

The regular meeting of the **PUBLIC WORKS COMMITTEE** for February 2022 was held this evening via web-conference, Chairman Mitchell Zygmund-Felt presiding. Members present were Commissioners Areman, Brockington, Holland, Pransky, and Rappoport. Also present was Ex-Officio Member Norris.

Staff present via web-conference were: Christopher Clewell, Public Works Superintendent; Henry Sekawungu, Director of Planning and Zoning; Roger Phillips, Township Engineer; Alyson Elliott, Assistant Township Manager; and Robert Zienkowski, Township Manager.

Mr. Norris announced that the Board met in an executive session prior to tonight's meeting to discuss personnel issues, agency business, and matters which if discussed in public would violate a lawful privilege.

Mr. Zygmund-Felt called the meeting to order at 7:38 p.m.

#### 1. APPROVAL OF EXPENDITURES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve the 2022 blanket purchase orders for the attached list of vendors, as amended by Mr. Clewell, who requested an increase from \$8,000 to \$12,000 for David H. Lightkep.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve payment to the Tookany/Tacony-Frankford Watershed Partnership, Inc. (TTF) in the amount of \$40,000 for the 2022 membership dues.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a purchase order for Bergey's Truck Center in the amount of \$5,970.77 to replace the turbo in refuse truck No. 606.
- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a purchase order for Fuel System Services in the amount of \$4,182.14 to repair the gas pump at the Public Works Facility.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve the 2022 Scheduled Daily Tree Work Rate Proposal for Shades of Green.
- F. Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a blanket purchase order for Shades of Green in the amount of \$150,000 for scheduled and emergency tree work to be performed, which will include tree removal, stump grinding, dead limbs, hazardous pruning, and removal of wood.
- G. Discussion and possible recommendation to the Board of Commissioners to approve a purchase order for Signal Control Products in the amount of \$10,000 for repairs to the traffic cabinet at the Old York Road Corridor.

Mr. Stuckert discussed the traffic cabinet that failed at the Old York Road Corridor. The purchase order is for additional equipment needed for the traffic cabinet. Mr. Pransky asked for clarification on cost sharing with other municipalities. Mr. Stuckert said that Abington will usually do the work and Cheltenham Township will be billed. In certain critical situations, decisions were made and the equipment was shared.

Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners approve a purchase order for Signal Control Products in the amount of \$10,000 for repairs to the traffic cabinet at the Old York Road Corridor.

#### 2. RECEIPT OF MONTHLY REPORTS AND CITIZEN'S COMMITTEE MEETING MINUTES

- A. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the January 2022 Report of the Highway Department.
- B. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the December 2022 Report of the Refuse and Recycling Department.
- C. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the January 2022 Report of the Parks Maintenance Department.

- D. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the January 2022 Report of the Code Administrator.
- E. Upon motion of Mr. Zygmund-Felt, the Committee unanimously accepted the January 2022 Report of the Street & Traffic Light Superintendent.
- F. The January Shade Tree Advisory Commission meeting was cancelled.
- G. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the meeting minutes of the January 10, 2022 Environmental Advisory Council.
- H. Upon motion of Mr. Zygmund-Felt, the Committee unanimously approved the meeting minutes of the January 20, 2022 The La Mott Board of Historical & Architectural Review.
- I. The Wyncote Board of Historical & Architectural Review was cancelled.

Mr. Pransky asked if it was possible to get a sign installed at the intersection of Township Line Road and Washington Lane to clearly designate directions to eliminate confusion. Mr. Stuckert said it can be done, but it needs approval from PennDOT and neighboring municipalities. Mr. Zygmund-Felt recommended that Mr. Stuckert initiate the process to update signage at the intersection.

### 3. OLD BUSINESS

- A. Mr. Areman mentioned that the Limekiln Pike Bridge will be closed beginning at 3:00 p.m. on Saturday, February 5 until 8:00 a.m. on Sunday, February 6.

### 4. NEW BUSINESS

- A. Consideration of an Ordinance amending the code of the Township of Cheltenham, Part II (General Legislation), Chapter 188 (Nuisances), section 188-2 (Vegetation) in order to update the regulation of bamboo in the Township.

Mr. Scott Denlinger, Esq. discussed the proposed Ordinance and why it is being recommended. Mr. Pransky asked how the bamboo Ordinance is enforced. Discussion ensued on the enforcement of the Ordinance and how it will be implemented in the Cheltenham community.

**Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize advertisement of its intention to consider the adoption of an Ordinance amending the Code of the Township of Cheltenham, Part II (General Legislation), Chapter 188 (Nuisances), section 188-2 (Vegetation) in order to update the regulation of bamboo in the Township.

- B. Consideration of an Ordinance amending the Code of the Township of Cheltenham, Part II (General Legislation), Chapter 201 (Parks and Playgrounds), Section 201-4 (Unlawful Acts) in order to designate Township-Owned Property, including Parks, Playgrounds, Recreation Areas, Community Centers, and Library Campuses as tobacco-free and smoked substances-free areas and to adopt the “Young Lungs at Play” Program.

Discussion began regarding Township’s properties and what the Ordinance will cover. Mr. Zygmund-Felt said he had concerns regarding Township schools and if the Ordinance will cover those areas. Mr. Zienkowski recommends that once adopted, the Ordinance can be sent to the School District for their participation.

**Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended the Board of Commissioners authorize advertisement of its intent to consider the adoption of an Ordinance amending the Code of the Township of Cheltenham, Part II (General Legislation), Chapter 201 (Parks and Playgrounds), Section 201-4 (Unlawful Acts) in order to designate Township-Owned Property, including Parks, Playgrounds, Recreation Areas Community Centers, and Library Campuses as tobacco-free and smoked substances- free areas and to adopt the “Young Lungs at Play” Program.

- C. Consideration of an Ordinance prohibiting the feeding of feral or stray cats where a public nuisance is created or unsanitary conditions occur; and prohibiting owners from allowing any animal to create a public nuisance or unsanitary conditions on any property (see attached).

Upon motion of Mr. Zygmund-Felt, the Committee unanimously recommended tabling the consideration of adopting this Ordinance.

- D. Discussion on a proposal from Quality Control Inspection, Inc. (QCI) to provide inspection services on behalf of Cheltenham Township for the remaining construction of both the Wawa project in Glenside and the Ashbourne Meadows (Ryan Homes) project in Elkins Park until completion.

Mr. Zienkowski said that having an independent inspection company that documents and reports activity to the Township for work being done on Township projects is beneficial. Mr. Brockington questioned the contractor's overtime work fee proposal. Mr. Areman clarified that the proposal fee of overtime is regarding the contractors' work hours throughout the day.

**Recommendation to the Board of Commissioners:** Upon motion of Mr. Zygmund-Felt, the Committee, with a 6-0-1 vote, recommended the Board of Commissioners accept a proposal from Quality Control Inspection, Inc. (QCI) to provide inspection services on behalf of Cheltenham Township for the remaining construction of both the Wawa project in Glenside and the Ashbourne Meadows (Ryan Homes) project in Elkins Park until completion. (Ayes: Norris, Brockington, Holland, Pransky, Areman, Zygmund-Felt; Abstained: Rappoport).

5. CITIZENS' FORUM

*Theresa Camerota, 1112 Church Road, Wyncote, PA*, discussed a recent incident that occurred at Washington Lane, Church Road, and Greenwood Avenue regarding an incident that occurred involving a Township Police vehicle. She expressed her frustration to the Commissioners regarding safety measures that have been ignored. Mr. Pransky said he has reached out to the State regarding traffic safety issues. Acting Chief of Police John Slavin said that after review, there was no wrongdoing from the Police in the situation in question, and all proper precautions were taken.

Mr. Zienkowski noted that he is anticipating a report from PennDOT regarding the crash on Greenwood Avenue in the upcoming weeks.

*Linda Wright Moore, Spruce Lane, Wyncote, PA*, expressed her concerns regarding speeding on Greenwood Avenue and various streets in the Township.

Mr. Zygmund-Felt requested to Mr. Brockington that this discussion be continued as an agenda item for next week's Public Safety meeting.

6. There being no further business, upon motion of Mr. Areman, the meeting was adjourned at 9:02 p.m.



Robert A. Zienkowski  
Township Manager  
Submitted by: Ariel Sykes