

TOWNSHIP OF CHELTENHAM, MONTGOMERY COUNTY, PENNSYLVANIA FENCING APPLICATION

Elkins Park, PA _____ 20 _____

Permit No. _____

Internal Use Only

B _____ U _____

ZD _____

Date ____ / ____ / ____

Cost \$ _____

Fee \$ _____

Check # _____ /Cash _____

Revenue Code _____

To the Township Manager:

This is to certify that I have examined the within detailed statement, with a copy of the plans relating thereto, and find them to be in accordance with the provisions of the Cheltenham Township Building Code; accordingly they have been approved and entered in the records.

Building Inspector

To the BUILDING INSPECTOR:
Cheltenham Township

Elkins Park, PA _____, 20 _____

The undersigned applies for a permit to construct the following described work:

1. Give the exact location (avenue and number, or side of avenue and distance from nearest cross avenue)

2. General description of work _____

3. Applicant _____ Address _____

Signature _____

 Printed Name _____

Phone _____ FAX _____

Check One

- Owner Contractor Architect
 Other _____

4. Owner _____ Address _____
 Printed Name _____

Phone _____ FAX _____

5. Contractor _____ Address _____
 or Builder _____

Phone _____ FAX _____

6. Start Date _____ Completion Date _____

NOTE: PER STATE LAW YOU MUST CONTACT THE PENNSYLVANIA ONE CALL SYSTEM @ 1-800-242-1776 AT LEAST THREE (3) WORKING DAYS PRIOR TO ANY DIGGING OR EXCAVATION ACTIVITIES EITHER WITHIN THE STREET RIGHT OF WAY OR ON PRIVATE PROPERTY TO ALLOW UTILITY COMPANIES TO LOCATE AND MARK THEIR UNDERGROUND FACILITIES.

FOR INTERNAL USE ONLY

BP# _____

REVIEWED BY: _____

LOCATION _____

RECEIVED BY: _____

CHECK OFF LIST

COMMENTS

	Yes	No	
1. Certificate of Insurance <ul style="list-style-type: none"> • Workers' Compensation • Affidavit 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
2. Electrical Information form <ul style="list-style-type: none"> • Required • Attached 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
3. Plumbing Permit <ul style="list-style-type: none"> • Required • Issued 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
4. Does Project comply with Zoning Regulations	<input type="checkbox"/>	<input type="checkbox"/>	
5. List Zoning Appeals governing Project			
6. Does Project comply with Zoning Appeals	<input type="checkbox"/>	<input type="checkbox"/>	
7. List Record Plans governing Project			
8. Does Project comply with Record Plan Regulations	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
9. Is Project in Historical District	<input type="checkbox"/>	<input type="checkbox"/>	
10. Does Project have BHAR COA	<input type="checkbox"/>	<input type="checkbox"/>	
11. Does Project comply with BHAR COA	<input type="checkbox"/>	<input type="checkbox"/>	

7. Estimated Cost _____

8. Height of Fencing _____

9. Fence Permit Fee \$.50 Per L.F. x _____ L.F. = _____

Minimum Fee \$50.00

10. Does the applicant agree that all provisions of the Cheltenham Township Building Code will be complied with, whether specified herein or not?

Yes

No

SIGNATURE _____ DATE: _____

PRINTED NAME _____

NOTES

a. It is the responsibility of the lot owner to establish the location of the lot owner's property lines. Property surveys are recommended to avoid a later property dispute.

If fencing is being erected on or near a property line, the Township recommends that the lot owner have lot owner's property lines located in the field by a Professional Land Surveyor.

CHELtenham TOWNSHIP DOES NOT WARRANT THE LOCATION OF ANY PROPERTY LINE DEPICTED ON THIS FENCING PERMIT APPLICATION AND ASSUMES NO RESPONSIBILITY FOR INCORRECTLY PLACED FENCING.

b. Fencing within the required front yard must be at least 50% open and no part of the fencing (posts, finals, etc.) shall be higher than four (4) feet above grade.

c. Examples of 50% open fencing: chain link, picket (with space width between pickets equal to or greater than picket width) and post and rail.

d. Fencing within the required side and rear yards may be open or solid and no part of the fencing shall be higher than six (6) feet above grade.

e. Per Zoning Regulations a front yard is required along any portion of a lot that abuts a street (A lot may have more than one front yard).

f. If a lot is within either the LaMott or Wyncote Historic District, the proposed fencing must receive a Certificate of Appropriateness from the respective Board of Historical and Architectural Review.

g. For fencing enclosing swimming pools the following additional regulations apply:

i. Fencing height not less than four (4) feet above grade

ii. Maximum open space in fencing: 4"

iii. Gates shall be self-closing and self-latching.

Please contact the Building & Zoning Department for all Township requirements regarding swimming pools and fencing thereof.

h. The good side of the fence must face the outside, with none of the support structures visible.

- i. Please note the front property line is normally some distance behind the sidewalk.
- j. Fencing is not permitted within the street right-of-way. Please note that the curb and/or sidewalk are within the street right-of-way.
- k. There is a 30 day period after the issuance of a Fencing Permit during which time an aggrieved person may file an appeal to contest the approval of the permit by a Municipality. Applicants that begin construction during the 30 day appeal period do so at their own risk.
- l. Workers' Compensation Insurance Certificate or Exemption Form for all contractors/subcontractors is required.
- m. Electrical information is required (if applicable)
- n. **APPLICANT/CONTRACTORS
TWO (2) WORKING DAYS NOTICE MUST BE GIVEN FOR ANY INSPECTION.**

FENCE PERMIT SITE PLAN

(applications will not be accepted without this site plan)

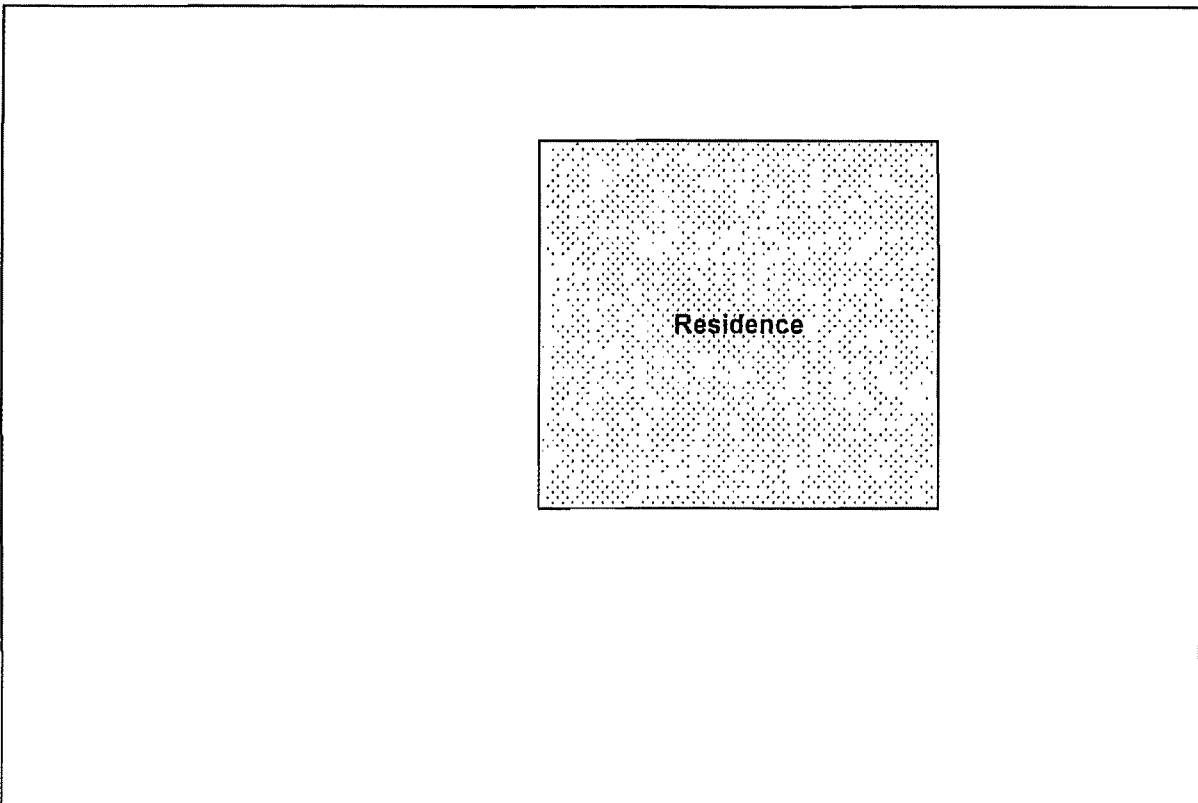
Address: _____

Type of Fence to be installed: _____ Wood _____ Chainlink _____ Other

_____ Solid _____ 50% Open (i.e., picket, etc.) _____ Estate

(if checked Other, please describe _____)

Height of Proposed fence: _____ (cannot be higher than 6 feet)



Assuming the above box represents your property area with the house shown, certain information must be supplied in order for us to check the existing zoning requirements, notify you if there is a conflict with those requirements, offer a suitable solution such as modifying the height and/or location of the fence, apply to the Zoning Hearing Board (ZHB) for a variance from the existing zoning requirements, or approve the application as submitted.

For the above site plan submittal, please indicate the following:

Street

Property Line (s)

Draw where the fence is to be placed with measurements for length.

Need to indicate distance from center of street to where the fence is to begin.

(4 foot high fences may begin on front property line but must meet the "front yard setback" requirements of 4 feet high, 50% open before increasing height up to 6 foot maximum. You must provide the distance from the center of the street to where the fence is to begin. To determine the center, first measure from curb to curb and then divide that number by 2. Take that number and measure from either curblines to determine the center.

It is recommended that properties be surveyed before installing a fence to insure that the fence does not encroach on a neighbor's property. Further, the fence should be installed so that the digging of fence posts does not disrupt a neighbor's property. The Township preference is that the good side of the fence faces out.

Properties located on a corner are considered to have two front yard setbacks and new fence installations must meet those requirements on both sides.

An aerial photo of your property or pictures of the existing fence / property would be helpful, as part of your submission.

SEE SAMPLE SITE PLAN BELOW

