

Glenside **BIKE NITE**

Saturday, Aug. 6 4pm-9pm

Easton Rd. between Mt. Carmel Ave. and Waverly Rd.

Brought to you by the Downtown Glenside Community Partnership

— OVER 100 BIKES ON DISPLAY —

— FOOD, FUN & GAMES —

— LIVE ROCKABILLY BAND —

DIBBS AND THE DETONATORS

— DOZENS OF MERCHANTS —

— LOCAL VENDOR DISCOUNTS —

QUESTIONS? WANT TO BE A VENDOR?

CONTACT LISA: LISARITTLER@GMAIL.COM



www.downtownglenside.com

GLENSIDE BIKE NITE VENDOR PACKET/APPLICATION :
SATURDAY, AUGUST 6TH, 2011
SET UP NO EARLIER THAN 1PM, EVENT RUNS 3P-9P

Dear Merchant/ Vendor:

We are delighted that you are applying to participate in the Annual Glenside Bike Nite sponsored by the Downtown Glenside Community Partnership. Unless you hear a NO via email re: your application within 2 weeks of receipt, you can assume that YES, you are APPROVED ☺

The Fair is ideally located on Easton Road, close to Philadelphia and its lovely surrounding suburbs, accessible by Routes 73, 152, 309 or 611. Our careful planning will ensure an attractive and decorative setting for exhibitors and customers alike.

We strive to achieve a balance between the different foods so that we present an event that has a broad appeal to the public as well as each vendor having their specialty foods. To avoid duplication of food items, you will provide items as agreed upon with the food committee chair, Lisa Rittler. Please do not make any changes in these items without discussing ahead of time with the chair.

We will be promoting our Glenside Street Fair via radio and print ads, flyers, posters and direct mail. Additionally, this event is listed in the CHELTENHAM TOWNSHIP ANNUAL REPORT AND CALENDAR, mailed to 36,875 Cheltenham residents. In the past, there were an estimated 3,000 fairgoers; this year we anticipate a larger crowd, with more vendors.

TO BE A VENDOR, HERE IS WHAT YOU NEED TO DO:

1- Mail all together to be received no later than July 25th:

- a) a \$75 check written to "D G C P" with MEMO reading : Bike Nite Merchant Vendor
- b) Complete "VENDOR INFO" section on page 2 of this packet

Mail to:
D G C P
c/o Lisa Rittler
2641 Church Road
Glenside, PA 19038

2- Come with a professional attitude & be ready to have FUN. Create an attractive looking space with your company name & items for sale clearly readable to event guests. Remember, your children under 9 years of age and pets are not permitted behind your booth or unsupervised in the individual display areas during the show. All tables may not be great than 8 feet by 2 feet to allow space between vendor spaces.

3-Applications MUST be received by July 25st, 2011. If running late, immediately contact Lisa. For further information, email Lisa at: lisarittler@gmail.com

4-Please understand, any vendor who does not adhere to our event rules as listed on page 4 will be asked to leave the event and will forfeit his/her fee

5- Agree & Comply to all Rules & Regulations listed on page 3

6- you will supply their own tables & canopies!!!

Thanks so much for taking part this year & hope to see you come back to Glenside every year. We truly appreciate your participation in making our event an exciting & enjoyable event!

Sincerely,

The Downtown Glenside Community Partnership

VENDOR INFO:

Keep things exciting for event guests! People LOVE FREE STUFF 😊

Describe the items you will sell in detail:

1-

2-

3-

4-

SIGNATURE _____ DATE _____

PRINT NAME _____

NAME OF COMPANY _____

ADDRESS _____

City _____ STATE _____ ZIP _____

Cel # _____ work # _____

EMAIL _____

Have you participated in a previous Glenside Events? _____ Year _____

NAME(not description)YOU WANT LISTED IN DISTRIBUTED BROCHURE:

Cheltenham Township nor DGCP is not responsible for or liable for claims or damage to goods or merchandise; or injury or loss to property, persons or employees including loss due to inclement weather. I agree to abide by the decisions of the management and be legally bound by the attached Rules and Regulations (page 3) which I have read and understand. I further agree to abide by the above food/beverage description as to the items I will be selling to keep competition limited.

2011 *Glenside Bike Nite*
RULES AND REGULATIONS

(If you do not comply, you will be asked to leave, no refund.)

- Vendors must supply and set up their own tables, chairs and tents.
- You must set up between 1p-3p. You must be set up by 3pm with space looking clean & great.
- Your canopy, suggested for your comfort, must have a label attached proving fire-retardancy.
- BOOTH SPACES WILL BE ASSIGNED by DGCP.
- Only approved vendors can sell items of any kind. No items that are NOT listed on application may be sold.
- You must be set up and vending between 4p-830p at a minimum—no early takedown, regardless of weather unless permitted by Fair Staff. We encourage you to be set up no later than 230 & stay open until 9pm
- All vehicles must enter, unload and park under Cheltenham Township police department direction.
- Spaces must be clean & left how the space was found upon arrival. Additional cleaning needed will be charged \$100.
- Equipment and accoutrement must be removed and space clean no later than 10pm.
- Must agree to be in photos being taken & used for future advertising of DGCP event.
- Booth structures must not obstruct other vendors.
- Please have at least two persons for your booth.
- Your canceled check is your receipt; if your application is not accepted, your check will be returned, unprocessed.
- Each vendor is responsible for the collection and submission of Pennsylvania sales tax.
- Applications will be judged immediately upon receipt from the applicant and notice of acceptance/rejection given shortly thereafter via email.
- Cheltenham Township not DGCP will not accept responsibility for loss or damage to booth/merchandise.
- Vendors shall carry their own insurance. Vendors shall not injure or deface the street or sidewalk of the Township or any part of the booth exhibit, materials or equipment of any other crafter. When such damage appears, the vendor causing such damage is liable to the owner of the property so damaged.
- No electricity can be provided/no open flame can be used.
- Vendors must comply with Township health and public safety laws and fire marshal requirements (available upon request)
- Failure to comply with any regulations will result in vendor being prohibited from future participation and *no money will be refunded.*
- Displays should be professional in appearance
- Vendors will store packing crates and boxes near or in their vehicles.
- All fees are non-refundable.
- If you arrive on the fair day with items other than what was approved Lisa Rittler & on your accepted application, you will not be able to sell anything at the fair and there will be absolutely no refunds.
- By signing this Vendor Application and Contract, the vendor agrees to abide by these Rules and Regulations and the decisions of the management.

GLENSIDE BIKE NITE FOOD VENDOR PACKET/APPLICATION :
SATURDAY, AUGUST 6TH, 2011
SET UP NO EARLIER THAN 1PM, EVENT RUNS 3P-9P

Dear Food Vendor:

We are delighted that you are applying to participate in the Annual Glenside Bike Nite sponsored by the Downtown Glenside Community Partnership. Unless you hear a NO via email re: your application within 2 weeks of receipt, you can assume that YES, you are APPROVED ☺

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We strive to achieve a balance between the different foods so that we present an event that has a broad appeal to the public as well as each vendor having their specialty foods. To avoid duplication of food items, you will provide items as agreed upon with the food committee chair, Lisa Rittler. Please do not make any changes in these items without discussing ahead of time with the chair.

We will be promoting our Glenside Street Fair via radio and print ads, flyers, posters and direct mail. Additionally, this event is listed in the CHELTENHAM TOWNSHIP ANNUAL REPORT AND CALENDAR, mailed to 36,875 Cheltenham residents. In the past, there were an estimated 3,000 fairgoers; this year we anticipate a larger crowd, with more vendors.

TO BE A FOOD VENDOR, HERE IS WHAT YOU NEED TO DO:

1- You must have written permission from the Montgomery County Health Department to participate or an equivalent food license. If you have questions re: licensing/permit, you can contact Montco Health Dept at 215-784-5415
PLEASE USE THIS LINK & GO TO "SPECIAL EVENTS" & download special events packet & complete.

<http://www.health.montcopa.org/health/cwp/view,A,3,Q,29618,healthNav,%7C34533%7C.as>
[P](#).

The health dept will need to forward their approval of your health license to us via email or mail. Email : lisarittler@gmail.com or address below on #2

2- Mail all together to be received no later than July 25th:

- a) a copy of your completed MONTCO application (from #1)
- b) a \$75 check written to "D G C P" with MEMO reading : Bike Nite Food Vendor
- c) Complete "VENDOR INFO" section on page 2 of this packet

Mail to:
D G C P
c/o Lisa Rittler
2641 Church Road
Glenside, PA 19038

3- Come with a professional attitude & be ready to have FUN. Create an attractive looking space with your company name & food for sale clearly readable to event guests. Remember, your children under 9 years of age and pets are not permitted behind your food booth or unsupervised in the individual display areas during the show. All tables may not be great than 8 feet by 2 feet to allow space between vendor spaces.

4-Applications MUST be received by July 25st, 2011. If running late, immediately contact Lisa. For further information, email Lisa at: lisarittler@gmail.com

5-Please keep in mind that we will NOT have a water source, so you will have to provide a clean water bucket/cooler for hand sanitizing. (refer to health packet for info) & adhere to all Montgomery County health code rules for food service.

Please understand, any vendor who does not adhere to our event rules will be asked to leave the event and will forfeit his/her fee

6- Agree & Comply to all Rules & Regulations listed on page 4

7- Food Vendors will supply their own tables & canopies!!!

Thanks so much for taking part this year & hope to see you come back to Glenside every year. We truly appreciate your participation in making our event an exciting & enjoyable event!

Sincerely,

The Downtown Glenside Community Partnership

VENDOR INFO:

Cooking demonstrations are encouraged (but no open flames).

Describe the food/beverage you will sell:

1-

2-

3-

4-

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SIGNATURE _____ DATE _____

PRINT NAME _____

NAME OF COMPANY _____

ADDRESS _____

City _____ STATE _____ ZIP _____

Cel # _____ work # _____

EMAIL _____

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NAME(not description)YOU WANT LISTED IN DISTRIBUTED BROCHURE:



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- Food equipment and accoutrement must be removed and space clean no later than 10pm.
- Must agree to be in photos being taken & used for future advertising of DGCP event.
- Booth structures must not obstruct other food vendors.
- Please have at least two persons for your booth.
- Your canceled check is your receipt; if your application is not accepted, your check will be returned, unprocessed.
- Each food vendor is responsible for the collection and submission of Pennsylvania sales tax.
- Applications will be judged immediately upon receipt from the applicant and notice of acceptance/rejection given shortly thereafter.
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- Vendors shall carry their own insurance. Vendors shall not injure or deface the street or sidewalk of the Township or any part of the booth exhibit, materials or equipment of any other crafter. When such damage appears, the vendor causing such damage is liable to the owner of the property so damaged.
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- Vendors will store packing crates and boxes near or in their vehicles.
- All fees are non-refundable.
- If you arrive on the fair day with foods other than what was approved Lisa Rittler & on your accepted application, you will not be able to sell anything at the fair and there will be absolutely no refunds.
- By signing the Food Vendor Application and Contract, the vendor agrees to abide by these Rules and Regulations and the decisions of the management.