

**CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 14-20

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF A GRANT APPLICATION UNDER THE PENNSYLVANIA DEPARTMENT OF EDUCATION'S KEYSTONE RECREATION, PARK AND CONSERVATION FUND KEYSTONE GRANT FOR PUBLIC LIBRARY FACILITIES TO REPLACE THE ELKINS PARK LIBRARY ROOF AND ENSURING THE UNDISTURBED USE OF THE ELKINS PARK FREE LIBRARY FOR THE LESSER PERIOD OF FIFTY (50) YEARS OR THE USEFUL LIFE OF THE PROJECT ASSOCIATED WITH GRANT FUNDS WHICH MAY BE OBTAINED FROM THE PENNSYLVANIA DEPARTMENT OF EDUCATION'S KEYSTONE RECREATION, PARK AND CONSERVATION FUND

WHEREAS, the Pennsylvania Department of Education, Office of Commonwealth, Bureau of Library Development has been allocated grant funds by the Commonwealth of Pennsylvania from the Keystone Recreation, Park and Conservation Fund for its 2020-2021 Fiscal Year to facilitate the construction, rehabilitation and renovation of the physical facilities of public libraries; and

WHEREAS, the Keystone Recreation, Park and Conservation Funds require applicants to provide matching funds at a minimum of 50 percent of the total project cost; and

WHEREAS, in order to be eligible for funding, a municipality must meet the definition requirements of Section 3.32 P.S. §2013 of the Keystone Recreation, Park and Conservation Fund Act and the program regulations of 22 PA Code §142.4; and

WHEREAS, in order to be eligible for funding, a municipality must also sponsor a public library and provide the service by including the public library within the municipal government structure or may delegate the responsibility for public library service to a board of directors; and

WHEREAS, it has been determined that the Township of Cheltenham, Montgomery County, Pennsylvania meets all of the program eligibility requirements and provides library services with the responsibility for said service being delegated to a volunteer citizens committee in accordance with the Township Code and Home Rule Charter known as the Library Board, which is duly appointed by the Cheltenham Township Board of Commissioners; and

WHEREAS, the Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board recommends that the scope of work under the grant program involves the replacement of the EPDM roof and make all necessary related repairs at Elkins Park Library, which is a building owned by Cheltenham Township located at 563 East Church Road, Elkins Park, PA 19027; and

WHEREAS, the Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board have concluded that this scope of prioritized work is necessary for FY2020-2021 due to the condition of the existing roof and that the total project cost will be \$556,250, including consultant services to develop project bid documents, oversee the bidding process and provide oversight and inspection during the construction process, as detailed in Exhibit A attached, hereto; and

WHEREAS, Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board also concluded that this scope of work cannot be fully completed in FY2020-2021 without the financial assistance of other entities such as the Keystone Recreation, Park and Conservation Fund; and

WHEREAS, the Cheltenham Township Board of Commissioners held a public meeting on March 11, 2020 to review the scope of work with the public and gave Township residents an opportunity to comment on the proposal; and

WHEREAS, the Cheltenham Township Board of Commissioners has committed to fund the necessary 50 percent match of the total project cost, which equates to \$278,12 through its capital budget; and

WHEREAS, the Elkins Park Free Library located at 563 East Church Road, Elkins Park, PA 19027 is owned by Cheltenham Township; and

WHEREAS, as a condition to obtaining the grant from the Department of Education, Cheltenham Township – as owner of the Elkins Park Free Library where the resulting grant funds will be utilized for Library purposes – is required to ensure that the Library will have the undisturbed use and possession of the Facility as a public library for a period of the lesser of fifty (50) years or the useful life of the project to be funded; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Cheltenham Township, Montgomery County Pennsylvania, authorizes Township Staff to submit a grant application under the Pennsylvania Department of Education’s Keystone Recreation, Park and Conservation Fund Keystone Grant for Public Library Facilities Program in the amount of \$256,250 to replace the roof at Elkins Park Library.

BE IT FURTHER RESOLVED that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby authorize the Township Manager/Secretary, and/or his or her successors or assigns to execute all documents and agreements on behalf of Cheltenham Township between Cheltenham Township and the Pennsylvania Department of Education to facilitate and assist in obtaining, managing and otherwise facilitating the requested grant.

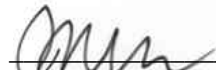
BE IT FURTHER RESOLVED that the Board of Commissioners of Cheltenham Township, Montgomery County Pennsylvania, ensures that the Cheltenham Township Library System will have the undisturbed use and possession of the Elkins Park Free Library as a public library for a period of the lesser of fifty (50) years or the useful life of the project to be funded by the Pennsylvania Department of Education’s Keystone Recreation, Park and Conservation Fund.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania,

19095, under my hand and the Seal of the Township of Cheltenham, this 18th day of March, A.D., 2020, in the year of the Township of Cheltenham the one hundred twenty-first.

ATTEST:

**TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS**



Bryan T. Havir

Township Manager and Secretary


By: 
Daniel B. Norris, President

EXHIBIT A

2020 PENNSYLVANIA DEPARTMENT OF EDUCATION KEYSTONE RECREATION, PARK AND CONSERVATION FUND GRANT

Elkins Park Library Roof Replacement

Description of Work	Estimated Cost
Replace EPDM Roof (12,000 sq. ft. @ \$37/sq.ft.)	\$445,000
Contingency (10%)	\$44,500
Consultant Services (<i>Design, Bid and Construction Observation</i>) (15%)	\$66,750
Total Project Cost	\$556,250
Grant Request (50%)	\$278,125
Township Match (50%)	\$278,125