

A regular meeting of the **FINANCE COMMITTEE** was held tonight, Chairman Baron B. Holland presiding. Members present were Commissioners Brockington, Rappoport, Sharkey and Zygmund-Felt. Also present was Ex-Officio Member Commissioner Norris.

Staff members present were Township Manager Bryan T. Havir, Director of Fiscal Affairs Bruce Rangnow, and Assistant Township Manager Alyson Elliott. A Public Attendance List is attached.

Mr. Holland called the meeting of the Finance Committee to order at 8:41 p.m.

1. Upon motion of Mr. Holland, the Committee unanimously accepted the Executive Summary Report for the period ending October 31, 2018.
2. There was no direct recapping made on the President's 2019 budget message made by Board President Norris at the special meeting of the Commissioners on Wednesday, November 7, 2018.
3. Mr. Havir presented a recapping on all changes made to the 2019 Proposed Capital Budget since the conclusion of the October 24, 2018 Capital Budget workshop. At that time there were approximately \$16.8 million of 2019 proposed capital projects. Through a subsequent required follow-up review of all capital projects, staff was able to reduce the 2019 proposed capital budget costs down by approximately \$800,000 to a revised 2019 total of approximately \$16 million. Much of this reduction was accomplished through the shifting of 2019 original proposed capital projects to 2020 proposed capital projects. Additionally, Staff will continue to work on finding the means to make positive adjustments to the 2019 Preliminary Operating Budget before it is presented in its final format for adoption in December. Therefore, the Committee accepted the 2019 Preliminary Operating Budget as presented during the President's Budget Message without changes.

**Recommendation to the Board of Commissioners:** Upon motion of Mr. Holland, the Committee unanimously agreed to recommend to the Board of Commissioners the adoption of the Preliminary 2019 Operating and Capital Budgets.

4. Cheltenham Township's Fee Schedule for 2019 was discussed at length. The Committee made many suggestions for revising the Fee Schedule. Staff will review all fees in the schedule and present a revised schedule at the December Finance Committee meeting.
5. A proposed Resolution to amend certain fees to be collected by the Tax Office was reviewed. After discussion, it was unanimously agreed to by the Committee to table the proposed Resolution until such time as the Finance Officer is present at a future Finance Committee meeting to clarify and justify his reasons to assess certain fees for services rendered, as outlined in the proposed Resolution.
6. Report of the Finance Officer – None.
7. Old Business – None.
8. New Business – None.
9. Citizens Forum

*Mr. Thomas Estilow, 7423 Barclay Road, Cheltenham:* agreed with and commended the Committee for tabling consideration of the proposed new fee schedule for the Tax Office.

*Mr. Len Eiserman, 7808 Froebel Road, Laverock:* inquired about the Township's efforts to receive payments in lieu of taxes from tax-exempt properties, since there is a significant number these types of properties in the Township. Mr. Holland outlined the Township's non-profit contribution process. Mr. Havir then provided information outlining the steps being taken each year by the Township to collect contributions from our Township non-profit organizations such as Arcadia University, Salus University and Einstein Hospital, along with religious institutions and other non-profit entities. Mr. Eiserman also asked to be provided with an update status on the sale of the Township's sanitary sewer system to Aqua, which was addressed by Mr. Havir.

10. There being no further business, upon motion of Mr. Holland, the Committee unanimously agreed to adjourn the meeting at 9.34 p.m.



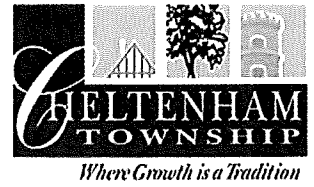
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Bryan T. Havir  
Township Manager

Per: Bruce Rangnow  
Director of Fiscal Affairs



# Meeting Attendance Sheet



Public Safety Committee  
Public Affairs Committee  
Finance Committee

Sinking Fund

Wednesday, November 14, 2018

Curtis Hall

1250 West Church Road | Wyncote, PA 19095

(Please Print Clearly)

No.	Name	Address	E-mail
1	THOM ESTILON	7423 BARCLAY ROAD	V2E15439Y@VERIZON.NET
2	Jim P... ..	7809 Froebel Rd	leonardm47@gmail.com
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