

A regular meeting of the **FINANCE COMMITTEE** was held tonight, Ann Rappoport presiding. Members present were Commissioners Brockington, Pransky and Sharkey. Mr. Holland, Mr. Zygmund-Felt, and Ex-Officio member Norris were not present.

Staff present were: Bryan T. Havir, Township Manager; Bruce Rangnow, Director of Fiscal Affairs; Alyson Elliott, Assistant Township Manager; Joseph Bagley, Township Solicitor; and Matt Chrobocinski, Boucher and James. A Public Attendance List is attached.

Ms. Rappoport called the meeting of the Finance Committee to order at 9:30 p.m.

1. Upon motion of Ms. Rappoport, the Committee unanimously accepted the Executive Summary Report for the period ending June 30, 2019.
2. Susan Lockhart, Brown and Caldwell and Fred Gerloff, Aqua made a high level power point presentation on the Act 537 Plan Special Study. This study is required by the Pennsylvania Department of Economic Protection (PADEP) to assure that the purchase and management of the sewer system by Aqua will adequately meet the existing and future disposal needs of the residents of Cheltenham Township. To this end the Pennsylvania Utility Commission (PUC) requires both Aqua and the Township to jointly develop a draft document for municipal adoption that outlines a schedule of implementation with respect to the switch over in ownership of the sewer system. The draft document is shared with all vested parties to the sale transaction, which in addition to Cheltenham Township and Aqua consists of the Montgomery County's Planning Commission and Health Department, Abington Township, Jenkintown Borough, Springfield Township the Philadelphia Water Department and the public. The draft is then combined with comment documents and public notices and submitted to the PADEP for a 30-day comment review period. Both Aqua and Cheltenham Township are currently nearing the completion of the special study draft document.
3. Ed Furman, Audit Partner from Maillie, LLP made a presentation on the final results of the annual financial audit for the year ending December 31, 2018. Based on mandated new accounting standard reporting changes the Township's Other Post Employment Benefit (OPEB) obligations had to be restated, which significantly increased the reported OPEB liability for both 2017 and 2018. The Township also experienced a large increase in net employee pension liabilities based on the significant decline in the stock market and the pension plan investment valuations at the end of 2018. As a result the Township's total net worth position declined from -\$48,733,870 to -\$103,160,274 in 2018. The Township's net general fund reserve balance decreased by \$632,298 in 2018, but with a total balance of \$5,708,738 still remains within the recommended reserve percentage range for municipalities of 8% to 12%. There were no audit operating disagreements, weaknesses or findings noted in the financial report. A copy of the 2018 final audit was provided to the members of the Finance Committee. The committee members present voted to accept receipt of the financial audit for the year ending December 31, 2018.
4. Mr. Havir presented a recommendation to increase the filming application permit fee on Township Property and Public Right-of-way from \$250 to \$500 and to also adjust the non-compliant property maintenance fee to include the cost of equipment, vehicles and waste disposal in addition to the annual hourly pay rate of personnel as required to complete property clean-ups. These recommendations were tabled based on a request from Township's legal counsel to first review and amend the wording of the proposed fee changes.
5. Mr. Havir discussed the outlined plans and dates for the proposed General Operating Budget and Capital Budget preparation and adoption process for FY 2020.
6. Mr. Havir provided a status update on the Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program Grant. At this time the Request for Proposal notice has been advertised with a deadline for response from all interested bidders of August 5, 2019. The

recommendation for the awarding of a contract will take place at next month's Public Affairs Committee Meeting on August 14, 2019.

7. Report of the Finance Officer - None
8. Old Business - None
9. New Business - None
9. Citizen Forum - None

There being no further business, upon motion of Ms. Rappoport, the Committee unanimously agree to adjourn the meeting at 10:30 p.m.

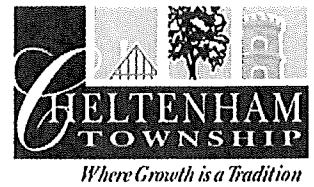


Bryan T. Havir
Township Manager

Per: Bruce Rangnow
Director of Fiscal Affairs



Meeting Attendance Sheet



Public Safety Committee
Public Affairs Committee
Finance Committee
Wednesday, July 10, 2019
Curtis Hall

1250 West Church Road | Wyncote, PA 19095

(Please Print Clearly)

No.	Name	Address	E-mail
1	Nate Dorfman	PA Environmental Council	ndorfman@pecpa.org
2	Julie Slavet	TTF	julie@Hjwatershed.org
3	Matthew Aremen	204 Berkeley Rd	mattwaremml@gmail.com
4	Roberta Muse	1309 Spruce Lane	muserj@comcast.net
5	EMILY STEINBERG	411 RANDALL	steinberg_emily@gmail.com
6	ATA PEGGERLOFF	181 Noyes Lane	rita181@comcast.net
7	FRED GERLOFF	AQUA	fpggerloff@aquamerica.com
8	Barbara Granger	405 Randall Road	barbzgranger@yahoo.com
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