



ADMINISTRATION BUILDING  
 BUILDING & ZONING DEPARTMENT  
 8230 OLD YORK ROAD  
 ELKINS PARK, PA 19027  
 215-887-1000, (MAIN) 215-887-1561 (FAX)  
 www.cheltenhamtownship.org

**CHELTENHAM TOWNSHIP**

**ELECTRICAL PERMIT APPLICATION**

PERMIT # \_\_\_\_\_  
 DATE: \_\_\_\_\_

ALL WORK ON THIS PERMIT TO BE PERFORMED IN ACCORDANCE WITH THE NATIONAL ELECTRIC CODE 2008.

**1. LOCATION**

ADDRESS \_\_\_\_\_

PROPERTY IN FLOODPLAIN AREA YES NO (IF YES, SEE REMARKS)

REMARKS:  
 ZONE # \_\_\_\_\_

**2. PROPERTY OWNER INFORMATION**

NAME	ADDRESS
PHONE #	CITY, STATE, ZIP

PROPERTY OWNER SIGNATURE: \_\_\_\_\_

**3. APPLICANT CTWP REGISTRATION # \_\_\_\_\_**

(THIS PERMIT MUST BE ACCOMPANIED WITH PROOF OF WORKERS' COMPENSATION OR NOTARIZED EXEMPTION WAIVER)

NAME	PHONE #
ADDRESS	CELL PHONE #
CITY, STATE, ZIP	FAX #                      EMAIL ADDRESS

**4. SCOPE OF WORK**

<input type="checkbox"/> CEILING OUTLETS	NUMBER _____	<input type="checkbox"/> LIGHTING CIRCUIT	_____
<input type="checkbox"/> SWITCHES	_____	<input type="checkbox"/> OTHER CIRCUIT	_____
<input type="checkbox"/> PLUG RECEPTACLES	_____	<input type="checkbox"/> PANEL	_____
		<input type="checkbox"/> WIRING	_____
TOTAL OUTLETS			
<input type="checkbox"/> AIR HEATERS	_____	<input type="checkbox"/> WATER HEATER	<input type="checkbox"/> REPLACE MAIN SERVICE
<input type="checkbox"/> RANGES	_____	<input type="checkbox"/> LIGHTING CIRC.	_____ AMPS
<input type="checkbox"/> SIGNS	_____	<input type="checkbox"/> OTHER CIR.	
<input type="checkbox"/> FEEDER UPGRADE:	FROM _____	TO _____	
<input type="checkbox"/> OTHER (PLEASE EXPLAIN)	_____		

IS WORK BEING DONE PART OF A LARGER JOB  YES  NO PERMIT # \_\_\_\_\_

TOTAL ESTIMATED COST OF WORK \_\_\_\_\_ TOTAL PERMIT FEE \_\_\_\_\_

(FEE SCHEDULE - 3% OF TOTAL COST + ONE TIME CHARGE OF \$19.50. EX. \$3,000 COST = FEE OF \$109.50)

NOTE: TOTAL COST MUST BE ROUNDED UP TO THE NEAREST THOUSANDTH.

**INSPECTION AGENCY USED**

<input type="checkbox"/> CODE INSPECTIONS 215-672-9400	<input type="checkbox"/> ATLANTIC INLAND 610-995-2791	<input type="checkbox"/> BURNS ELECTRICAL INSP. SVC. INC. 215-757-3116
<input type="checkbox"/> MIDDLE ATLANTIC 215-322-2626	<input type="checkbox"/> MIDDLE DEPARTMENT 215-244-1919	
<input type="checkbox"/> UNITED INSPECTION 267-784-8805	<input type="checkbox"/> MUNICIPAL INSP. CORP. 215-673-4434	<input type="checkbox"/> FIRST PA INSPECTIONS, INC. 215-674-2355
<input type="checkbox"/> WILLIAM DE MEDIO AGENCY 610-505-1525		

**APPLICANT IS RESPONSIBLE FOR ARRANGING ELECTRICAL INSPECTION AND PAYMENT.**

**APPLICANT IS RESPONSIBLE FOR ARRANGING ELECTRICAL INSPECTION AND PAYMENT (CONT'D)**

PER INTERNATIONAL BUILDING CODE 2009 - SECTION 110, INSPECTIONS

110.1 GENERAL. CONSTRUCTION OR WORK FOR WHICH A PERMIT IS REQUIRED SHALL BE SUBJECT TO INSPECTION BY THE BUILDING OFFICIAL AND SUCH CONSTRUCTION OR WORK SHALL REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES UNTIL APPROVED. APPROVAL AS A RESULT OF AN INSPECTION SHALL NOT BE CONSTRUED TO BE AN APPROVAL OF A VIOLATION OF THE PROVISIONS OF THIS CODE OR OF OTHER ORDINANCES OF THE JURISDICTION. INSPECTIONS PRESUMING TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF THIS CODE OR OF OTHER ORDINANCES OF THE JURISDICTION SHALL NOT BE VALID. IT SHALL BE THE DUTY OF THE PERMIT APPLICANT TO CAUSE THE WORK TO REMAIN ACCESSIBLE AND EXPOSED FOR INSPECTION PURPOSES. NEITHER THE BUILDING OFFICIAL NOR THE JURISDICTION SHALL BE LIABLE FOR EXPENSE ENTAILED IN THE REMOVAL OR REPLACEMENT OF ANY MATERIAL REQUIRED TO ALLOW INSPECTION.

110.4 INSPECTION AGENCIES. THE BUILDING OFFICIAL IS AUTHORIZED TO ACCEPT REPORTS OF APPROVED INSPECTION AGENCIES, PROVIDED SUCH AGENCIES SATISFY THE REQUIREMENTS AS TO QUALIFICATIONS AND RELIABILITY.

110.6 APPROVAL REQUIRED. WORK SHALL NOT BE DONE BEYOND THE POINT INDICATED IN EACH SUCCESSIVE INSPECTION WITHOUT FIRST OBTAINING THE APPROVAL OF THE BUILDING OFFICIAL. THE BUILDING OFFICIAL, UPON NOTIFICATION, SHALL MAKE THE REQUESTED INSPECTIONS AND SHALL EITHER INDICATE THE PORTION OF THE CONSTRUCTION THAT IS SATISFACTORY AS COMPLETED, OR NOTIFY THE PERMIT HOLDER OR HIS OR HER AGENT WHEREIN THE SAME FAILS TO COMPLY WITH THIS CODE. ANY PORTIONS THAT DO NOT COMPLY SHALL BE CORRECTED AND SUCH PORTION SHALL NOT BE COVERED OR CONCEALED UNTIL AUTHORIZED BY THE BUILDING OFFICIAL.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

APPLICANT CERTIFIES THAT ALL INFORMATION GIVEN IS CORRECT AND THAT ALL PERTINENT ELECTRICAL ORDINANCES WILL BE COMPLIED WITH IN PERFORMING THE WORK FOR WHICH THE PERMIT IS ISSUED.

\_\_\_\_\_  
**SIGNATURE OF REGISTERED ELECTRICIAN**

\_\_\_\_\_  
Signature of Underwriter

\_\_\_\_\_  
Certificate #

**PLEASE NOTE:**

This permit is granted on the express condition that the said construction shall, in all respects, conform to the ordinances of this jurisdiction including the zoning ordinance, regulating the construction and use of buildings, and may be revoked at any time upon violation of any provisions of said ordinances.

**ELECTRICAL PERMITS MAY ONLY BE SUBMITTED BY MASTER ELECTRICIANS REGISTERED WITH THE TOWNSHIP**

**RETURN COPY OF PERMIT WITH UNDERWRITER SIGNATURE TO CTWP, ADMIN. BLDG., PERMIT CLERK, BUILDING & ZONING DEPT.**