ROWLAND COMMUNITY CENTER

Cheltenham Township
Parks and Recreation Department
PARTY PACKAGE APPLICATION

LA MOTT COMMUNITY CENTER

Date Requested: _____

Type of party: _____ Alternate Date: _____

Name _____
Address _____
_____
Telephone# _____
Cell Phone# _____

Additional Contact:
Name _____
Telephone # _____
Cell Phone # _____

Signature: _____ Date: _____

Please note that all reservations are first come, first serve.** Parties should be reserved at least 1 month prior to event, with a $50.00 deposit. Parties reserved within 30 days, deposit and full payment due at time of reservation. **All parties must be paid in full within 2 weeks of reserved date. Final payment accepted as cash only.** Cancellation Policy: If balance of party is not paid in full two weeks prior to event, we reserve the right to cancel the party. If you cancel your party more than 30 days before the event, a full refund will be made. **No Alcohol Permitted.**

****Maximum of 40 people****

☐ BASIC PARTY – Resident- $175.00 for 2 hours Non-Resident-$205.00 for 2 hours
- ❖ Includes room rental: tables and chairs
  Circle Location: RCC - Cafeteria LCC – Community Room or LCC - Auditorium

☐ SPORTS PARTY – Resident- $200.00 for 2 hours Non-Resident-$230.00 for 2 hours
- ❖ Includes room rental, tables, chairs and use of Game Room (pool table, table tennis, and other games). Pool table is for ages 13 and over.

  - ➢ (R) $50.00 for each additional ½ hour. (NR) $60.00 for each additional ½ hour

Circle Day and Time **or** Write-In Time Preferred

Friday Evenings	6:30 p.m. – 8:30 p.m.
Saturday Afternoons	2:00 p.m. – 4:00 p.m. or 4:30 p.m. – 6:30 p.m.
Sunday Afternoons	1:00 p.m. -3:00 p.m. or 3:30 p.m-5:30 p.m.
Time Preferred:	_____

Party scheduled times includes set-up and clean-up _____ (Renter initial here)

Total Fee : _____

Deposit : _____

Balance : _____

Received by: _____

_____
Community Center Director

_____
Parks and Recreation Director

Approved:_____
Rejected:_____

Working: _____
_____