

The special meeting of the **BOARD OF COMMISSIONERS** was held this evening via web-conference, President Daniel B. Norris presiding. Members present were Commissioners Brockington, Pransky, Rappoport, Areman, Holland and Zygmund-Felt.

Staff present via web-conference were: Terry Fedorchak, Interim Township Manager; Alyson Elliott, Assistant Township Manager; Christopher Clewell, Public Works Superintendent; Charlyn Battle, Director of Human Resources; Michael Fleming, Public Works Coordinator; Brian Hinson, Director of Parks and Recreation; and Bruce Rangnow, Director of Fiscal Affairs. Also present via web-conference was Joseph Bagley, Esq., Township Solicitor; and Robert Zienkowski.

Mr. Bagley announced that the Board met in an Executive Session prior to this evening's meeting to discuss personnel matters and matters which if discussed in public would violate a lawful privilege.

1. The meeting commenced at 7:02 p.m. with the Pledge of Allegiance being led by Ms. Rappoport.
2. Upon motion of Mr. Norris, the Board of Commissioners with a 7-0 vote approved **Emergency Ordinance No. 2411-20** confirming the continuing health emergency in Cheltenham Township (Ayes: Brockington, Holland, Norris, Pransky, Rappoport, Areman, Zygmund-Felt) (see attached).

Mr. Pransky clarified that this is a continuation of the Ordinance that we already have in place. Mr. Bagley said the Governor also extended the statewide Emergency Declaration on August 31, 2020 for another 90 days.

3. Upon motion of Mr. Norris, the Board of Commissioners unanimously authorized the appointment of Nathan Crittendon, Director of Fiscal Affairs and authorized the execution of an agreement to accomplish the same, in accordance with the Cheltenham Township Home Rule Charter, Article VII, Section 702(b).

Mr. Norris said Mr. Crittendon will be starting his new position as Director of Fiscal Affairs on November 2, 2020 and read his bio:

Nathan Crittendon comes to the Township with more than 15 years' experience in the field of Finance, with the last seven years concentrating in local government. Nathan most recently served as the Finance Director of Whitmarsh Township, where his responsibilities included leading a team in facilitating the completion and accuracy of financial statements, maintaining accounting ledgers, preparing the Townships annual budget, ensure daily operations are within state and federal regulations, as well as completing special assignments for both the Township Manager and Elected Board of Supervisors. Nathan is already familiar with Cheltenham finances, having served as Accounting Supervisor here for about 4 years.

Before transitioning to local government, Nathan spent 10 years working in Commercial & Community Banking Management. In his various positions held, he demonstrated the ability to resolve a variety of issues and complaints, providing credit counseling services, and participating in community affairs to increasing the banks' level of community involvement.

While holding a Master's Degree in business from Lincoln University, he sought to continue his education through his efforts to obtain a second Master's in Public Administration from West Chester University. Nathan's interests include a passion for the art's, traveling, and spending time with his wife & two children. He is a proud family man who was born and raised locally and hopes to serve the Township and its residents well.

4. Upon motion of Mr. Norris, the Board of Commissioners unanimously authorized the appointment of Robert Zienkowski, Township Manager and Board Secretary to serve until January 22, 2022 pursuant to Section 701 of the Cheltenham Township Home Rule Charter and authorized the execution of an agreement to accomplish the same.

Mr. Norris announced that Mr. Zienkowski will begin his new position as Township Manager and Board Secretary on September 8, 2020 and will formally be introduced at the Public Safety meeting on September 9, 2020. Mr. Norris read Mr. Zienkowski's bio:

Robert A. Zienkowski will serve as the Manager of Cheltenham Township and will be responsible to the Township Board of Commissioners for the day-to-day operations of the Township. He has served various communities in Ohio and Pennsylvania and brings over 28 years of executive municipal government experience to the position. He has served in various roles, including most recently as Township Manager for Radnor Township. He has also served as City Manager and Safety Director for the City of Brunswick, Ohio and the Director of Administrative Services and Chief Administrative Officer to the Mayor for the City of Maple Heights, Ohio.

Throughout his career, Bob has been instrumental in numerous economic development projects over the various communities he has served that resulted in the attraction, retention, and expansion of jobs totaling over \$1 billion in investment. This also included new public infrastructure for the community with no taxpayer dollars involved and increased revenues.

His experience also includes the development and completion of successful stormwater management projects including the implementation of a stormwater fee; successful capital budget development involving short, mid, and long-term planning and funding opportunities; implementing workforce management strategies that have produced cost savings, maximized efficiencies and performance while reducing but maintaining high quality services which residents expect and deserve; successful contract negotiations with all the various labor unions including the Fraternal Order of Police, International Association of Fire Fighters and the International Brotherhood of Teamsters, and the development of several public-private partnerships.

Under his leadership, the Township and Cities he served received numerous awards, such as Radnor Township being named as one of the "Top Ten Best Cities in Pennsylvania" by Movoto Real Estate and "Top Earning Towns" by CNN Money.com and was named in Philadelphia Magazine's "5 Best Places to Raise Kids." The City of Brunswick was named in Family Circle Magazine as one of the Best Towns in the country to raise a family and designated as a Business Friendly community by the Greater Akron Chamber of Commerce and in partnership with the Greater Cleveland Growth Association.

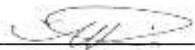
Throughout Bob's career, he has served on various regional and local boards, commissions and councils such as local Chambers of Commerce; county and community advisory boards; the Northeast Ohio Areawide Coordinating Agency, which is the transportation and environmental planning agency that represents state, county, city, village, and township officials in the Greater Cleveland region; the Northeast Ohio Public Energy Council that is a governmental retail aggregator which purchases electricity and natural gas from suppliers and serves consumers in thirteen Ohio counties.

Zienkowski has also served as a Zoning Commission Board Member for Northfield Center Township, Ohio as well as an elected City Council member in Maple Heights. Bob earned his bachelor's degree and his master's degree from John Carroll University in University Heights, Ohio. His master's degree program concentration was in ethics and diversity. Bob also holds numerous FEMA training certificates for emergency management.

He has two daughters, Jessica, who is married and lives in suburban Philadelphia, and Erica, who is married and lives in Boulder, Colorado. He is a dedicated Philadelphia sports fan, a lifelong Philadelphia Flyers fan, and is looking forward to moving to becoming a resident of Cheltenham Township.

Ms. Rappoport welcomed Mr. Zienkowski to Cheltenham Township. She also took a moment to thank Mr. Fedorchak for his hard work and dedication to the Township over the last few months. Mr. Fedorchak commented that staff has been very professional and highly functioning and he thanked them for helping make his job a lot easier.

5. There being no further business, Mr. Norris adjourned the meeting at 7:29 p.m.



Robert Zienkowski
Township Manager

Per Ashley Lupino, Executive Assistant

**CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2411-20

**EMERGENCY ORDINANCE OF THE BOARD OF COMMISSIONERS OF
CHELTENHAM TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA,
PURSUANT TO THE PENNSYLVANIA EMERGENCY MANAGEMENT
SERVICE CODE AND SECTION 505 OF THE TOWNSHIP HOME RULE
CHARTER CONTINUING AN OFFICIAL EMERGENCY DECLARATION
WITHIN THE TOWNSHIP DUE TO COVID-19 HEALTH EMERGENCY**

WHEREAS, novel coronavirus COVID-19 (“COVID-19”) has been declared a worldwide pandemic by the World Health Organization; and

WHEREAS, the United States Centers for Disease Control have declared that the goal for mitigation strategies in communities with local COVID-19 transmission is to slow the transmission of the disease and to protect individuals at increased risk from severe illness including older adults and persons of any age with underlying health conditions and to protect the healthcare and critical infrastructure work forces; and

WHEREAS, Governor Thomas Wolf of Pennsylvania issued a proclamation on March 6, 2020 declaring a disaster emergency due to COVID-19 which he renewed on June 3, 2020 and August 31, 2020 which, among other things, has closed or restricted various gathering places.

WHEREAS, as of August 31, 2020, 7,495 people are reported to have died in the Commonwealth as a result of COVID-19.

NOW THEREFORE, the Board of Commissioners of the Township of Cheltenham (“Board”) hereby **ORDAINS** and **ENACTS** as follows:

1. Pursuant to the Pennsylvania Emergency Management Service Code and Section 505 of the Cheltenham Township Home Rule Charter, in order to meet a public health emergency, the Board hereby adopts this Emergency Ordinance and declares a continuing health emergency within the Township regarding the COVID-19 health emergency as set forth in detail above.
2. All measures taken by the Board and set forth in previous emergency ordinances dated March 18, 2020 (Ordinance No. 2402-20) and April 1, 2020 (Ordinance No. 2403-20) are hereby reaffirmed until the disaster is declared ended within the Township.
3. The Board strongly encourages the public to conform their conduct to the advisories and directives of the County of Montgomery and the County Office of Public Health.
4. Due to the health emergency and restrictions imposed, the Township notifies the public that it may experience a delay in its ability to respond to Right-to-Know Law (“RTKL”) requests. In addition, if an agency is closed on a given day, that day shall not be considered a “business day” and will not count towards the five (5) business days referenced in Section 901 of the RTKL. The Township encourages both its employees and requesters to be considerate and

patient while working with the Township on RTKL requests during the declared emergency.

5. This emergency ordinance shall be advertised as soon as possible after the date of enactment.

DULY ADOPTED by the Board of Commissioners of Cheltenham Township, in lawful session duly assembled, this 2nd day of **September, 2020**.

ATTEST:

**TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS**



Robert A. Zienkowski
Township Manager and Secretary

By: 
Daniel B. Norris, President