

PERMIT #: _____
DATE OF APPLICATION: _____

CHELTENHAM

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TOWNSHIP

8230 Old York Road
Elkins Park, PA 19027-1589



EARTH DISTURBANCE PERMIT APPLICATION

<u>Street Address:</u>		<u>Apt #:</u>	<u>City & State:</u>	<u>Zip Code:</u>
<u>Subdivision:</u>	<u>Lot #:</u>	<u>Tax Map Parcel #:</u>	<u>Zoning District:</u>	<u>Est. Value Of Construction:</u>

Property Owner: _____
Address: _____
Work Phone: _____ Home/Cell Phone: _____ E-Mail: _____

Plan Preparer: _____
Address: _____
Work Phone: _____ Home/Cell Phone: _____ E-Mail: _____

Contractor: _____
Address: _____
Work Phone: _____ Home/Cell Phone: _____ E-Mail: _____

* Contractor to supply workers comp/liability insurance certificate naming Cheltenham Township, to besubmitted as part of this permit application.

PROJECT DETAILS

<u>Description of Proposed Project:</u>
<u>Description of Existing Use:</u>

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AREA OF REGULATED ACTIVITY**

Estimated Area of Regulated Activity: _____ Square Feet

**: "Regulated Activity" is defined as "Any earth disturbances activities or any activities that involve alteration of development of land in a manner that may affect stormwater runoff".

Permit is required for any project with a regulated activity area over 250SF. Refer to Cheltenham Township Ordinance Chapter 290, Watershed Stormwater Management for specifics relating to any exemptions and to the requirements relating to Stormwater Management.

PERMIT FEES: COMMERCIAL \$425.00 RESIDENTIAL \$250.00

 ESCROW FEE: \$\$1,000.00 per APPLICATION

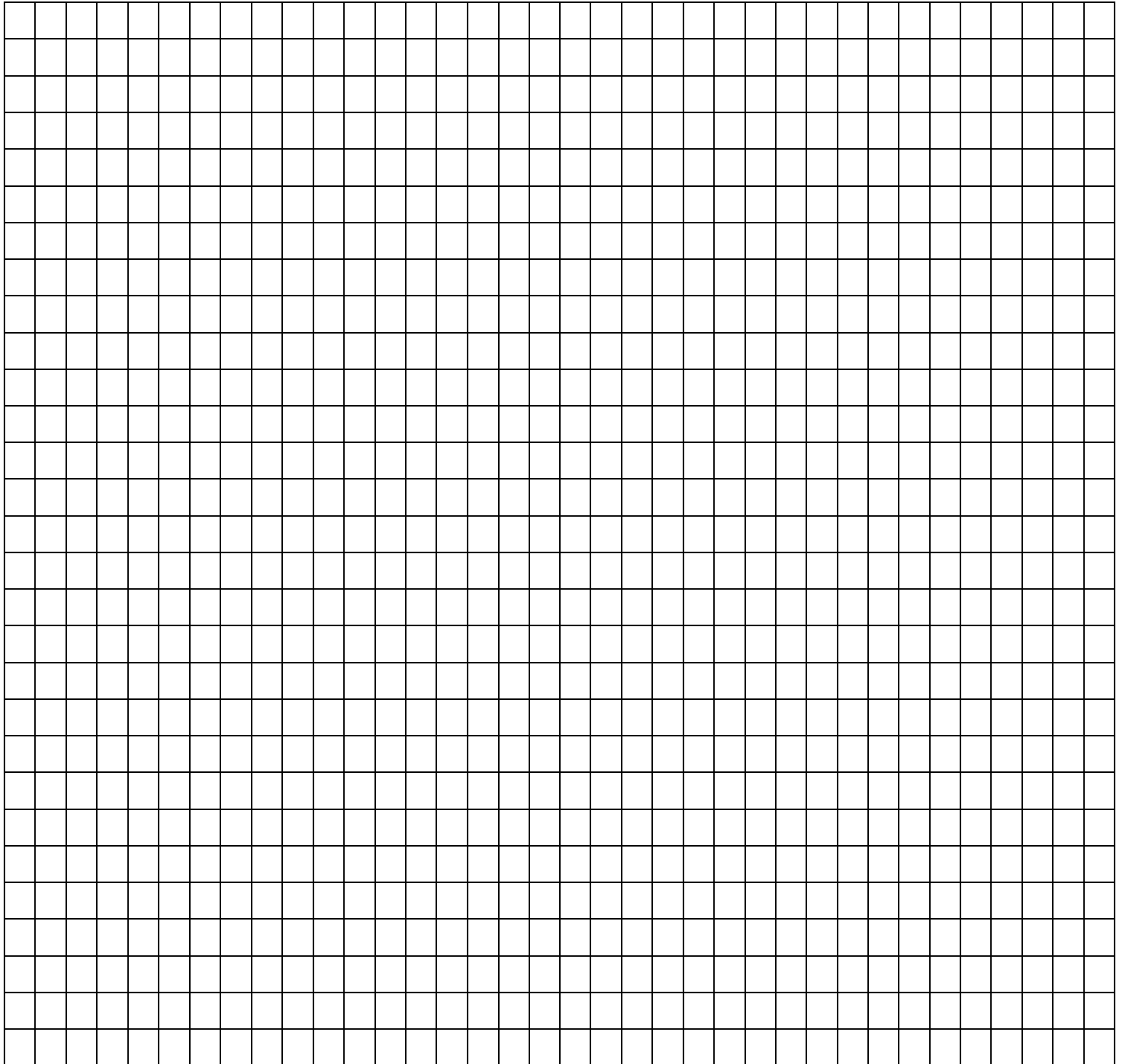
APPLICATION GUIDELINES:

1. Determination of Need of Application: This application is required for all projects which will involve any earth disturbance and/or the formation of additional impervious surface. An "Impervious Surface" is defined as a surface that prevents the infiltration of water into the ground. Impervious surfaces (or areas) shall include, but not be limited to, roofs, additional indoor living spaces, patios, garages, storage sheds and similar structures, and any new streets or sidewalks. Decks, parking areas, and driveway areas are not counted as impervious areas if they do not prevent infiltration. Other areas/structures may be classified as "impervious" as determined by the Township Engineer within the meaning of this definition. Note that for this purpose, the water area of a swimming pool shall be considered impervious.
2. Application Requirements: Three (3) sets of fully completed applications must be submitted to the Township during normal business hours. Each application set shall include a copy of a project site plan with the required information noted in Item #3 below.
3. Site Plan Requirements: (Note that certain permit requirements may be waived by the Township at the discretion of the Township Engineer depending on the purpose and complexity of the application.)
 - A. General Information/Requirements –
 - 1) Site Plan to be a minimum size of 8½" x 11";
 - 2) Scale of Plan to be not less than 1" = 50';
 - 3) North Arrow;
 - 4) Contour lines at not more than 2' Intervals
 - 5) Subdivision Name (if known);
 - 6) Lot # of Subdivision &/or Tax Map Parcel #;
 - 7) Zoning Information
 - 8) Total Area of Site (Acres/Square Footage);
 - 9) Area of Regulated Activity-written & physical outline of area (Acres/Square Footage);
 - 10) Plan Preparer, Professional Engineer or Land Surveyor (Registrations to be in PA);
 - 11) Date Plan initially prepared and all revised plan dates with revision described
 - B. Existing Features –
 - 1) Topography;
 - 2) Vegetation;
 - 3) Water Courses;
 - 4) Man-made Features;
 - 5) Boundary Line Survey (Metes & Bounds);
 - C. Proposed Features –
 - 1) Structure location with Building dimensions, including Finished Floor Elevation;
 - 2) Setback dimensions;
 - 3) Proposed Contours, with Spot Elevations and surface water directional flow arrows, as needed;
 - 4) Location and size of all impervious surfaces;
 - 5) Location of all utilities, including water supply, waste disposal systems, clean-outs, etc.;
 - 6) All proposed Soil Erosion and Sediment Control measures;
 - 7) If not part of a larger land development, then the plan must meet the requirements of the Township's Stormwater Ordinance. All proposed Stormwater Management Controls with associated design calculations, if necessary.
 - 8) Additional information may be required based on individual site conditions or development situations.

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SITE PLAN WORK SHEET

SITE INFORMATION	
Water Service: <input type="checkbox"/> Public <input type="checkbox"/> Private	Sewer Service: <input type="checkbox"/> Public <input type="checkbox"/> Private
Property/Permit Address:	
SITE PLAN	



IMPERVIOUS COVERAGE

This form is to be completed for any permit application for a project which will involve the construction or installation of any impervious surface (see definition on page 2 of this application).

Calculation of Developable Area:

Property Area (Gross):	_____	SF
- All Easement /ROW Areas:	_____	SF
Developable Area:	_____	SF

Calculation of Total Impervious Surface Area:

Existing Impervious Surfaces:

Buildings:	_____	SF
Driveway Area:	_____	SF
Sidewalks/Walkways:	_____	SF
Patio/Hardscaping:	_____	SF
Pool Decking, other:	_____	SF
Total Existing Impervious Surface Area:	_____	SF

Existing Impervious Surfaces Removed:

_____	SF
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Proposed Impervious Surfaces:

(List all proposed surface areas.)

Area #1: _____	_____	SF
Area #2: _____	_____	SF
Area #3: _____	_____	SF
Area #4: _____	_____	SF
Total Proposed Impervious Surface Area	_____	SF
Total of Existing & Proposed Impervious Surface Areas:	_____	SF

Impervious Coverage:

Existing : _____ % Proposed/Total: _____ %
 Impervious Coverage = Impervious Surface Area/Developable Area

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AUTHORIZATION SHEET

Date: _____ Signature of Applicant(s) _____

Print Applicant(s) Name(s) _____

Date: _____ Signature of Property Owner(s) _____

Print Property Owner(s) Name(s) _____

By signing this application, authorization is granted to any municipal representatives of Cheltenham Township to access the above property as stated within this application at any time, without an administrative warrant, to inspect and verify that any proposed work contained within this application on the above property complies with this permit. The application together with the signed site plan and construction documents is made part of this application by the undersigned. Furthermore, it is clearly understood and agreed to by the applicant and property owner that the Township office is not responsible for any property dimensions shown on the site plan and establishment of property lines is the sole responsibility of the property owner and applicant. The applicant and property owner also agree they are responsible for the replacement and repair of any township road to township standards which is damaged during the permitted construction and understands that the information provided on this application by the applicant(s) and property owner(s) is true and correct to the best of their knowledge or belief. All information contained in this application becomes part of the Public Record. The Applicant agrees to pay all Township Engineer's fees for plan review and inspection incurred above minimum permit fee.

Fee Paid: _____ Date Paid: _____ Accepted By: _____
\$ _____

Date of Approval to Issue Permit _____

Township Engineer's Signature _____ Print Name _____

Date of Approval to Issue Certificate of Compliance _____

Township Engineer's Signature _____ Print Name _____