

The regular meeting of the **PUBLIC WORKS COMMITTEE** for April 2021 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also, present was Ex-Officio Member Norris.

Staff present via web-conference were Christopher Clewell, Public Works Superintendent; Michael Fleming, Public Works Coordinator; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Interim Township Engineer, Alyson Elliott, Assistant Township Manger; and Robert Zienkowski, Township Manager. Also, present via web-conference was Joseph M. Bagley, Esq., Township Solicitor.

Mr. Zygmund-Felt called the meeting to order at 7:50 p.m.

1. APPROVAL OF EXPENDITURES

- A. Upon of motion Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for TD Bank Card Service in the amount of \$5,000 for Emergency Management and Emergency Services Amazon Purchases.
- B. Recommend approval of the purchase of security cameras from Total Security Solutions, Inc. in the amount of \$7,492 as part of the Building Safety Plan for the Township Building and Public Works Building.

Mr. Pransky asked about the Township's familiarity with Total Security Solutions. Ms. Kirschner said other municipalities have recommended the security company. Mr. Pransky expressed concerns that this would be a sole source contract and requested more information from Ken Hellendall.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee tabled making a decision on the purchase of security cameras from Total Security Solutions, Inc. in the amount of \$7,492 as part of the Building Safety Plan for the Township Building and Public Works Building until Mr. Hellendall provides the requested information to the Board.

- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Penn Power Group in the amount of \$9,000 for repairs to Allison and Cummins power units within the Public Works fleet as needed.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order for Freightliner of Philadelphia in the amount of \$5,059.95 for emergency repairs to the Public Works Street Sweeper.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Freightliner of Philadelphia in the amount of \$4,000 for repairs to freightliner trucks.
- F. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved Long Fence Company, Inc. to perform repairs to damaged sections of guiderail at two separate locations: Tookany Creek Parkway just south of the Melrose Country Club, and Rock Lane between Washington Lane and Dell Lane, in the amount of \$4,682.00.
- G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a check request for Vans Lock Shop Inc. in the amount of \$3,460.80 for repairs to the emergency exit doors at Glenside Hall.
- H. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Dejana Truck and Utility Equipment Company, LLC in the amount of \$3,000 for plow equipment.
- I. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order for Veritiv Operating Service for cleaning supplies for all Township Building in the amount of \$12,000.

- J. Consider approval of an emergency purchase order for Armour and Sons Electric, Inc. for emergency repairs to the traffic pole at Washington Lane and Lucretia Mott Way that was hit during a vehicular accident, in the amount of \$3,044.46.

Mr. Clewell said there are still minor repairs to the box that was slightly damaged and the Township is looking to be reimbursed. A claim will be submitted.

Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved an emergency purchase order for Armour and Sons Electric, Inc. for emergency repairs to the traffic pole at Washington Lane and Lucretia Mott Way that was hit during a vehicular accident, in the amount of \$3,044.46.

- K. Recommend the Board of Commissioners approve the replacement of the following trucks/equipment for the Public Works Department, which have been budgeted for 2021:
- 1) Refuse Truck #623
 - 2) Refuse Truck #625
 - 3) Parks Truck #311
 - 4) Highway Truck #21
 - 5) Parks Loader #305

Mr. Brockington asked if there is any trade-in value on the old vehicles. Mr. Slade said some vehicles are worth the trade-in value and some are not. Most vehicles get sold through a government auction.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the replacement of Refuse Truck #623, Refuse Truck #625, Parks Truck #311, Highway Truck #21, and Parks Loader #305, which have been budgeted for 2021.

- L. Recommend the Board of Commissioners approve payment to PennDOT in the amount of \$92,638.41 to reimburse PennDOT for costs associated with the following 2015 Green Light-Go Grant Projects (Round 2): Ashbourne Road and New Second Street Traffic Signal Replacement Project, GPS Time Clock Upgrades at Six Intersections along Limekiln Pike and Easton Road, and Intersection Upgrades at Arcadia University for Pedestrian Accessibility.

Mr. Zygmund-Felt expressed concern that long-term project arrangements made in the past are creating increased cost to the Township, which is not fair to Cheltenham taxpayers and the municipality. He said he is also worried about long-term projects in the future. Ms. Elliott said this is one of the early rounds of this grant program and this is a flaw that has been correct in later rounds. In future rounds, the Township completes the work and is reimbursed by PennDOT, which means that the Township has control over the costs associated with the project.

Recommendation to the Board of Commissioners: Upon motion by Mr. Zygmund-Felt, the Committee with a 6-1 vote recommended the Board of Commissioners consider approval of payment to PennDOT in the amount of \$92,638.41 to reimburse PennDOT for its costs associated with the following 2015 Green Light- Go Grant Projects (Round 2): Ashbourne Road and New Second Street Traffic Signal Replacement Project, GPS Time Clock Upgrades at Six Intersections along Limekiln Pike and Easton Road, and Intersection Upgrades at Arcadia University for Pedestrian Accessibility (Ayes: Norris, Brockington, Holland, Pransky, Rappoport, Areman; Nays: Zygmund-Felt).

- M. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a purchase order in the amount of \$4,977.50 to Triac Mechanical Services, Inc. for annual maintenance of HVAC equipment in Township Buildings for January 1, 2021 through June 30, 2021.

- N. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved a blanket purchase order in the amount of \$3,000 to Triac Mechanical Services, Inc. for parts and repair of HVAC equipment outside the annual maintenance contract for January 1, 2021 through June 30, 2021.
2. Presentation by Michael Baker International for the County Bridge 275 / Waverly Road Bridge over Tookany Creek Replacement.

Michael Thomas discussed the replacement of Montgomery County Bridge 275. The time frame for construction is an estimated 6-9 months construction season, projected for 2023-2024. Mr. Areman asked if there would be outreach to the residents impacted by the project. Mr. Thomas explained that the residents closely impacted are aware of the project.

Ms. Rappoport asked about safety protocols that will be taken during the project. Mr. Thomas responded that proper safety measures will be taken and construction materials will be stored within the roadway. Ms. Rappoport also expressed concerns of the disruption of resources for the residents in the community. Mr. Zygmund-Felt expressed that the Township Engineer and traffic safety personnel should be part of the project.

3. REPORT OF THE PUBLIC WORKS DEPARTMENT

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the March 2021 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the February 2021 Report of the Refuse and Recycling Department.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the March 2021 Report of the Parks Maintenance Department.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the March 2021 Report of the Code Administrator.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the March 2021 Report of the Street & Traffic Light Superintendent.
- F. The March 2021 Shade Tree Advisory Commission meeting was cancelled.
- G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes of the March 15, 2021 Environmental Advisory Council Meeting.
- H. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the minutes of the March 18, 2021 La Mott Board of Historical & Architectural Review.
- 1) Approval of a Certificate of Appropriateness for application L21-265 of Warren and Elaine Robinson, owners of 7 Latham Parkway, La Mott, PA, for the replacement of the French front doors and frame with a smooth fiberglass style door with sidelight.
- Upon motion of Mr. Zygmund-Felt, the Committee unanimously concurred with the issuance of a Certificate of Appropriateness for application L21- 265 of Warren and Elaine Robinson, owners of 7 Latham Parkway, La Mott, PA, for the replacement of the French front doors and frame with a smooth fiberglass style door with sidelight.
- I. The March 2021 Wyncote Board of Historical & Architectural Review was canceled.

4. REPORT OF THE TOWNSHIP MANAGER

- A. Mr. Zienkowski said a number of necessary projects that the Board will need to consider that are not part of the 2021 budget. Mr. Stuckert explained that significant repairs are needed at four intersections where cabinets and equipment are failing due to accident damage and severe weather. The intersections are: 1) Limekiln Pike and Willow Grove Avenue, 2) Church Road and Cheltenham Hills Drive, 3) New Second Street and Ashbourne Road, and 4) Montgomery Avenue, Mill Road and Surrey Road.
- B. Mr. Zienkowski suggested inviting PennDOT to a future Public Works Committee meeting to discuss maintenance repair on state roads, as well as cleanup along the roads.

5. OLD BUSINESS: None.

6. NEW BUSINESS

- A. CTDA #21-02: Minor Subdivision Plan for 216 & 222 East Church Road, Elkins Park, PA 19027 (Township/Bernstein). Mr. Bagley said the settlement agreement was approved and almost complete. Part of the settlement agreement is to allow Mr. Bernstein to slightly change the lot lines on the property.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners consider adopting a Resolution granting conditional approval for CTDA #21-02: Minor Subdivision Plan for 216 & 222 East Church Road, Elkins Park, PA 19027 (Township/Bernstein), subdividing an acre tract from the rear of the existing lot at 222 E. Church Rd, and allowing for a lot line adjustment between 216 and 222 E. Church Road, which are both owned by Mr. David Bernstein in an effort to complete a portion of the proposed Tookany Creek Trail Phase III in Cheltenham Township and to settle the condemnation action between the parties.

- B. Consider recommending the adoption of an Ordinance amending Chapter 161, Garbage, Rubbish and Refuse, Section 161-13, Recycling, of the Cheltenham Township Code to require recycling at community events and activities.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize advertisement of its intention to consider the adoption of an Ordinance amending Chapter 161, Garbage, Rubbish and Refuse, Section 161-13, Recycling, of the Cheltenham Township Code to require recycling at community events and activities at its regularly-scheduled meeting on May 19, 2021.

- C. Consider recommending the issuance of a Request for Quotations for the annual maintenance of HVAC equipment in Township buildings starting July 1, 2021.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize the issuance of a Request for Quotations for the annual maintenance of HVAC equipment in Township buildings starting July 1, 2021.

- D. Discussion on options to repair or replace the A/C units at the Public Works Building.

Allen Brown, Property Maintenance Supervisor, explained that the air conditioning unit at the Public Works Building needs to be addressed and reviewed quotes for multiple options. He recommended installing a mini-split air conditioning unit.

Recommendation to the Board of Commissioners: Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve the replacement of the existing air conditioning unit at the Public Works Building by Albert Bachman and Son, Inc. in the amount of \$35,000 and approve the electrical work to install the new air conditioning unit by Dudo Electric, Inc. in the amount of \$5,900.

7. CITIZENS' FORUM: None.

8. There being no further business, upon motion of Mr. Zygmund-Felt, the meeting was adjourned at 9:34 p.m.



Robert A. Zienkowski
Township Manager

Per Ariel Sykes