

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Morton J. Simon, Jr. presiding. Members present were Commissioners Brockington, Holland, Norris, Pransky, Rappoport and Sharkey.

Staff present were Alyson Elliott, Assistant Township Manager; Charlyn Battle, Director of Human Resources; Bruce Rangnow, Director of Fiscal Affairs; Joseph O'Neill, Fire Marshal; Nancy Gibson, Public Information and Complaint Officer; John Frye, Acting Chief of Police; Henry Sekawungu, Director of Planning and Zoning; Christopher Clewell, Public Works Superintendent; Brian Hinson, Director, Parks & Recreation; and Bryan T. Havir, Township Manager. Also present was Joseph Bagley, Esquire, Township Solicitor. A public attendance list is attached.

1. The meeting commenced at 7:36 p.m. with the Pledge of Allegiance being led by Commissioner Norris.

Mr. Simon read the following prepared statement regarding the results of the Presidential election:

*"Good evening, before continuing the regular agenda, I would like to exercise the President's prerogative to say a few words which I think are appropriate for tonight, which is the first Commissioner's legislative meeting since the general election. I have felt like I should say something tonight to Cheltenham about Cheltenham.*

*I decided that my personal thoughts of a political nature or a partisan nature are not relevant or appropriate tonight. I am convinced it is relevant to comment on the extremely, to say the least, distasteful, events which have happened around the country and around the Philadelphia area after the election and how those events relate to Cheltenham. I feel compelled to comment just as Mayor Kenney did in Philadelphia.*

*You all know what I am talking about - incidents of over-racism, anti-religion, anti-women, anti-immigrant, sexual orientation issues, and the like. On the elevator today I politely asked a co-worker "how are you doing?" The response was "not so well" because two close friends had been recent victims of harassment on account of religion and lifestyle. We have read about it in many places. We have read about it North of Cheltenham, South of Cheltenham, West of Cheltenham, and East of Cheltenham.*

*But how does this relate to Cheltenham? I believe I can safely say I speak for all of the Commissioners, and hopefully for all of Cheltenham, when I say, simply, it does not, it is not Cheltenham.*

*Cheltenham is a diverse multicultural Township, we trust its citizens will never participate in such episodes, and, we hope, our citizens will never be victimized by them. This is no place for hate. Discrimination and harassment are not Cheltenham and are not welcome here. Let's be sure that our Human Relations Ordinance and Commission will never in fact be needed. Let us continue to find strength, not division, in diversity.*

*I will close by quoting President Obama's words yesterday in Europe where these kinds of divisive sentiments are finding increasing strength: Let us "Be defined by what we have in common, as opposed to those things which separate us."*

2. Each member having received a copy of the Commissioners' Regular Meeting Minutes dated October 19, 2016, and upon motion of Mr. Norris, the minutes were unanimously approved by the Board of Commissioners.

3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of October 2016, upon motion of Mr. Norris, the report was unanimously approved by the Board of Commissioners.

4. Each member having received a copy of the Accounts Paid Report for the month of October 2016, upon motion of Mr. Norris, the report was unanimously approved by the Board of Commissioners.

5. Mr. Sharkey presented a certificate honoring Aldo Sborlini, Jr. of the Public Works Department on the occasion of achieving 20 years of service with Cheltenham Township.

6. Magisterial District Judge Christopher J. Cerski swore in the new Cheltenham Township Police Officer David Schuettler.

7. Mr. Pransky presented a Resolution honoring Craig Littlepage in absentia, former Cheltenham High School athletic stand out and University of Virginia Athletic Director, recognizing his receipt of a Lifetime Achievement Award from the Montgomery County Coaches Hall of Fame.

8. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated November 2, 2016:

- a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the Certificate of Appropriateness for Application L16-175 of the Rite Aid Corp., to install lettering on existing awning signs and new acrylic inserts for an existing freestanding sign at 1401 West Cheltenham Avenue, La Mott.
- b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the Certificate of Appropriateness for Application L-16-176 of Mr. David Keefrider, to construct a Dunkin Donuts and associated signage at 1403 West Cheltenham Avenue, La Mott. Mr. Sharkey confirmed with Mr. Havir that this applicant will also submit plans for land development.
- c. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution # 95-16** granting conditional approval of CTDA 15-02 for the amended site plan of Cheltenham Partners, Inc. at 1347 Cheltenham Avenue.
- d. Mr. Bagley distributed amended **Resolution #96-16** for the Board of Commissioners to consider, correcting an error in paragraph three (3). Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution # 96-16**, as amended, granting conditional approval of CTDA 14-0514-04 for the amended site plan of Arcadia University at 450 South Easton Road (Kaname Tract).

- e. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution # 97-16** granting conditional approval of CTDA 16-04 for the amended site plan of EP Rec Partners, LLC at 46 East Church Road.
- f. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the award of a contract to Pipe Services Corporation in the amount of \$575,654.00 for the Cheltenham Village CCTV Video Inspection and Repairs Project.
- g. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the award of a contract to Tri-State Grouting in the amount of \$1,310,225.00 for the Glenside CCTV Video Inspection and Repairs Project.
- h. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution #98-16** to authorize the advertisement of a Public Hearing to consider and possibly adopt an amendment to the Cheltenham Township Zoning Ordinance revising the permit procedure in historic districts at the regularly-scheduled meeting of the Board of Commissioners on December 21, 2016.

Mr. Simon confirmed the statement in Paragraph 21A of the Public Works Committee meeting minutes that discussions on the floodplain are not closed. He also corrected the spelling of Dr. GUSDORF's last name in Paragraph 21B.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Works Committee meeting minutes of November 2, 2016 as corrected.

9. Review and acceptance of the Building and Zoning Committee meeting minutes dated November 2, 2016.

- a. Upon motion by Mr. Simon, the Board of Commissioners unanimously accepted the adoption of **Resolution # 99-16** authorizing a three-year renewal of the Township's Planning Assistance contract with the Montgomery County Planning Commission for 2017-2019.

Upon motion of Mr. Simon, the Board of Commissioners unanimously accepted the Building and Zoning Committee meeting minutes of November 2, 2016.

10. Review and acceptance of the Public Safety Committee meeting minutes dated November 9, 2016:

- a. Upon motion by Mr. Norris, the Board of Commissioners unanimously approved the authorization to advertise the Board of Commissioners' intent to consider and possibly adopt an Ordinance amending Chapter 285, Vehicles and Traffic, at its regularly-scheduled meeting on December 21, 2016.

Mr. Norris took a few minutes to thank the Cheltenham Township Police Department on their efforts to stop the burglaries that took place on October 10, 2016 on the 400 block of Crescent Road. Acting Chief of Police John Frye spoke for a few minutes on the armed robberies and how the Police Department and the citizens of Cheltenham worked together to take another criminal off of the streets. Mr. Norris also stated with the Holidays coming up, it is important to be safe and lock car doors at all times.

Upon motion of Mr. Norris, the Board of Commissioners unanimously accepted the Public Safety Committee meeting minutes of November 9, 2016.

11. Review and acceptance of the Public Affairs Committee meeting minutes dated November 9, 2016:

- a. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the authorization for the Township Solicitor to seek an injunction to remedy the property maintenance violations on a property located on Limekiln Pike. Mr. Bagley shared with the Board of Commissioners that this property owner has been fined \$800.00 and it did not remedy the situation. Mr. Bagley stated that no action will be taken before discussing next steps with the Board of Commissioners.

Ms. Rappoport announced that the first of two professionally-facilitated public meetings to discuss the future of Conklin and Glenside pools will be held on December 6, 2016 at 7:30 p.m. at Curtis Hall.

Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the Public Affairs Committee Regular Meeting minutes dated November 9, 2016.

12. Review and acceptance of the Finance Committee Regular Meeting minutes dated November 9, 2016.

- a. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the adoption of the 2017 Preliminary Operating and Capital Budgets.
- b. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the authorization to advertise a Public Hearing to consider the adoption of the 2017 Final Operating and Capital Budgets at the regularly-scheduled meeting of the Board of Commissioners on December 21, 2016.
- c. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved an amendment to the Township's Municipalities Continuing Disclosure Cooperation (MCDC) administrative policy and to file a short notice on the Electronic Municipal Market Access (EMMA) notifying all bondholders that this change has been made.
- d. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the award of professional services contract to Public Financial Management, Inc. (PFM) in an amount not to exceed \$10,000 to serve as a Sewer System Financial Advisor during the Phase I sewer system evaluation and asset valuation.

Mr. Sharkey had some concerns about the importance of some projects listed in the Capital Budget. Mr. Sharkey requested assurance that staff will give the Board the ability to approve capital projects before they are begun. Mr. Havir answered in the affirmative.

Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the Finance Committee Regular Meeting minutes dated November 9, 2016.

13. Review and acceptance of the Pension Board Regular Meeting minutes dated November 4, 2016.

Upon motion of Mr. Simon, the Board of Commissioners unanimously approved the Pension Board Regular Meeting minutes dated November 4, 2016.

14. Old Business:

Mr. Sharkey thanked Mr. Simon for the statement he read in the beginning of the meeting.

15. New Business: None.

Mr. Sharkey asked that with the upcoming Holiday season that everyone shop local, including on Small Business Saturday, on November 26, 2016.

The Grand Opening of the Wawa on 309 on November 11, 2016 has brought in significant crowds of people. It was a fantastic Grand Opening.

Mr. Sharkey wished everyone a Happy Thanksgiving.

16. Citizens Forum:

Rhonda Isser, 7307 North 12<sup>th</sup> Street, Melrose Park, had the following concerns regarding the sewer laterals:

- Asked if there were dates established for the sewer lateral inspections.
- Recommended the Township hold a press conference to calm the fears of citizens.
- Expressed urgency for the Township to provide citizens with an approved list of qualified contractors.
- Asked the Township to expand its communication efforts, particularly for those residents who do not have access to the Internet.
- Asked if there is a time frame for the adoption of the sewer lateral inspection ordinance.

Mr. Sharkey stated that at this time there is no update and that the Township is working diligently to meet as many of the concerns of its residents before information is made public. Mr. Brockington also mentioned that the sewer video of the community meeting from September 28, 2016 was shown at the Library and only a few people showed up to view it.

Fred Milbert, 1100 Prospect Ave, Melrose Park, had some concerns about the Economic Development Task Force's (EDTF) responsibilities when it comes to the signage in the Township and how much weight its recommendations have at zoning hearings. Additionally, Mr. Milbert expressed concern about abandoned signs that remain standing.

Mr. Sekawungu stated that the recommendations of the EDTF, Planning Commission and other citizen's committees that are required by ordinance are submitted to the Zoning Hearing Board both in writing and verbally.

Mr. Bagley added that while ordinances can call for the removal of abandoned signs, case law generally favors the property owner, even if they are nonconforming.

Mr. Sharkey stated that this topic should be at an upcoming Building and Zoning meeting.

Mr. Simon announced that the Board would adjourn into Executive Session to discuss a personnel matter.

17. There being no further business, the Board of Commissioners unanimously agreed to adjourn the meeting at 8:43 p.m.



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Bryan T. Havir  
Township Manager

per Ashley Lupino

