

October 16, 2013
Curtis Hall

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Art Haywood presiding. Members present were Commissioners Hampton, McKeown, Norris, Portner, and Sharkey.

Staff present were Charlyn Battle, Human Resources Coordinator; Michael Fleming, Public Works Coordinator; Nancy Gibson, Public Information and Complaint Officer; David Jones, Interim Township Planner/Zoning Officer; John J. Norris, Chief of Police; Joseph O'Neill, Fire Marshal; Bruce Rangnow, Acting Director of Fiscal Affairs; and Bryan T. Havar, Township Manager. Also present was Joseph M. Bagley, Esq., Township Solicitor. A Public Attendance List is attached.

1. The meeting commenced at 7:30 p.m. with the Pledge of Allegiance being led by Commissioner Portner.
2. Each member having received a copy of the Commissioners' Regular Meeting Minutes dated September 18, 2013, upon motion of Mr. McKeown, the Minutes were unanimously approved by the Board of Commissioners.
3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of September, 2013, upon motion of Mr. Portner, the Report was unanimously approved by the Board of Commissioners.
4. Each member having received a copy of the Accounts Paid Report for the month of September, 2013, upon motion of Mr. Portner, the Report was unanimously approved by the Board of Commissioners.
5. Prior to the swearing-in of new Auxiliary Police Officers, Mr. Haywood made the following statement: *"The Cheltenham Township Board of Commissioners and Township Administration are proud and delighted to learn that the Auxiliary Police were selected last week by the Greater Glenside Chamber of Commerce and the Glenside Rotary to receive an annual public service award. The members of the Auxiliary Police will be honored at a special event this Friday evening at the North Hills Country Club. This is a true testament to the efforts of the volunteer officers of the Auxiliary Police, and it is a positive reflection on the entire Cheltenham Township Police Department. On behalf of the Board of Commissioners and the Township Manager, I thank you, Chief John Norris, Deputy Chief Kevin O'Brien, Lt. Joseph Gruver, Auxiliary Police Director Steve Lebov, and Deputy Auxiliary Police Director Ed Cassel, and the many volunteer auxiliaries for their dedication to public safety in Cheltenham Township"*.
6. Mr. Haywood administered the Oath of Office to the following members of the Cheltenham Township Auxiliary Police:

Michael Collins
Phillip Conover
Andrew Gadaleta, III
Nicholas O'Connor
Sabrina Rankine
Edwin Rodriguez
Sharlyne Vazquez

7. Mr. Portner presented **Resolution No. 42-13** to Lise Marlowe for her efforts in promoting the historical significance of Camp William Penn and Cheltenham Township (see attached).

8. Mr. Portner presented Community Service Awards to the following volunteers for their efforts in organizing the 150th Anniversary Commemoration of the establishment of the United States Colored Troops and Camp William Penn and the Historic La Mott Celebration.

Joseph Becton
J. Brian Chepulis
Carolyn Turner-Harris
David Harrower
James (Jim) Mundy
Dr. James Paradis
Joyce Werkman
Dr. Tom Wieckowski, Ph D.
Martha Woods

9. Review of the Public Works Committee Regular Meeting Minutes dated September October 9, 2013:

a. Upon motion of Mr. Sharkey, the Board of Commissioners awarded a Contract for the new Hilltop Lane Retaining Wall Project to Bulldog Construction Co., Inc., Coatesville, PA 19320, in the amount of \$185,000 (along with a 10% contingency clause to cover the cost of any unforeseen conditions that may arise during the construction of the wall), being the lowest responsible bidder meeting Township specifications and being within budgetary limitations.

b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Cheltenham Township Development Application No. 13-0530, Record Plan Lynnewood Gardens Community Center, 2047C Mather Road, Elkins Park, subject to the conditions in the Township Engineer's Review Letter.

c. Upon motion of Mr. Sharkey the Board of Commissioners unanimously authorized the relocation of the existing sewer bypass pipe at the Forest Avenue Bridge on behalf of Montgomery County. The work will be completed by Township personnel with a request that said cost be reimbursed by Montgomery County.

d. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously awarded a Contract for the Glenside Pool Filtration Systems Renovations to KRS Services, Inc., 1806 Route 206, Southampton, NJ 08088, in the amount of \$52,340.00, being the lowest responsible bidder, contingent upon KRS submitting a Performance and Payment Bonds and a Certificate of Insurance.

f. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Works Committee Regular Meeting Minutes dated October 9, 2013.

8. Review of the Public Safety Committee Regular Meeting Minutes dated October 2, 2013:

a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Ordinance No. 2273-13** amending Chapter 285, thereof, entitled "Vehicles and Traffic" (see attached).

b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Safety Committee Regular Meeting Minutes dated October 2, 2013.

9 Review of the Public Affairs Committee Regular Meeting Minutes dated October 2, 2013:

There was no recommended action for the Board of Commissioners to take.

Upon motion of Ms. Hampton, the Board of Commissioners unanimously accepted the Public Affairs Committee Regular Meeting Minutes dated October 2, 2013.

10. Review of the Building and Zoning Committee Regular Meeting Minutes dated October 2, 2013:

There was no recommended action for the Board of Commissioners to take.

Upon motion of Mr. Portner, the Board of Commissioners unanimously accepted the Building and Zoning Committee Regular Meeting Minutes dated October 9, 2013:

11. Review of the Finance Committee Regular Meeting Minutes dated October 9, 2013:

Mr. Norris reported that discussions about the 2014 Operating and Capital Budgets are still ongoing. He asked that the public relay any comments to the Commissioners.

There was no recommended action for the Board of Commissioners to take.

Upon motion of Mr. Norris, the Board of Commissioners unanimously accepted the Finance Committee Regular Meeting Minutes dated October 9, 2013:

12. Under New Business:

a. Mr. Havir reviewed a proposed Resolution allowing for electronic transfers of Township funds to the Township's new bank, Sovereign/Santander. Said Resolution is a requirement of the bank.

b. Upon motion of Mr. Portner, the Board of Commissioners unanimously adopted **Resolution No. 41-13** authorizing electronic fund transfers by the Township to Sovereign/Santander Bank (see attached).

13. Under Old Business: None.

14. Under Citizens' Forum – None

There being no further business, upon motion of Mr. Portner, and unanimously approved by the Board of Commissioners, the meeting was adjourned at 8:30 p.m.



Bryan T. Havir
Township Manager

as per Anna Marie Felix



PUBLIC ATTENDANCE LIST



Board of Commissioners Meeting

Wednesday, October 16, 2013 @ 7:30 P.M.

Curtis Hall

1250 W. Church Road, Wyncote, PA 19095

(Please Print Clearly)

Print Name	Mailing Address	Telephone Number	E-mail Address
<i>CAROLYN TURNER HARRIS</i>	<i>Lt Mott Library 7420 Sycamore Ave</i>	<i>215-635-4419</i>	
<i>Audie N. CRAWFORD</i>	<i>340 E UPSAL ST Ph. LA PA 19114</i>	<i>215-964-1629</i>	
<i>R. EDWARD DASSSELL</i>	<i>7. E CHURCH RD E. P. 19017</i>	<i>215-663-8146</i>	
<i>J. Wetkman</i>	<i>1618 Willow La Mott</i>	<i>215 885-2258</i>	<i>pt@usct.org</i>
<i>Bruce Rayne</i>			
<i>Maxine Markus</i>	<i>J. J. Jentzen</i>		
<i>DAVID HARLOWER</i>	<i>Glenside</i>		
<i>LOUI & BOB O'CONNOR</i>		<i>610-929 4213</i>	
<i>Martha Woods</i>	<i>1822 Chamber Lambert Pa</i>	<i>215-635-3274</i>	
<i>Anthony Woods</i>	<i>"</i>	<i>"</i>	
<i>Patricia Woods</i>	<i>"</i>	<i>"</i>	
<i>Ann Rappoport</i>	<i>Wyncote</i>		

Resolution No. 42-13
of the Board of Commissioners of Cheltenham Township

Whereas, THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, Montgomery County, Pennsylvania, with deep appreciation and respect, recognizes LISE MARLOWE for her efforts to promote the historical significance of Camp William Penn, the first and largest federal training center for U.S. Colored Troops during the Civil War; and

Whereas, As a sixth-grade teacher at Elkins Park School, LISE MARLOWE stages a student performance to teach the community about Camp William Penn every year at the La Mott Community Center, where past students painted a mural about the camp. She also wrote a children's book about the camp and created a coloring book about the camp and the famous abolitionist Lucretia Mott; and

Whereas, LISE MARLOWE, who was named History Channel 2006 Teacher of the Year and PA Social Studies 2007 Teacher of the Year and received the Cheltenham NAACP Freedom Fund Award, filmed a 65-minute documentary that sends students back to 1865 to learn their community's involvement in the Civil War and Underground Railroad, and created a local history book called *Back in Time*.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, duly convened in regular session this Sixteenth Day of October, A.D., 2013, does hereby officially salute LISE MARLOWE for her many efforts to promote the history and heritage of Cheltenham Township via Camp William Penn. It is further directed that this Resolution be spread in full upon the minutes of this meeting and that a copy thereof be presented to Ms. Marlowe.

IN WITNESS WHEREOF, I, ART HAYWOOD, President of the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, have hereunto set my hand and caused the Seal of the Township of Cheltenham to be made a part thereof. DONE AT ELKINS PARK, PENNSYLVANIA, in the year of the Township of Cheltenham, the one hundred and fourteenth.

**BOARD OF COMMISSIONERS
OF CHELTENHAM TOWNSHIP**



By: _____
Art Haywood, President



Attest: _____
Bryan T. Havir
Township Manager and Secretary

ORDINANCE NO. 2273-13

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CHELTENHAM, CHAPTER 285 THEREOF, ENTITLED VEHICLES AND TRAFFIC, BY AMENDING CERTAIN STREET AND PARKING REGULATIONS.

The Board of Commissioners of the Township of Cheltenham hereby ordains:

SECTION 1. The Code of the Township of Cheltenham, Chapter 285, Article II, entitled Parking Meter Zones, Section 285-21, Twelve-hour parking zones, thereof is hereby amended by **ADDING** the following:

HIGH SCHOOL ROAD South From 506 feet east to 610 feet east of Montgomery Avenue.

SECTION 2. The Code of the Township of Cheltenham, Chapter 285, Article II, entitled Parking Meter Zones, Section 285-20, Two-Hour parking zones, thereof is hereby amended by **DELETING** the following:

HIGH SCHOOL ROAD South From 410 feet east to 610 feet east of Montgomery Avenue.

SECTION 3. The Code of the Township of Cheltenham, Chapter 285, Article IV, entitled Schedule of Traffic Regulations, Section 285-43 thereof is hereby amended by **ADDING** the following:

BICKLEY ROAD (19) HANDICAPPED PARKING, west side 62 feet south of Waverly Road to 82 feet south of Waverly Road (for 200 Bickley Road). This addition is effective for the duration period that this resident is eligible for a reserved handicapped parking space.

GLENSIDE AVENUE (37) 15-MINUTE PARKING ONLY, north side, from 200 feet to 240 feet, east of Easton Road.

WAVERLY ROAD (1) 25 MPH, Church Road to Glenside Avenue.

SECTION 4. The Code of the Township of Cheltenham, Chapter 285, Article IV, entitled Schedule of Traffic Regulations, Section 285-43 thereof is hereby amended by **DELETING** the following:

KESWICK AVENUE (1) ONE HOUR PARKING, west side, Glenside Avenue south 60 feet..

WAVERLY ROAD (1) 25 MPH, Laverock Road to Glenside Avenue.

WAVERLY ROAD (5) 25 MPH, Cheltenham Avenue to Laverock Road.

SECTION 5. That in all other respects Chapter 285 of the Code of the Township of Cheltenham is hereby approved and accepted as amended, and shall continue in full force and effect.

SECTION 6. This Ordinance shall take effect and be in force from and after its approval as required by law.

ENACTED into an Ordinance this 16th of October, A.D., 2013.

TOWNSHIP OF CHELTENHAM



ATTEST:



BY:

Art Haywood, President
Board of Commissioners

Bryan T. Havir
Township Manager/Secretary



CHELTENHAM TOWNSHIP

RESOLUTION NO. 41-13

I, Bryan T. Havir, Secretary of Cheltenham Township, do hereby certify that at a meeting of the Board of Commissioners of said Municipality, duly held on the 16th day of October, 2013, at which a quorum was present and acting, the following Resolutions were adopted and are now in full force and effect.

Whereas, from time to time the Municipality does wish to electronically initiate the transfer of funds from our accounts at Sovereign Santander Bank, N.A. (Bank) to other accounts of this Municipality or to a third party, such accounts being with this Bank or other banks:

That as a result of this wish, the Bank must establish representatives of this Municipality with access to the electronic initiation system (IRIS):

Now, therefore, be it resolved that the official(s) of this Municipality listed below are hereby authorized to execute electronic funds transfers on behalf of the Municipality under the terms and conditions set forth in the Cash Management Master Agreement and Schedule to the Cash Management Master Agreement for Wire Transfer Services, or to appoint those persons who may request such transfers. This authority may be exercised by any one of the officers listed below:

Be it further resolved that the foregoing Resolutions shall continue in full force and effect until a certified copy of a subsequent Resolution of the Board of Commissioners of this Municipality, modifying or rescinding the above Resolutions, shall have been received by Sovereign Santander Bank, N.A.



Authorized Signature

*Township Manager and
Secretary*

Title

Bruce A. Rangan

Authorized Signature

ACTING DIRECTOR OF FISCAL AFFAIRS

Title

Ruth Ann Lally

Authorized Signature

Purchasing Clerk

Title

In witness whereof, I have set my hand this 16th day of October 2013.



Bryan T. Havir
Secretary