 7410 Cedar Lane, La Mott, for the replacement of fourteen windows with new energy efficient replacement windows with wood exterior capping.

- I. The April 2021 Wyncote Board of Historical & Architectural Review was cancelled.

3. REPORT OF THE TOWNSHIP MANAGER

- A. Update from Texas Eastern on Pipeline Relocation Project on Tookany Creek Parkway.

Bob Winner of Texas Eastern provided an update of Phase II of the Pipeline Project, which is set to begin on June 3, 2021 and completed by June 23, 2021, weather permitting. Mr. Zygmund-Felt asked for more information regarding concerns about traffic control and signage for the project, including how Conklin Pool may be impacted by road closures. Mr. Winner said that a qualified company will be provided to help with signage and only a portion of the road will be closed, which will allow traffic flow to be maintained.

Mr. Zygmund-Felt wants to make sure notifications about the project and potential detours are provided to residents by Texas Eastern and Township Staff. Mr. Fleming stated that detours will not be needed for the project. Single lanes will be used and signage will allow traffic flow.

Project Lead Scott Newcomer stated that some trails will be impacted by intermittent closures. Mr. Newcomer also stated that work hours are Mondays through Saturdays. Mr. Zienkowski suggested that if Texas Eastern can avoid working on Saturdays for this project it would be appreciated, though ultimately it will lead to a later completion date, it is something to consider.

4. OLD BUSINESS

- A. Mr. Areman expressed resident concerns about road closures and construction on West Waverly Road for the Wawa. There has been standing water at the excavation site, prompting safety concerns about where the water was coming from. Mr. Phillips said the water was the result of surface water draining into the excavation pit, and will not be a reoccurring issue.

5. NEW BUSINESS

- A. CTDA # 21-03 Subdivision Plan for 213 Fernbrook Avenue, Wyncote PA (Calvary Presbyterian Church) to allow for the subdivision of this existing parcel with two uses, into two (2) new parcels that will allow for a place of worship separate from the residential use.

David Conner, Attorney for Cavalry Presbyterian Church, and David Kou, Head of Property, discussed the Subdivision Plan and waiver request from the tree requirement. Mr. Pransky supports a waiver for the amount of trees required by the Subdivision and Land Development Ordinance (SALDO), as the Church is a nonprofit.

Mr. Zygmund-Felt stated that an amendment should be made to the SALDO regarding this requirement for future cases. Mr. Pransky proposed a discussion during June's Building and Zoning meeting. Ms. Rappoport commented that this should be evaluated on an individual case basis because of the importance of trees and the role they play regarding erosion and flood control.

Mr. Kou wanted know what is expected in order to get the subdivision plan approved. Mr. Sekawungu said a stormwater management plan will be required, as well as an Earth Disturbance application. Mr. Bagley stated that he will work with Mr. Sekawungu to come up a Resolution that identifies the conditions for the subdivision plan.

Recommendation of the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners consider adopting a Resolution granting conditional approval for CTDA # 21-03 Subdivision Plan for 213 Fernbrook Avenue, Wyncote PA with conditions (Calvary Presbyterian Church) to allow for

the subdivision of this existing parcel with two uses, into two (2) new parcels that will allow for a place of worship separate from the residential use, subject to the following conditions:

- Installing two (2) off-street parking spaces
- Consideration of a fee-in-lieu of the required street trees

- B. Consider recommending the Board of Commissioners re-adopt a Resolution recommending approval of the Act 537 Sewer Planning Facilities Special Study.

Mr. Phillips explained that this is due to a slight correction made regarding this Resolution.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners re-adopt a Resolution recommending approval of the Act 537 Sewer Planning Facilities Special Study.

- C. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize the Township Manager to enter into a Traffic Signal Maintenance Agreement with the Pennsylvania Department of Transportation.

- D. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize the Township Manager to submit an Application for Traffic Signal Approval (TE-160) to add a NO TURN ON RED sign to prohibit northbound Oak Lane Road right turn vehicles to turn right on red to travel eastbound on Ashbourne Road.

- E. **Recommendation to the Board of Commissioners:** Upon motion by Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners award a professional services contract to McMahon Associates in the amount \$115,600 for the design and engineering for new traffic signal equipment for new traffic signal equipment at the four intersections within the Township which all have significant concerns:

- Limekiln Pike and Willow Grove Avenue
- Church Road and Cheltenham Hills Drive
- Ashbourne Road and New Second Street
- Montgomery Avenue-Mill Road-Surrey Road-Windsor Avenue

- F. Discussion on Professional Services Agreements.

Mr. Sekawungu explained the purpose of Professional Services Agreements, which is a standard document that staff uses to establish escrows. Mr. Zygmund-Felt proposed that it be modified for future use, and Mr. Bagley also commented that a provision be made so that a challenge to a bill or charge can only be made for a period of time.

6. CITIZENS' FORUM

Mr. Hyslop, 211 Harrison Ave, Glenside, PA, expressed concerns about the steps on the south side of Glenside Train Station and the ongoing safety issue of stormwater flooding the station steps.

7. There being no further business, upon motion of Mr. Zygmund-Felt, the meeting was adjourned at 9:28 p.m.



Robert A. Zienkowski
Township Manager
Submitted by: Ariel Sykes