

*Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.*



## **BOARD OF COMMISSIONERS REORGANIZATION MEETING**

**Monday, January 6, 2020**

**8 p.m.**

**Curtis Hall**

### **AGENDA**

1. Call Meeting to Order – Township Manager.
2. Pledge of Allegiance.
3. Reading of Election Certificates.

Matthew Areman,  
Commissioner Ward 1

Oath of Office to be administered by  
The Honorable Steven C. Tolliver, Sr., Judge, Court of  
Common Pleas

Brad M. Pransky,  
Commissioner Ward 3

Oath of Office to be administered by  
The Honorable Steven C. Tolliver, Sr., Judge, Court of  
Common Pleas

Daniel B. Norris,  
Commissioner Ward 5

Oath of Office to be administered by  
The Honorable Steven C. Tolliver, Sr., Judge, Court of  
Common Pleas

Irv Brockington,  
Commissioner Ward 7

Oath of Office to be administered by  
The Honorable Steven C. Tolliver, Sr., Judge, Court of  
Common Pleas

4. Roll Call by the Township Manager.
5. Election of the President of the Board of Commissioners – Mr. Havir will call for nominations.
6. President in the Chair.
7. Election of the Vice President of the Board of Commissioners.
8. Remarks by the Board President.
9. Appointment of the Township Manager to a two-year term by the Board of Commissioners – Oath of Office to be administered by The Honorable Steven C. Tolliver, Sr.

10. Appointment of the Township Solicitor to a two-year term by the Board of Commissioners.
11. Adoption of a Resolution approving the Finance Officer's Bond (see attached).
12. Adoption of a Resolution approving the Director of Fiscal Affairs Bond (see attached).
13. Adoption of a Resolution approving the Township Manager's Bond (see attached).
14. Adoption of a Resolution fixing the time and place of Regular Meetings of the Board of Commissioners (see attached).
15. President to announce Standing Committees for 2020, with the advice and consent of the Board.
16. Appointment of Departmental Officials by the Township Manager with the advice and consent of the Board of Commissioners for two-year terms:

Township Engineer	Mark Eisold, Boucher & James, Inc.
Director of Planning and Zoning	Henry Sekawungu
Director of Parks and Recreation	Brian Hinson
Director of Fiscal Affairs	Bruce Rangnow
Director of Human Resources	Charlyn Battle
Public Works Superintendent	Christopher Clewell
Public Works Coordinator/Code Official	Michael G. Fleming
Fire Marshal	Scott Lynch
EMS Director and Emergency Management Coordinator	Kenneth C. Hellendall
Chief of Police	John Frye
17. Appointment by the Board of Commissioners of Alyson Elliott as Assistant Township Manager for a two-year term.
18. Appointment by the Board of Commissioners of Napoleon Nelson as Township Controller for a two-year term.
19. Appointment by the Board of Commissioners designating Sherrie Jakeman as Acting Controller for a two-year term.
20. Adjournment.

  
\_\_\_\_\_  
Bryan T. Haver  
Township Manager

**TOWNSHIP OF CHELTENHAM  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. -20**

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**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP, MONTGOMERY  
COUNTY, PENNSYLVANIA AUTHORIZING THE  
ACQUISITION OF A BOND FOR THE CHELTENHAM  
TOWNSHIP FINANCE OFFICER IN AN AMOUNT EQUAL  
TO 50 PERCENT OF THE CHELTENHAM TOWNSHIP  
TAX DUPLICATE**

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**BE IT RESOLVED** that the Finance Officer secure a Bond to equate to 50% of the Tax Duplicate of the Township conditioned upon the faithful performance of his duties, the premium for said Bond to be paid pro-rata share by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, this sixth day of January, A.D., 2020, in the year of the Township of Cheltenham the one hundred twenty-first.

**RESOLVED** and adopted this 6<sup>th</sup> day of **January, A.D., 2020**.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
*, President*

**TOWNSHIP OF CHELTENHAM  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. -20**

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**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP, MONTGOMERY  
COUNTY, PENNSYLVANIA AUTHORIZING THE  
ACQUISITION OF A BOND FOR THE CHELTENHAM  
TOWNSHIP DIRECTOR OF FISCAL AFFAIRS IN  
AMOUNT EQUAL TO \$1 MILLION**

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**BE IT RESOLVED** that the Director of Fiscal Affairs secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, this sixth day of January, A.D., 2020, in the year of the Township of Cheltenham the one hundred twenty-first.

**RESOLVED** and adopted this 6<sup>th</sup> day of **January, A.D., 2020**.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**Bryan T. Havar**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
*, President*

**TOWNSHIP OF CHELTENHAM  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. -20**

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**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP, MONTGOMERY  
COUNTY, PENNSYLVANIA AUTHORIZING THE  
ACQUISITION OF A BOND FOR THE CHELTENHAM  
TOWNSHIP MANAGER IN AMOUNT EQUAL TO \$1  
MILLION**

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**BE IT RESOLVED** that the Township Manager secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, this sixth day of January, A.D., 2020, in the year of the Township of Cheltenham the one hundred twenty-first.

**RESOLVED** and adopted this 6<sup>th</sup> day of **January, A.D., 2020**.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
*, President*

**TOWNSHIP OF CHELTENHAM  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. -20**

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**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP, MONTGOMERY  
COUNTY, PENNSYLVANIA ESTABLISHING ITS  
MEETING SCHEDULE AND LOCATION FOR 2020**

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**WHEREAS**, the regular monthly legislative meetings of the Board of Commissioners of the Township of Cheltenham for 2020 shall be on the *third Wednesday of each month* from January through December, commencing at 7:30 p.m. at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania 19095, with the following exceptions:

- The January and April meetings will be held on the fourth Wednesday of the month;
- In October, the Board of Commissioners will hold special meetings on October 6, 2020, beginning at 8:00 a.m., and October 28, 2020, beginning at 4:00 p.m., both at the Township Administration Building, 8230 Old York Road, Elkins Park, Pennsylvania 19027 to hold budget workshops to plan and discuss the 2021 Operating and Capital Budgets;
- On November 4, 2020, 7:30 p.m., at Curtis Hall, to present the 2021 President's Budget Message; and

**WHEREAS**, any month the Board shall designate a different date, time and/or location for a meeting will be advertised in a local newspaper at least seven (7) days before the meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Township of Cheltenham hereby authorizes the above-cited schedule.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, this sixth day of January, A.D., 2020, in the year of the Township of Cheltenham the one hundred twenty-first.

**RESOLVED** and adopted this 6<sup>th</sup> day of **January, A.D., 2020**.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

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**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
*, President*