

*Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.*



## AGENDA

**COMMISSIONERS' MEETING**  
**Wednesday, October 19, 2016**  
**Curtis Hall**  
**7:30 p.m.**

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Board of Commissioners' Regular Meeting Minutes dated September 21, 2016.
4. Acceptance of the Executive Summary Financial Report of the Manager/Secretary for the month of September 2016.
5. Acceptance of the Accounts Paid Report for the month of September 2016.
6. Presentation of a Resolution honoring Edward Cassell, Jr. upon his retirement from, and for his years of service with, the Cheltenham Township Auxiliary Police.
7. Presentation of a Resolution honoring Craig Littlepage, former Cheltenham High School athletic standout and University of Virginia Athletic Director, recognizing his receipt of a Lifetime Achievement Award from the Montgomery County Coaches Hall of Fame.
8. Presentation of Commendations to the following members of the Cheltenham Township Police Department:

**OFFICIAL COMMENDATION- UNIT CITATION**

Officer Thomas Fahy, #960  
Officer Michael Barone, #976  
Officer Stewart Coyle, #1017  
Officer Donald Baldwin, #988  
Officer Ryan Ewald, #1024  
Detective Matthew Gonglik, #1023

**OFFICIAL COMMENDATION FOR MERIT**

Detective Matthew Gonglik, #1023

OFFICIAL CERTIFICATE OF COMMENDATION  
Sergeant Daniel Schaefer, #1009  
Officer Adam Heath, #1028

OFFICIAL CERTIFICATE OF COMMENDATION  
Officer Donald Baldwin, #988  
Officer Casey Smith, #1030

9. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated October 5, 2016:
  - a. Adoption of an Ordinance amending Chapter 188, Nuisances, regarding the parking and storage of vehicles, equipment and temporary storage units and regulating the planting, growing and cultivating of bamboo to the regularly scheduled meeting of the Board of Commissioners on October 19, 2016 (see attached).\*
  - b. Adoption of a Resolution amending the Township’s Fee Schedule to revise the fees for the placement of dumpsters on streets and private property and to add fees for the placement of temporary storage units on streets and private property (see attached).
  - c. Authorization to for Staff draft an Ordinance amending the Zoning Code to give the Public Works Committee final approval of Certificates of Appropriateness for projects in Historic Districts.
  - d. Rejection of bids for the Cheltenham Village Inflow and Infiltration Project and authorization for the issuance of a new bid for just the assessment portion of the project in Cheltenham Village.
  - e. Adoption of a Resolution advocating changing PennDOT’s roadside spraying policies and announcing the Township’s intent to apply for a permit to manage vegetation along State roads (see attached).
  - f. Approval to waive all permit fees for lateral inspections and repairs for residential and nonresidential properties in relation to the on-going Township-wide remediation program.
  - g. Adoption of Resolution honoring Mr. Edward Cassell, Jr. upon his retirement from, and for his years of service with, the Cheltenham Township Auxiliary Police.
  - h. Adoption of a Resolution honoring Mr. Craig Littlepage, former Cheltenham High School athletic standout and University of Virginia Athletic Director, recognizing his receipt of a Lifetime Achievement Award from the Montgomery County Coaches Hall of Fame.
10. Review and acceptance of Building and Zoning Committee Regular Meeting Minutes dated October 5, 2016.
11. Review and acceptance of the Public Safety Committee Regular Meeting Minutes dated October 13, 2016.
  - a. Adoption of an Ordinance amending Chapter 285, Vehicles and Traffic (see attached).\*
12. Review and acceptance of the Public Affairs Committee Regular Meeting Minutes dated October 13, 2016.
  - a. Adoption of a Resolution authorizing the revision of the Pennsylvania Department of Community and Economic Development Multimodal Transportation Fund Grant Application for Elkins Park West, Phase II A&B (see attached).

- b. Adoption of a Resolution authorizing the Township Manager to pursue the Pennsylvania Department of Community and Economic Development Small Water and Sewer Grant for various sanitary sewer main spot repairs in Elkins Park and Melrose Park.
  - c. Award of a Professional Services Contract for the Swimming Pool Feasibility Study to MKSD Architects in the amount of \$32,000.
  - d. Approval the formation of and appointments to a temporary Steering Committee to guide the Swimming Pool Feasibility Study.
  - e. Approval of an amendment to the Township’s Facebook page policy.
  - f. Approval of the appointment of Mr. Sharkey as Municipal Representative and Mr. Havar as Alternate to the Wissahickon Creek TMDL Alternative Management Steering Committee.
13. Review and acceptance of the Finance Committee Regular Meeting Minutes dated October 13, 2016.
- a. Authorize payment of the \$2,000 civil penalty fine to the Pennsylvania Department of Environmental Protection resulting from the sanitary sewer overflow at 534 Church Road and necessary legal action to obtain a reimbursement of the \$2,000 fine from the property owner.
14. Old Business
15. New Business
- a. Consider appointments to Citizens’ Committees
16. Citizens’ Forum
17. Adjournment



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Bryan T. Havar  
Township Manager

BOARD OF COMMISSIONERS  
CHELTENHAM TOWNSHIP

MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. \_\_\_\_\_

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AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF CHELTENHAM, MONTGOMERY COUNTY, PENNSYLVANIA, PART II (GENERAL LEGISLATION), TO AMEND CHAPTER 215 ENTITLED "PROPERTY MAINTENANCE" TO DELETE A CERTAIN PROVISION REGARDING VEHICLES; TO AMEND CHAPTER 188 ENTITLED "NUISANCES"; TO ADD AND/OR REVISE CERTAIN PROVISIONS REGARDING THE STORAGE OF UNLICENSED AND UNINSPECTED VEHICLES, THE OUTDOOR DISASSEMBLY OF VEHICLES, TO REGULATE VEHICLES BEING PARKED ON GRASS, TO REGULATE RECREATIONAL VEHICLES AND EQUIPMENT, TO REGULATE COMMERCIAL STORAGE CONTAINERS, TO CONTROL THE PLANTING, GROWING AND CULTIVATION OF CERTAIN RUNNING BAMBOO GRASSES, TO REQUIRE BARRIERS AND PREVENT THE INVASIVE SPREAD OF EXISTING RUNNING BAMBOO ONTO OTHER AREAS OF THE TOWNSHIP, AND TO AMEND THE VIOLATIONS AND PENALTIES SECTION OF THIS CHAPTER

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WHEREAS, the Township of Cheltenham (the "Township"), pursuant to the provisions of the "First Class Township Code", 53 P.S. §56502.26 is authorized to make regulations prohibiting and removing nuisances on public or private grounds, and to require the removal of the same by the owner or occupier of such grounds.

NOW, THEREFORE, the Board of Commissioners of the Township of Cheltenham does hereby ENACT and ORDAIN as follows:

**SECTION I. Amendment to Code.**

- A. Amend §215-2.A(18) to read as follows (new text in bold): **"Delete Section 302.8 Motor vehicles. (See Cheltenham Code, Chapter 188).**

**SECTION II. Amendment to Code.**

- A. Add a new §188-4 entitled **"Vehicles."** as follows (new text in bold):

**§188-4 Vehicles.**

- A. **Unlicensed or uninspected vehicles. Except as provided for in other Township regulations, no vehicle which is unlicensed or does not display a valid state inspection sticker shall be**

**parked, kept or stored on any premises within the Township. The following exceptions shall apply to this subsection:**

- 1) A vehicle registered as an antique, classic or vintage vehicle which does not require a state inspection sticker.**
  - 2) An inoperable or unlicensed vehicle may be stored inside a permanent, enclosed building.**
- B. Disassembled vehicles; vehicles being repaired. No vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled on any premises within the Township. The following exceptions shall apply to this subsection:**
- 1) A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a permanent, enclosed building designed and approved for such purposes.**
  - 2) Painting of a vehicle is prohibited unless conducted inside a code-compliant spray booth.**
- C. Parking on grass and unpaved areas. A vehicle may only be parked on all-weather surfaces including, but not limited to: asphalt, concrete, gravel or crushed stone, paver blocks or approved pervious pavement (hereinafter "Paved Areas"). Parking a vehicle on grass or dirt or other than Paved Areas is prohibited, except as otherwise set forth below. The following exceptions shall apply to this subsection:**
- 1) Parking a vehicle on grass, dirt or other than Paved Areas on public property at community-organized or township-organized events, as approved by the applicable public entity.**
  - 2) Parking a vehicle on grass, dirt or other than Paved Areas on private property not more than seven (7) days in a calendar year.**
  - 3) Parking a vehicle on grass, dirt or other than Paved Areas only while washing personal vehicles.**
- D. Recreational vehicles and equipment. A recreational vehicle or recreational equipment, including, but not limited to a boat and boat trailer, travel trailer, pick-up camper or coach, motorized dwelling, tent trailer, trailer (recreation and utility), school bus, passenger van, all-terrain vehicle, or similar equipment (hereafter "RV") shall not be parked or stored overnight on any public street, nor shall such a vehicle and/or equipment be stored on any residential property in front of the principal building's front building line. Such RV may, however, be parked on a public street for no more than 12 hours in any one seven-day period and only for the purpose of loading or unloading. No such RV shall be used for living, sleeping or housekeeping purposes when parked or stored in conformity with this subsection.**

**E. Temporary storage units.**

- 1) **Permit required.** The placement of a temporary storage unit shall require a Township permit and payment of a fee in advance, in accordance with the Township fee schedule, which may be amended from time-to-time by Resolution of the Board of Commissioners.
- 2) **Location of temporary storage unit.** A temporary storage unit shall be placed on driveways or behind the principal building's front building line, provided, however, that the location of the temporary storage unit does not conflict with site distance, utilities, or other code limitations. If placement on a driveway or behind the principal building's front building line is not feasible or code-compliant, the temporary storage unit may be placed in the front yard or on a public street, subject to review and approval of the Township.
- 3) **Length of permit.** A temporary storage unit permit may be issued for a period of not more than 15 days. The permit may be renewed in increments of not more than 15 days for a maximum total of 60 days.

B. *Re-number "§188-4. Enforcement; removal of nuisances." to "§188-5. Enforcement; removal of nuisances."*

C. *Re-number "§188-5. Violations and penalties" to "§188-6. Violations and penalties." and amend to read as follows (new text in bold):*

**Violations and Penalties.** Any person, firm or corporation violating any of the provisions of this Ordinance shall, in addition to other charges hereinbefore provided for, upon conviction before any Magisterial District Justice, be guilty of a summary offense and shall be required to pay a fine not exceeding \$1,000 and costs of prosecution. Each and every day on which any person, firm or corporation shall be in violation of this Ordinance shall constitute a separate offense.

D. *Add a new §188-2.D. entitled "Bamboo." as follows (new text in bold):*

- (1) **Purpose and Intent.** The purpose of this section is to control the planting, cultivating or growing of certain running bamboo grasses in the Township of Cheltenham; and to require barriers to prevent the invasive spread of existing running bamboo into other areas of the Township.
- (2) **General Provisions.**
  - (a) **For the purpose of this Chapter, Bamboo found growing on a property shall constitute presumptive evidence that the Bamboo was planted and/or grown by and/or with the consent of the property owner, tenant, or other individual, entity or corporation having control of the property.**
  - (b) **Prohibition.** Except as provided in §188.2.D.(2)(d) of this Code, upon the effective date of this Chapter, the planting or growing of Bamboo shall be

**prohibited within the Township and no persons, property owners, tenants, or other individuals, entities or corporations having control of property within the Township shall plant, cultivate, or cause to grow, any Bamboo on any lot or parcel of ground within the Township. Any person who thereafter plants or grows, or causes or allows to be planted or grown Bamboo within the Township shall be deemed to be in violation of this Chapter and shall be subject to such penalties as are set forth herein.**

- (c) This Ordinance shall not be deemed to alter any rights at common law or otherwise that any property owner may have to recover the cost of removal of Bamboo on their own property that has run over from a neighboring property.**
- (d) Exceptions. The prohibition in §188.2.D.(2)(b) shall not apply if:**
  - i. The root system of such Bamboo plants is entirely contained within an above ground level planter, barrel or other vessel of such design, material and location as to entirely prevent the spread of growth of the Bamboo plants' root system beyond the container in which it is planted; or**
  - ii. The root system is fully contained within a barrier, constructed in accordance with the follow specifications, and only after a compliance inspection is performed and a permit issued by the Township:**
    - a. The barrier itself shall be composed of a high density polypropylene or polyethylene, with a thickness of 40 mL or more;**
    - b. Each section of the barrier shall be secured or joined together by the use of stainless steel clamps or stainless steel closure strips designed to be used with such barriers;**
    - c. The barrier shall be installed not less than 30 inches deep;**
    - d. The barrier shall be circular or oblong shaped;**
    - e. Not less than three inches of the barrier shall protrude above ground level and the entire perimeter of the Bamboo;**
    - f. When installed, the barrier shall slant outward from the bottom to top.**
    - g. Whether planted or growing in a container, as described herein, all Bamboo plants shall be located, trimmed and maintained by the Bamboo Owner so that no part of the plant, including the root system of the plant, shall be closer than ten**

**(10) feet from any pavement, sidewalk or public road within the Township.**

- h. Each Bamboo Owner shall be responsible to ensure that the Bamboo planted or growing on their property is maintained such that it does not encroach or grow upon any adjoining or neighboring property or properties, including all public property and public rights-of-way. Bamboo Owners shall trim and maintain Bamboo plants so that no part of the plant, including the root system, is located closer than ten (10) feet from any property line.**
- (e) Any Bamboo that has been planted or otherwise permitted to grow on any property within the Township prior to the effective date of this Chapter may remain on such property subject to compliance with §188.2.D.(2)(d).**
- (f) If the Township Enforcement Officer determines that any portion of such Bamboo has been allowed to grow upon, extend roots across, or extend branches, stalks or leaves over any public right-of-way or any private property not owned by or in the possession of such land owner, the property owner or possessor shall be required to comply with the provisions of §188.2.D.(2)(d)ii. above.**
- (g) Removal from Township Property. In the event that the Bamboo Owner does not remove or contract for the removal of the Bamboo from Township property, or does not make an arrangement with the Township for removal of such Bamboo within thirty (30) days from the date the Township first provided notice, the Township, at its discretion, may take the appropriate steps to effectuate the removal or arrange for the removal of such Bamboo, including but not limited to filing an action in equity. The Bamboo Owner shall be liable and responsible to the Township for all costs incurred in removing the Bamboo from Township property, including reasonable attorney's fees. Such costs may be assessed against the property of the Bamboo Owner and entered as a lien on the property. Nothing herein shall be construed as to create any affirmative obligation on the part of the Township to abate or remove any Bamboo within the Township.**
- (h) Replanting prohibited. Any Bamboo either planted or caused to be planted or existing on a property prior to the effective date of this Chapter may not be replanted or replaced in kind once such running Bamboo is or has become, for any reason, dead, destroyed, uprooted or otherwise removed, unless such replanting is consistent with the provisions of this Chapter that apply to new plantings.**

*E. Amend §188-1 "Definitions" to include the following (new text in bold):*

*Add a new definition of "Bamboo" – Any monopodial (running) tropical or semi-tropical grasses from the genera **Bambus** including, but not limited to **Bambusa**, **Phyllostachys** and*



***Pseudosasa*** as well as **Common Bamboo, Golden Bamboo, Arrow Bamboo, and Japanese Bamboo.**

***Add a new definition of “Bamboo Owner” – Any property owner or resident who has planted and/or grows Bamboo, or who maintains Bamboo on his/her property, or who permits Bamboo to grow or remain on the property even if the Bamboo has spread from an adjoining property. Any property owner or resident at property on which Bamboo is found on the property will be considered a Bamboo Owner, except any property owner or resident who:***

- A. has provided satisfactory proof to the Township that, within a reasonable period of time after discovering the encroachment of Bamboo onto the property from an adjoining or neighboring property, he/she advised the owner of such property of his/her objection to the encroachment of the Bamboo, and**
- B. has initiated steps for the removal of the Bamboo from the property, including remedies at law.**

***Add a new definition of “Township” – The Township of Cheltenham, Montgomery County, Pennsylvania.***

***Add a new definition of “Temporary Storage Unit” – A transportable unit designed and used primarily for temporary storage of building materials, household goods, personal items and/or other materials for use on a limited basis on residential property.***

### **SECTION III. Severability.**

The provisions of this Ordinance are severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Board of Commissioners that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

### **SECTION IV. Failure to Enforce not a Waiver.**

The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

### **SECTION V. Effective Date.**

This Ordinance shall take effect and be in force from and after its approval as required by law.

### **SECTION VI. Savings/Repealer.**

Chapter 215, entitled “Property Maintenance,” and Chapter 188, entitled “Nuisances,” of the Cheltenham Township Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other Ordinance. All other ordinances and resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

**ORDAINED AND ENACTED** into an Ordinance this 19<sup>th</sup> day of October, 2016.

**BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM**

Attest: \_\_\_\_\_  
**Bryan T. Havir, *Manager/Secretary***

By: \_\_\_\_\_  
**Morton J. Simon, Jr., *President***

**CHELTENHAM TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. \_\_\_\_-16**

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**RESOLUTION AMENDING THE FEE FOR TEMPORARY  
PLACEMENT OF BUILDING MATERIALS AND  
DUMPSTERS IN THE STREET AND ADDING A FEE FOR  
THE PLACEMENT OF TEMPORARY STORAGE UNITS  
ON PRIVATE PROPERTY OR WITHIN PUBLIC RIGHTS-  
OF-WAY**

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**BE IT RESOLVED**, and it is hereby resolved this 19<sup>th</sup> day of October, A.D. 2016 by the Board of Commissioners of Cheltenham Township that:

**WHEREAS**, Cheltenham Township desires to amend the fee for the placement of building materials and dumpsters in the street and to add a fee for the placement of temporary storage units on private property or within public rights-of-way; and

**WHEREAS**, Cheltenham Township desires to amend and add such fees in an effort to offset the costs incurred by the Township for the administration of permits for such activities; and

**WHEREAS**, Cheltenham Township desires to amend and add such fees to incentivize the speedy removal of such items once placed in order to minimize the impact on the safety and aesthetics of the neighborhood; and

**WHEREAS**, Cheltenham Township has the right to fix fees pursuant to Chapter A300 of the Cheltenham Township Code.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Cheltenham that it deems that it is in the best interest of the Township and its citizens to amend the Township fee schedule effective immediately upon adoption of this resolution as follows (Text in **bold** text shall be added; text that is **marked bold and stricken** shall be removed):

1. Chapter A300, entitled "Fees," Section A300-19., entitled "Streets and sidewalks," is hereby amended by amending §A300-19.A.(1), to read: Permit for placing building material ~~and/or dumpsters~~ in a street: \$10.
2. Chapter A300, entitled "Fees," Section A300-27., entitled "Miscellaneous fees," is hereby amended by adding the following new §A300-27.D. which shall read as follows

**§A300-27.D. Dumpsters and temporary storage containers.**

- (1) Placement of a dumpster or temporary storage container within public rights-of-way, including the streets or roadways: \$100.00 for 15 days; \$10 each additional day up to a maximum of 60 days.**
  
- (2) Placement of a dumpster or temporary storage unit on private property: \$50.00 for 15 days; \$10.00 each additional day up to a maximum of 60 days.**

**I HEREBY CERITIFY** that the foregoing Resolution by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, was adopted at its meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania 19095 on this 19<sup>th</sup> day of October, A.D. 2016, in the year of the Township of Cheltenham the one hundred and seventeenth.

**ATTEST:**

**BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
**Morton J. Simon, Jr., President**

**CHELTENHAM TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. \_\_\_\_-16**

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**RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
CHELTENHAM TOWNSHIP, MONTGOMERY COUNTY,  
PENNSYLVANIA DECLARING THE TOWNSHIP'S  
OPPOSITION TO PENNDOT'S RIGHT-OF-WAY  
VEGETATION MANAGEMENT POLICIES AND  
IMPACTS; OBJECTION TO PENNDOT'S LACK OF  
NOTIFICATION IN ADVANCE OF RIGHT-OF-WAY  
VEGETATION MANAGEMENT; AND DECLARATION OF  
THE BOARD'S INTENTION TO APPLY FOR A  
ROADWAY RIGHT-OF-WAY VEGETATION  
MANAGEMENT PERMIT**

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**WHEREAS**, the Board of Commissioners of Cheltenham Township ("Board") has repeatedly emphasized its commitment to the protection of clean air, pure water and the preservation of natural, scenic, historic and aesthetic values of the environment of the Township; and

**WHEREAS**, the Board has evidenced its commitment to environmental protection through legislation and regulation of the Township's watersheds, adoption of a sustainability plan for the Township and the recent designation of the Township as an Audubon Bird Town; and

**WHEREAS**, the Board is very concerned about the impact upon the community resulting from the Commonwealth of Pennsylvania, Department of Transportation's ("PennDOT's") Right-of-Way Vegetation Management Program, including the spraying of herbicides along PennDOT right-of-ways, excessive browning of vegetation and other negative impacts reported by Township citizens; and

**WHEREAS**, PennDOT has a stated policy of providing "no notification" in advance to property owners when scheduling and performing such right-of-way vegetation management work in Cheltenham Township and other municipalities.

**NOW, THEREFORE**, it is hereby **RESOLVED** by the Board of Commissioners of Cheltenham Township as follows:

1. The Board declares its opposition to herbicide spraying by PennDOT whereas more environmentally-friendly alternatives are readily available.
2. The herbicide spraying by PennDOT has resulted in excessive browning of vegetation along PennDOT rights-of-way and other negative impacts to adjoining properties

owned by Township citizens as well as claims by residents of adverse health impacts to them and to their pets.

3. The Township and its citizens maintain that some of these negative impacts could have been prevented if the Township and the impacted citizens had received specific and advance notification by PennDOT of its intentions and goals, along with PennDOT's time frame for action.
4. The Township will apply for a roadside right-of-way vegetation management permit for Township-owned property and it expects to receive a PennDOT permit like any other property owner.
5. It is the intention and desire of the Board to work cooperatively with other municipalities, legislators and the Secretary of Transportation to advocate and implement changes in the laws and regulations at the Commonwealth level to impose more citizen-friendly, environmentally sensitive and private-property-ownership-oriented reforms including: (1) reasonable notification to the Township and property owners by PennDOT prior to work being performed adjacent to such properties; (2) notification of the exact locations and time frame of work to be performed by or on behalf of PennDOT; and (3) replacement of herbicide spraying with acceptable substitutions including mechanical trimming.

**RESOLVED** this 19<sup>th</sup> day of October, 2016 by the Board of Commissioners of Cheltenham Township, in lawful session, duly assembled.

**ATTEST:**

**BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
**Morton J. Simon, Jr., President**



**TOWNSHIP OF CHELTENHAM  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. \_\_\_-16**

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**A RESOLUTION AUTHORIZING THE TOWNSHIP  
ADMINISTRATION TO PURSUE STATE TRANSPORTATION GRANT  
UNDER THE MULTIMODAL TRANSPORTATION FUND TO  
SUPPORT THE DESIGN AND CONSTRUCTION OF PHASE II  
TRANSPORTATION AND PEDESTRIAN IMPROVEMENTS IN THE  
ELKINS PARK WEST COMMERCIAL DISTRICT**

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**WHEREAS**, the Township of Cheltenham, Montgomery County, desires to apply for state funding from the Commonwealth Financing Authority (CFA) and the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund (MTF) to financially aid in the Township's implementation of transportation and pedestrian improvements in the Elkins Park West Commercial District; and

**WHEREAS**, Cheltenham Township completed a Commercial District Enhancement Plan for the Elkins Park West Commercial District in 2000, which outlines a vision and implementation plan for economic development, transportation improvements and streetscape enhancements; and

**WHEREAS**, Cheltenham Township engaged engineers and planners to design and implement Phase I transportation and pedestrian improvements in the Elkins Park West Commercial District; and

**WHEREAS**, Cheltenham Township desires to enhance the entire Elkins Park West Commercial District on Old York Road (S.R. 611) between Church Road and Cheltenham Drive/Elkins Avenue; and

**WHEREAS**, Cheltenham Township received a grant in the amount of \$350,000 to fund streetscape improvements for Phase II of the Elkins Park West Streetscape Improvement Project under the 2015 MTF grant program which funds approximately 25 percent of the total project cost; and

**WHEREAS**, Cheltenham Township has submitted a MTF grant application in 2016 in an effort to raise additional funds to enable the Township to more fully fund Phase II of the Elkins Park West Streetscape Improvement Project and reduce the Township's financial contribution to the project to closer to 30 percent; and

**WHEREAS**, the proposed enhancements to the Elkins Park West Commercial District will address the state's multimodal and smart transportation policies and initiatives by integrating



land use and transportation decisions to improve the Township's commercial district of Elkins Park West by providing safe and reliable transportation options, traffic calming measures, enhanced pedestrian access and bicycle connections to public transit facilities, pedestrian safety and physical site improvements that require the removal of barriers to ADA, and way-finding signage to benefit economic growth and stabilization, both of the commercial core and the surrounding neighborhood that primarily support revitalization of the business district.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, desires to file a MTF application to secure funds in an amount up to \$537,674 based on the total project cost of \$1,271,210 per the attached Cost Estimates (Exhibit A) for the purpose of installing a variety of streetscape and traffic calming improvements in the Elkins Park West Commercial District on Old York Road (S.R. 611) between Church Road and Cheltenham Hills Drive/Elkins in Elkins Park, and will be used for the construction of such elements as pedestrian sidewalk and curb improvements, ADA compliant curb cuts, ramps planters, benches, ornamental street lighting, sound attenuation pedestrian crossing devices, illuminated bollards, pedestrian crosswalks and mid-block crossings, and other traffic calming improvements and other vital amenities and visual elements, which are part of the Cheltenham Township Commercial District Enhancement Plan and Comprehensive Plan of Cheltenham Township.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby designate the President of the Board of Commissioners and the Township Manager/Secretary as the officials to execute all documents and agreements between Cheltenham Township and the Commonwealth Financing Authority to facilitate and assist in obtaining and administering the requested grant.

**BE IT FURTHER RESOLVED** that the Township of Cheltenham will commit to the 30% match of \$383,539 as its local share of the project costs.

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this nineteenth day of October, A.D., 2016, in the year of the Township of Cheltenham the one hundred seventeenth.

Resolved and adopted this 19<sup>th</sup> day of October, A.D., 2016.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
**Morton J. Simon, Jr., President**

**APPENDIX "A" COST ESTIMATE  
ELKINS PARK WEST COMMERCIAL DISTRICT PHASE II  
TRANSPORTATION AND PEDESTRIAN IMPROVEMENTS PROJECT**

<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Ph. II QTY</b>	<b>Phase II Cost</b>
Class I Excavation	CY	\$72.81	833	\$60,653
Geotextile, Class I	LF	\$1.30	2,422	\$3,159
Superpave Asphalt Mixture Design, HMA Base Course, PG 64-22, 3 to < 10 Million ESALS, 25.0 MM Mix, 8' Depth	SY	\$80.42	539	\$43,346
Subbase 6" Depth (No. 2A)	SY	\$28.26	539	\$15,230
Superpave Asphalt Mixture Design, HMA Wearing Course, RPS, PG 64-22, 3 to < 10 Million ESALS, 12.5 MM Mix, 1 1/2" Depth, SRL-E	SY	\$10.65	6,500	\$69,226
Bituminous Tack Coat	SY	\$0.39	6,500	\$2,543
Milling of Bituminous Pavement Surface, 1 1/2" Depth, Milling Retained by Contractor	SY	\$2.83	6,500	\$18,366
6" Pavement Base Drain	LF	\$17.39	2,422	\$42,114
Sawcut, 12-18" Depth	LF	\$3.48	2,422	\$8,423
Roadway Curb	LF	\$32.60	2,422	\$78,963
Cement Concrete Sidewalk	SY	\$58.68	2,669	\$156,629
Sidewalk Detectable Warning Surface	SF	\$42.23	84	\$3,547
Crosswalk Duratherm	SF	\$13.80	2,558	\$35,305
Junction Box, 17"x30"	Each	\$717.88	8	\$5,743
Vehicular Signal Head, Three 12" Sections (LED)	Each	\$912.12	16	\$14,594
Pedestrian Signal Head, with Countdown Timer (LED)	Each	\$686.21	8	\$5,490
Emergency Pre-emption System, 4 Approaches	LS	\$9,501.30	2	\$19,003
Traffic Signal Support, 15' Mast Arm Special	Each	\$25,336.80	2	\$50,674
Traffic Signal Support, 20' Mast Arm Special	Each	\$26,392.50	2	\$52,785
Traffic Signal Support, 25' Mast Arm Special	Each	\$27,448.20	1	\$27,448
Traffic Signal Support, 30' Mast Arm Special	Each	\$28,503.90	1	\$28,504
Traffic Signal Support, 35' Mast Arm Special	Each	\$29,559.60	1	\$29,560
Traffic Controller Assembly	Each	\$16,574.49	2	\$33,149
Light Pole Foundations - Pedestrian	Each	\$1,214.06	7	\$8,498
Light Pole - Pedestrian	Each	\$9,237.38	7	\$64,662
Light Pole Foundations - Roadway	Each	\$1,583.55	6	\$9,501
Light Pole - Roadway	Each	\$13,724.10	6	\$82,345
Landscaping	LS	\$12,668.40	1	\$12,668
Light Bollards at Church and Old York Road	LS	\$39,330.00	1	\$39,330
Traffic Study for Left Turn Lane SB Old York Road @ Church Road	Each	\$13,455.00	1	\$13,455
Construction of Left Turn Lane SB Old York Road @ Church Road (remove median strip, grade, mill, pave)	Each	\$103,500.00	1	\$103,500
				\$1,138,410
			Administration (2%)	\$10,750
			Engineering, Design & Inspection (10%)	\$90,000
			Contingency (5%)	\$32,050
			<b>Total Project Cost</b>	<b>\$1,271,210</b>
			70% of Project Cost	\$889,847
			FY2015 MTF Grant Award	-\$350,000
			FY2016 MTF Grant Request	\$537,674
			Township Match (30%)	\$383,539